

WELLINGTON QUILTERS GUILD

2025-2026 Handbook

CONTACT

WEBSITE:

<https://www.wellingtonquilters.org.nz/>

EMAIL:

secretary@wellingtonquilters.org.nz

ABOUT US

Our Guild was established in 1990, by Frances Stone and became an incorporated society in 1992.

We are managed by an elected committee consisting of officers of President, Treasurer and Secretary and supported by up to nine committee members. The committee meets once a month, typically in the week after our guild meeting. Each member takes on a portfolio of responsibilities and work together to run guild activities.

Our Annual General Meeting (AGM) occurs each year in May. The officers of the guild and committee members must be decided at the AGM. Officers can serve for a maximum of three consecutive years. Any full member of the guild can stand for committee membership.

Subscription fees and other membership options are decided at the AGM.

Welcome to our Guild! We hope you enjoy your time with us

This handbook is designed to tell you who we are, how we operate, who to contact and what some of our common terms and jargon is.

OUR OBJECTIVES

The objectives the guild is established for are:

- To provide for the continued association and fellowship of Guild Members
- To encourage and advance the skills and techniques in the art of quilting and patchwork
- To provide tuition by local, national and international tutors for all levels of ability of the members
- To conduct such social, educational and promotional activities of patchwork and quilting as the committee may time to time approve
- To support such outreach programmes as the committee may time to time approve, having considered the costs involved, the support of the members and other relevant factors
- To do other things as may be necessary to the attainment of the above objects

CONTENTS

Contact	1
About us	1
Our objectives	1
Contents	1
Membership options	2
Committee members	2
Life Members	2
Our meetings	2
Raffles	3
Library	3
Block of the Month	3
Show and tell	3
Duties	3
Classes	4
Other guilds	4
Glossary	5

Committee Members

President: Judi Ferguson

Secretary: Christine Singleton

Treasurer: Andrea Thomson

Speakers: Judi Ferguson

Membership: Helen Lloyd

Library: Emily Brain

Classes: Charlotte Bon

Classes: Larrie King-Saunders

Newsletter: Barbara Craig

Refuge Quilt Co-ordinator: Maura Beattie

Refuge Quilt Co-ordinator: Judi Ferguson

Social/website: Larrie King-Saunders

We have three membership options, with varying benefits.

Subscriptions are set at the May AGM each year.

\$50 full membership

\$25 Newsletter only

\$15 Junior- Under 18 at start of financial year

Visitors are welcome and are asked to pay \$4. Newsletter only members are also welcome to attend a meeting and asked to pay \$4

Full Membership (including Junior)

In return for paying the full subscription, full members can attend meetings, borrow from the library, take part in Block of the Month, vote at general meetings, attend Guild classes, enter work in Exhibitions and challenges and receive the newsletter.

Newsletter only

The reduced fee allows newsletter members to enter work in Exhibitions and Challenges, enroll in classes and receive a newsletter.

Newsletter members are asked to pay the visitors fee of \$4 if they attend a meeting. They may attend 3 meetings a year but will be asked to change their membership to full if they attend more than this.

Life Members:

Awarded at AGM in honour of a significant contribution over a long period of time, life members receive the benefits of full membership without needing to pay the subscription fee

OUR MEETINGS

Our meetings are on the second Monday of the month, starting at 7:30pm with doors open at 6:30pm. We meet at Johnsonville Uniting Church, 18 Dr Taylor Terrace

If there is a change of venue this will be advertised on our website and in our monthly newsletter.

Between 6:30-7:30pm prior to the meeting:

Members pick up their name badge at the front desk, visitors sign in and pay the visitors' fee. Members can bring their dinner to eat together, and have a cup of tea and conversation

The library is open for full financial members to use, raffle tickets are available to purchase, Block of the Months and quilts for Show and Tell can be dropped off at the front of the meeting room. Sometimes there will be fabric, thread or other notions available to purchase- assume this will be cash only.

