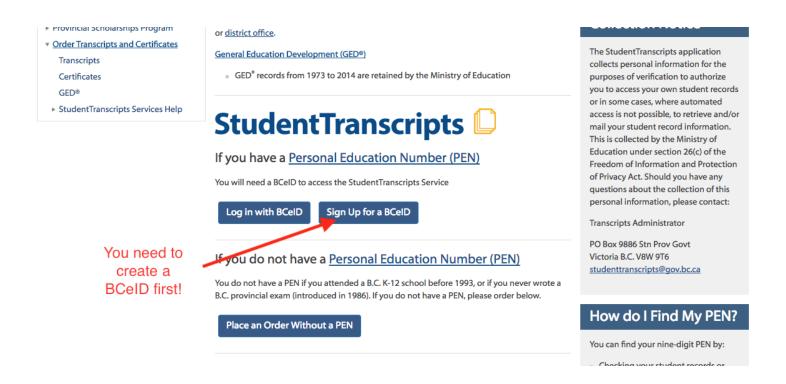
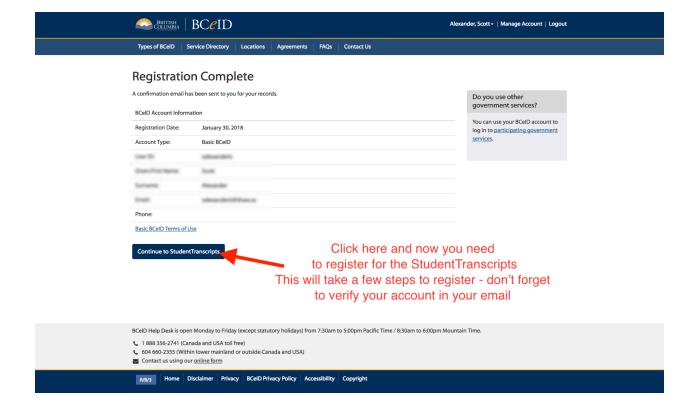


Step 1: Sign up for a BCeID - Click here for the link. This ID can be used for many BC Gov't services, but must be done for the Transcript Service.



Step 2: You need to now register for Student Transcript service.



Step 3: You will need to verify your registration through your email - have two tabs open on your browser.

To complete login with your BCeID, review your BCeID account activity.

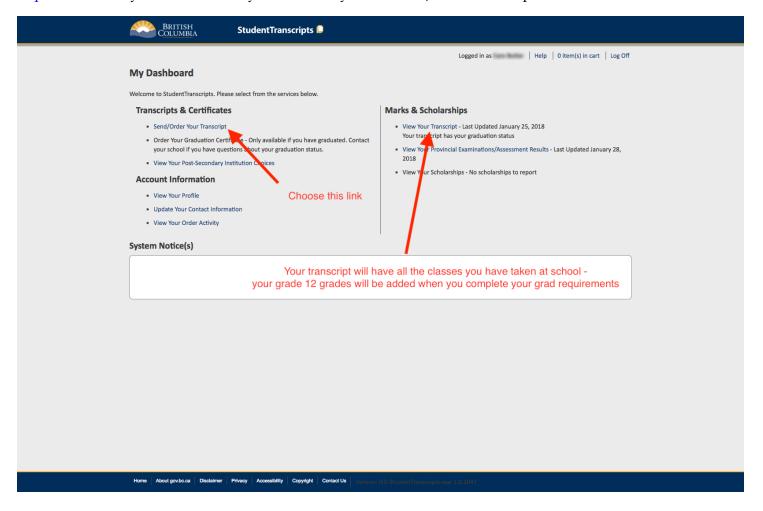
Why are we showing you this? We take security very seriously. We want to show you important activity in your BCeID account - if you don't recognize the activity or suspect your account has been compromised, contact BCeID.

BCeID Account Activity	Your BCeID account	
Last Logins with Your BCeID January 8, 2018 at 4:55 PM October 24, 2017 at 1:14 PM	Go to www.bceid.ca to manage your account. You can update your email, contact information, login preferences, and more. We recommend you keep you email address up to date.	
When do you want to review your BCeID account activity?	Manage your BCeID account	
By selecting "Do not show me BCeID account activity when I log in" this page will not be displayed to you when you log in using your BCeID. Update this preference anytime at	Need help?	
www.bceid.ca.	Contact the BCeID Help Desk	
Do not show me BCeID account activity when I log in		
Continue		
Once you have verified your registrat		
and logged in again (takes a few steps),	you will arrive at this page	

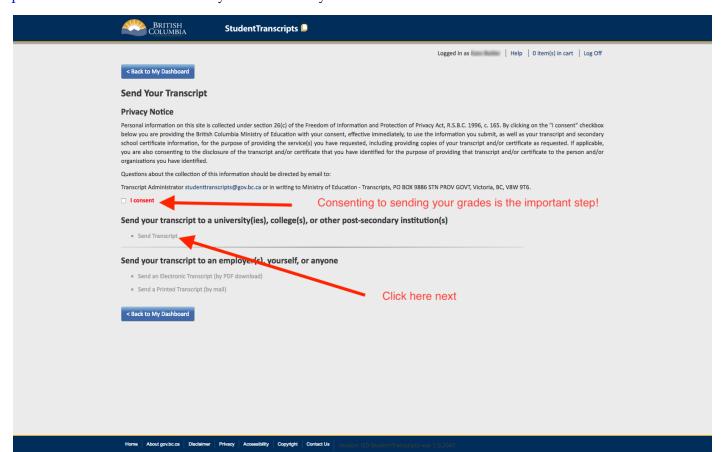
Step 4: Register for the StudentTranscript service.

