

# **Board of Directors**

June 10, 2024

## Minutes 4:00 p.m. - 7:00 p.m.

Board of Directors Members Present: Derek Cooley, Concetta Lewis, Lauren Eardley, Sue Toth, Mary Zann, Crystal Cutler, Kirsten Myers, Deana Tuczek, Britt Pionk, Karlie Parker, Deb Zelinski

#### Members Absent:

Other Attendees: Abby Cypher, Ben Hicks, Kristine Gullen, Antonio Rodriguez, Kathy Barker, Lindsey Zeller, Cheryl-Marie Manson, Caroline Schwartz

### **Function of A Board:**

- 1. Approve the outcomes the association seeks to accomplish as an enterprise.
- 2. Ensure that resources necessary for achieving the outcomes are available and used efficiently.
- 3. Ensure the desired outcomes are being achieved.

#### Call to Order at: 4:02 pm

- 1. Consent Agenda
  - a. Approval of minutes from the April 8, 2024 meeting and April 15, 2024 emergency meeting
  - b. Recent month-end financials
  - c. Morgan Stanley Statement
  - d. Project Reports
  - e. Board Brief
  - f. Approval of the June 10, 2024 Board Meeting Agenda
    - i. Motion Britt Pionk moved to approve the consent agenda
    - ii. Second Mary Zann seconded the motion
    - iii. Discussion None
    - iv. Result- Motion Carries
- 2. Presentation: MAASE Year in Review
- 3. Board Business
  - a. Change board policy to allow members to register for events before non-members.
    - i. Motion Sue Toth moved to approve creating a process to allow an opportunity for members to register for events before non-members
    - ii. Second Lauren Eardley seconded the motion
    - iii. Discussion None
    - iv. Result- Motion Carries
  - b. Contract Approvals
    - i. <u>Cheryl Marie Manson</u>
    - ii. Motion Deana Tuczek moved to approve Cheryl-Marie Manson's proposed contract
    - iii. Second Derek Cooley seconded the motion
    - iv. Discussion None
    - v. Result- Motion Carries
    - vi. MASA Contract
    - vii. Motion Derek Cooley moved to approve the MASA Contract in its completed state.
    - viii. Second Karlie Parker seconded the motion

- ix. Discussion None
- x. Result- Motion Carries
- c. Early Impact Award
  - Motion Mary Zann moves to approve moving forward with presenting the Early Impact Award
  - ii. Second Deb Zelinski seconded the motion
  - iii. Discussion None
  - iv. Result- Motion Carries
- d. School Code Changes for administrator certificate alignment
  - i. Motion Derek Cooley moves to support the attached document
  - ii. Second Lauren Eardley seconded the motion
  - iii. Discussion None
  - iv. Result- Motion Carries
- e. General Fund Budget Approval for 2024-2025
  - i. <u>Budget Sheet</u>
  - ii. Proposed Updates
    - 1. Change in MiSELS cost to \$225 (2 day conference)
    - 2. MITTIN- Covering the start up foundation expenses
  - iii. Motion Britt Pionk moved to approve the General Fund Budget for 2024-2025 as presented
  - iv. Second Kirsten Myers seconded the motion
  - v. Discussion None
  - vi. Result- Motion Carries
- f. Executive Director Evaluation
  - i. Motion Deb Zelinkski moved to go into closed session at 4:55
  - ii. Second seconded by Crystal Cutler
  - iii. Discussion None
  - iv. Result- Motion Carries
    - v. Returned from closed session at 5:32 pm
- g. <u>ED Self-evaluation</u>
  - i. Motion Kirsten Myers moved to approve the attached Executive Director self-evaluation
  - ii. Second Deana Tuczek seconded the motion
  - iii. Discussion None
  - iv. Result- Motion Carries
- h. Executive Director Contract resumes open meeting at 5:32pm
  - i. Motion Sue Toth moves to approve the Executive Director Contract with the changes presented
  - ii. Second Crystal Cutler seconded the motion
  - iii. Discussion Salary schedule will be considered but not as part of the contract. Crystal Cutler will gain clarification if the salary schedule requires board approval
  - iv. Result- Motion Carries



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#### 4. Other

- a. OCR Complaint against MDE
- b. Letter from Ed Alliance to Dr. Rice
- c. DHH Bill Letter of Support
- d. Discussion: Additional Membership Types
  - i. Retiree membership
    - 1. \$50
    - 2. News and Notes and website access
- e. Upcoming Leadership Retreat
- f. June 24 Board Meeting
  - i. Project SEARCH grant
  - ii. Budget Adjustment
- g. October Board Meeting- Investment Account Contributions
- h. Draft Goals for the Operational Side in 24-25
- i. GMM Meeting

### 5. Adjourn meeting

- a. Motion- Sue Toth moved to adjourn the meeting at 6:39pm
- b. Second- Kirsten seconded the motion
- c. Discussion- None
- d. Result-Time- Motion Carries