From 7:30pm meeting start:

We typically start with our guest speaker's presentation and a question period. We complete our general business portion and draw the Block of the Month. Raffles are drawn next while the next Block is set up and is then explained to the meeting. We end with a Show and Tell of quilts.

After the meeting:

The library remains open for books to be borrowed and reserves to be picked up, classes may be taking registration or expressions of interest, the guest speaker may be available for conversation and Show and Tell items can be more closely admired.

Work nights:

Occasionally we may not have a guest speaker at our meetings. We will often have a work night instead. This is a laid-back meeting focused on community. Members and visitors are encouraged to bring a piece of craft work with them. This may be knitting, crocheting, patchwork, quilting, binding etc. We work on our pieces on tables, helping one another and building a rapport.

RAFFLES

Raffle tickets are on sale in the foyer before a meeting. They are an important source of the Guild's income. Sometimes a special raffle will be held to raise funds for a specific event, activity or charity. There are three prizes of fabric or quilting related items which are drawn through the meeting.

LIBRARY

The Guild has an extensive library which is open for all full members to take out books. Issue time is until the next meeting, though books may be renewed (if there is not a waiting list for it) in person or by contacting the Guild librarian before the meeting. There is an overdue fee of \$1 per book per month overdue.

You may put a book on reserve by speaking to the librarian. Lists of reserves are printed in the newsletter each month and must be collected by 15 minutes after the meeting, or they will be made available to other members.

There is no limit on books that can be checked out. Visitors and newsletter members may not take books out but are welcome to browse.

BLOCK OF THE MONTHS

Block of the Months is a traditional pastime in which a block pattern is presented to the Guild, with examples already made up. The presenter will advise of colour ways or a theme and invites Guild members to make a block for the next meeting.

Those who return a block go into a draw to win all returned blocks. They then have a quilt top ready to be put together.

To enter, pick up a copy of the pattern at the table in the front of the hall, or grab a copy from our website. Next meeting, return your block to the table and add your name to the draw.

SHOW AND TELL

Show and Tell is open to anyone attending the meeting and new members are encouraged to share.

To participate, leave your work on the table at the front of the hall before the meeting. You'll be invited to speak about your quilt when it is shown. Once shown, it'll be displayed on the stands at the side of the hall for members to have a closer look at after the meeting. You can collect your quilt from here when you are ready to leave.

DUTIES

Each month full members will be assigned to Hall or library duty. These will be advised in the Newsletter and assigned up to 3 months in advance. Duties are assigned on a rolling word so you may only be assigned to a duty once a year.

If you're unable to make the meeting on the month you are assigned please find another member to do it for you, or to switch months. Contact details for the members assigned will be printed in the newsletter so you can arrange a swap, or you can call other members from the members list.

Hall duty

Up to 5 people may be assigned Hall duty. Members arrive by 7pm and assist in setting up the display racks, any tables needed -for show and tell, library and raffle ticket selling.

During show and tell, or if the speaker has items to show, two hall helpers stand on stool steps to hold up the Quilts and items, while the other hall helpers take the shown quilts and hang them on the display stands

After the meeting, when everyone has had time to look, the hall helpers put away all the display stands and tables.

Library duty

Up to 3 people will be assigned library duty. Members arrive by 7pm and help the librarians set up the library, display the books, process returns, and pack it away at the end of the evening.

Supper duty

We will have tea and coffee available each month. Members will be able to get their own cups and drinks but a tea pot may need to be prepared and Supper duty members will be asked to keep an eye on levels.

You will be asked to do a quick sweep after the meeting to check for any loose cups that need to go in the dishwasher, and will set it before you leave. Preferably all members will have thrown away their rubbish from dinner but you'll be asked to double check and alert committee members if any obscene mess is left.

On special occasions, such as our Birthday month and Christmas meeting, there may be a supper break in the middle of the meeting with cake. You'll be given a heads up to check the cake is available and sliced, and easy access to tea and coffee is available.

After supper cups are put in the dishwasher and the kitchen is to be left clean and tidy.

