

# ELEVATE COLLEGIATE CHARTER SCHOOL

## BOARD MEETING NOTES

THURSDAY, JULY 16<sup>TH</sup>, 2020 – ZOOM

5:30 P.M.

**Attendees:** Dr. Patrick Jefferson, Deborah Johnson, Amanda Stephens, Chuck Ejim, Thyvi Norris

**Guests:** Rebecca Francis (Head of School)

**Absent:**

**Recorder:** Rebecca Francis

**Meeting Called to Order:** 5:33 p.m.

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
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<p>Meeting convened</p> <p>Adopt July 16, 2020 agenda</p>	<p>Meeting called to order at 5:33 p.m. by Dr. Patrick Jefferson. Quorum established</p> <p>Motion to adopt agenda, July 16, 2020.</p> <p>Motion to approve minutes from June 18, 2020.</p> <p>Motion to table approval of minutes until next Board meeting</p> <p>Ms. Stephens motions, seconded by Ms. Johnson.</p> <p>All ays.</p>	VOTE		
<p><b>Academic Committee Report</b></p>	<p>1) Rebecca Francis, Head of School, requested permission to approach the Board. Ms. Francis updated the Board on a facilities option for the 2021-2022 school year.</p>			
<p><b>Finance Committee Report</b></p>	<p>1) Back Office Provider contract Review</p> <p>2) Vote- Unanimous approval of contract with added language around data security.</p> <p>3) PPP Loan Forgiveness Update</p>	VOTE		

**Governance Committee  
Report**

A. Board Giving - checks will be sent to a given address  
must be received by August 1st.

B. Board Training Progress- continue online modules  
10/1 deadline.

Ms. Johnson nominated Dr. Jefferson for Board Chair.

Second- Ms. Stephens

Vote- all ays

VOTE

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<b>NEXT ORDER OF BUSINESS</b>				
<b>NEXT MEETING</b>	Meeting adjourned: 6:25pm Next Meeting: August 20th, 2020			