		Logged in as Scott Alexander Help Log Off
egister f	for StudentTranscripts	
A	Welcome Scott Alexander.	
U	You need to register your student i	information with StudentTranscripts before you can access your StudentTranscripts Dashboard.
* Indicates a	required field	
Student	Information you use(d) in	your School of Record
		enter matches the information at your school of record.
Personal Edu	ucation Number (PEN) *	
		Pon't have a PEN?
First Name *		
Middle Nam	ne	Your PEN is on your report card. You can ask the office or
		drop by and ask Mr. Alexander or Mrs. Giesbrecht too.
Last Name *		
Date of Birth	h (dd/mm/yyyy) *	
dd/mm/yyy	у	
	Information	
	re your contact information is correct	and up to date in order to receive email about your StudentTranscript Services account.
Email *		
Phone Numi	ber	
Collectio	n Notice	
		nal information for the purposes of verification to authorize you to access your own student records or in some cases, where
		or mail your student record information. This information is collected by the Ministry of Education under section 26(c) of the Act. Should you have any questions about the collection of this personal information, please contact:
	•	
	Administrator 5 Stn Prov Govt	
	V8W 9T6	
victoria B.C.		

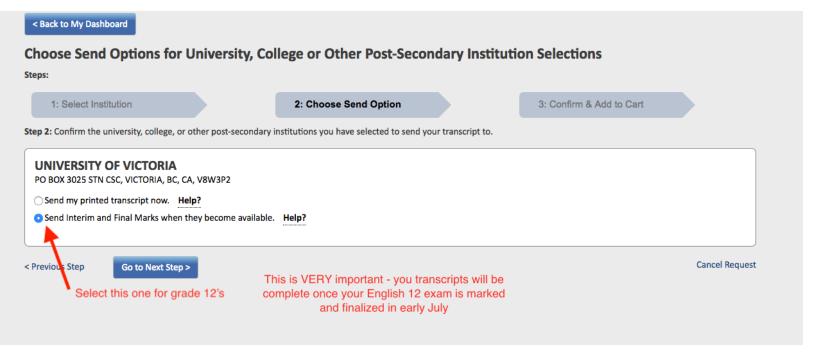
Step 5: Now that you have verified your account, you can send/order transcripts.



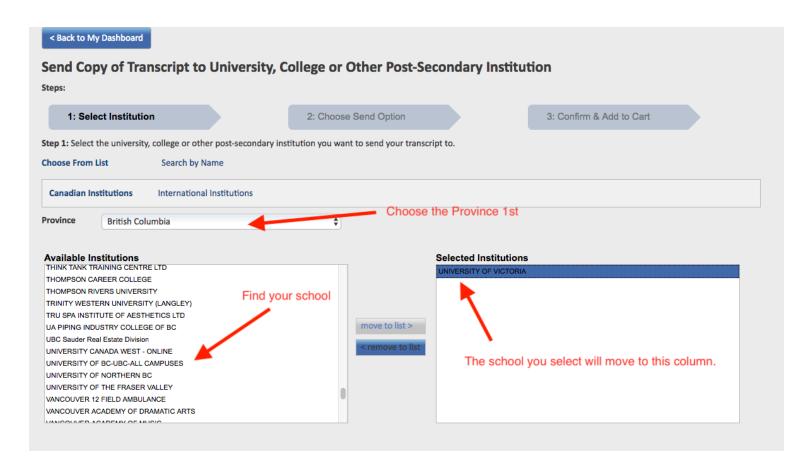
Step 6: Give consent to the Ministry of Ed to send your marks.



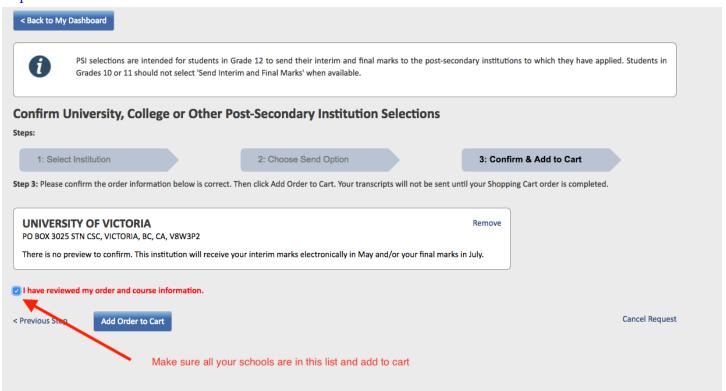
Step 7: Select ALL the schools you are applying to - even the ones you are just considering.



Step 8: Choose the 2nd option for ALL schools you have selected.



Step 9: Add to cart



Step 10: Last step!