CLASSES

The Guild runs classes and workshops throughout the year with a variety of local, national and international tutors. Classes usually run between 9am-4pm at Karori Arts and Crafts Centre, unless otherwise advised. Participants bring their own lunches, with morning and afternoon tea provided. Fees may apply though are kept as low as possible and are often subsidised for Guild members.

Classes and workshops are limited numbers with Guild members having priority. If there are spaces left they will be offered to non-members or members of other guilds who have indicated interest.

Registrations are considered preliminary until payment is received. A needs list will be provided before the class.

OTHER GUILDS

There are four other Guilds in the Wellington region.

Capital Quilters, Lower Hutt PO Box 33 – 146, Petone 5046 http://capitalquilters.blogspot.com Email: capitalquilters@gmail.com	Pinestream Quilters, Upper Hutt 22 Lane Street, Wallaceville, Upper Hutt 5018 Email: pinestreamquilters@gmail.com
Kapiti Quilters	Coastal Quilters, Plimmerton

P O Box 286, Waikanae
Website: <https://www.kapitiquilters.co.nz>
Email: kapiticoastquilts@gmail.com

PO Box 57099, Mana 5247
Website: <http://www.coastalquilters.org.nz>
Email: coastal.quilters@gmail.com

AOTEAROA QUILTERS

Formerly known as National Association of New Zealand Quilters. Membership of this association enables individuals to connect to other Quilters at a National level. Membership is available on an individual level.

Website: <http://www.aotearoaquilters.co.nz>

GLOSSARY

In this section you'll find explanations for common terms and jargon that we use. If you hear us using other words that you don't understand please feel free to ask! Sometimes we become so comfortable with the words that we forget it's jargon.

Arohata: The woman's prison in which the Guild supported a now closed outreach program called Shut-in-stitchers.

Block: Fabric units or components sewn together, usually in a square, that make up a quilt.

Exhibitions: A judged show of member's work. All members are encouraged to enter and showcase the work of the guild. An Exhibition committee plans and organises the event and solicits sponsorship for opening night awards. This happens every two years.

Flimsy: A quilt top that has not yet been quilted or had the batting and backing added

Group Quilt: Quilts made by two or more people

Half-nighter: A session (class, workshop, UFO night etc.) run from 6pm-12 midnight.

House Groups: Quilting or Stitching groups that meet in each other's homes

Quilt Challenges: A judged competition in which submissions follow certain rules as set by the challenge organisers. These rules may dictate the theme, colours, size etc. Often presented in association with Exhibitions or Symposiums, challenges allow a quilter to utilize their imagination and creativity to stretch their boundaries and try something new.

Refuge Quilts: Every year members make a large number of quilts, usually from donated items, which are given to the Wellington Women's Refuge and Te Whare Rokiropi Māori Women's Refuge after our June meeting. There are also four Refuge workdays a year, and there are quilts each week available for members to put the finishing touches, such as binding, on.

Round Robin Quilts: A Quilt that is passed between makers with each adding a coordinating section before passing it to the next person. An example of a Group Quilt.

Row by Row Quilts: A quilt made of rows usually done in a group where people take turns on each row, passing it onto the next contributor when they have completed their section. An example of a Group Quilt.

Shut-in-Stitchers: A now closed program at Arohata, having started in 1993. Program coordinators were made up of Guild members and helpers came from across Wellington.

Solstice Weekend: A popular weekend held in mid-June at the winter solstice, consisting of several classes with a minimal cost.

Symposium: A very popular weeklong National Quilting event consisting of exhibitions, speakers, classes and merchants' malls. Often held in residential schools or campus settings, many international and national tutors come to teach. Guilds across New Zealand take turns to organize and host.

UFO: An Unfinished Object, referring to an unfinished crafting project, such as a Quilt.

UFO weekend: A weekend devoted to working on UFO's. These are organised several times a year at Silverstream Resort. Starting Friday night until Sunday afternoon, Quilters bring their own sewing machines and projects to work on. Costs include accommodation and meals. See the website calendar for the next weekend.