

Holy Trinity High School
Weekend Gym Rental / Usage Agreement

Group:

Date:

Gym Usage Purpose(ie. Tournament, craft show, fundraiser, etc.):

By signing this agreement we understand that:

- We are only permitted access to the gymnasium and front entrance, if we require the use of the cafeteria we will notify the Athletic Director / Administration of the school.
- All doors to the building must remain secure. Under no circumstances should something be placed in an exterior door to keep it open or ajar.
- We are responsible for emptying all garbage cans in the gymnasium, front entrance and change rooms and placing the garbage in the dumpster at the back of the school.
- We are responsible for cleaning up any messes, spills, or garbage resulting from our event.
- We will not have any equipment rooms left open or unattended. Any sports equipment belonging to the school should remain within the building and under direct supervision.
- There will always be an adult aged 19+ present during our event.

If the event is a sport tournament we will also:

- Ensure that no outdoor footwear is permitted in the gymnasium. All outdoor footwear should be removed and stored in the front entrance.
- In case of weather conditions (snow, rain, etc). We will place cardboard down in the front entrance for people to put wet footwear on. The cardboard will be removed at the end of our event.
- If chairs are placed around the gym for spectators it is our responsibility to put the chairs back in storage at the end of our event.
- Advise participants that there is to be no food consumed in the gym on the gym floor. There should only be water in the gymnasium.

Failure to adhere to this agreement may result in the group losing gym privileges and/or a cleaning fee.

Signature

Date