

Postgraduate Career Development Plan

Save a copy of this document in your personal google drive so that you can edit it (click on 'File' then 'Make a copy').

Name:

Date completed:

This exercise will help you get started to think about where you are at the moment in terms of your career planning activities so that you can start to spot areas where you might need to find out more information or get support from the Careers Service to help you explore your career options for when your postgraduate course finishes.

You might want to complete this plan at different times during your postgraduate course as your ideas may change along the way! There is no best answer here, this is your plan and works best if you are completely honest with yourself about what stage your thinking is at in terms of thinking about future choices. You might want to discuss and reflect on this plan with one of our friendly advisors. You can explore common questions and book an appointment through the [careers service website](#) once you are registered as a postgraduate student.

1. Tick which statement applies to where you are at the moment in terms of your career planning:

I HAVE NO IDEA ABOUT MY CAREER INTENTIONS ON COMPLETION OF MY TAUGHT POSTGRADUATE COURSE		Complete section A
I HAVE NOT DECIDED WHAT I WANT TO DO AFTER MY TAUGHT POSTGRADUATE COURSE BUT I AM CONSIDERING ONE OR MORE IDEAS		Complete section B
I KNOW EXACTLY WHAT I WANT TO DO AFTER MY TAUGHT POSTGRADUATE COURSE		Complete section C

Section A. I have no idea about my career intentions on completion of my PGT course.

<p><input type="radio"/> I know the general options open to me at the end of my course and the attractions and weaknesses of each one. They are:</p>		
Options	What attracts/excites me about this option	What worries me/I'm unclear of about this option
<p><input type="radio"/> I have a general idea of the kind of career I want. It is:</p>		

I have a preferred geographic location where I want to work after completing my PGT course
It is:

The hours of work in my future employment/study are important to me.
My preferred hours are:

I know what level of income I am looking for in my future career.
It is:

o I know what sorts of tasks and activities I enjoy and am good at.
They are:

o I know the skills and qualities I possess that would be relevant in future work.
They are:

o I am aware of the external factors that could affect my next step after my PGT course (e.g. financial implications, geographic mobility, visa requirements, levels of competition, qualifications and experience required etc). They are:

o I know the sources of information and advice which I need to use (e.g. online, physical, face-to-face, etc)

They are:

o I know the steps I need to take to help me decide on my future plans.

They are:

Things I need to clarify or explore further

Section B. I have not decided what I want to do after completing my PGT course but am considering one or more ideas.

o I HAVE NOT DECIDED WHAT I WANT TO DO AFTER COMPLETING MY PGT COURSE BUT AM CONSIDERING ONE OR MORE IDEAS:

They are:

The following set of statements refer to any employment you are considering, including self-employment & 'portfolio working' (e.g. working for several organisations).

o I know the skills and qualities required for the future employment options I am considering.

They are:

o I know the typical activities that any future employment I am considering would involve.

They are:

o I know the kind of employer / client organisations which could offer suitable employment / business opportunities.

They are:

o I have the necessary training / experience for the employment I am considering.

It is:

o I know the main routes of entry into the employment I am considering (e.g. vacancy sources, application procedure, networking, etc.). They are:

Complete the following set of statements only if you are thinking about further study after your PGT course. If not, [please complete the final set of statements.](#)

o I know where I could study the COURSE(S) I am considering:

o I know the topics or modules I would study on the COURSE(S) I am considering.

They are:

- o I know the opportunities open to me on completion of the COURSE(S).

They are:

The final set of statements refer to all the ideas you are considering

- o I know the external factors that could affect my next step after my PGT course (e.g. financial implications, geographic mobility, visa requirements, levels of competition, qualifications and experience required etc). They are:

o I know the sources of information and advice which I need to use (online, physical, face-to-face, etc)

They are:

o I know the steps I need to take to help me progress with my ideas.

They are:

Things I need to clarify or explore further

Section C. I know exactly what I plan to do after completing my PGT course.

o I KNOW EXACTLY WHAT I PLAN TO DO AFTER COMPLETING MY PGT COURSE

IT IS:

o I know why this is the right choice for me.

Because:

o I can describe the typical activities that it would involve.

They are:

The next set of statements refer to any employment you plan to do, including self-employment and 'portfolio working' (e.g. working for several organisations).

o I know which skills and qualities are typically required to work successfully in this role.

They are:

o I know the qualifications, knowledge and/or experience required to work in this role.

They are:

o I know which types of employers / client organisations could offer suitable employment or business opportunities.

They are:

Complete the following set of statements only if you are planning further study after your PGT course. Otherwise [go to the final set of statements](#).

o I know where I could study the COURSE(S) I am considering.

o I know the topics or modules that I would study on the COURSE(S) I am considering.

They are:

- o I know the opportunities open to me on completion of the COURSE(S).
They are:

Now complete the final set of statements

- o I know the external factors that could affect my next step after my PGT course (e.g. financial implications, geographic mobility, visa requirements, levels of competition, qualifications and experience required etc). They are:

- o I have an alternative option if my first choice doesn't work out.

It is:

- o I know the sources of information and advice which I need to use (online, physical, face-to-face, etc).

They are:

o I know the steps I need to take to help me progress with my ideas.

They are:

Things I need to clarify or explore further