



NOTES FROM THE SCHOOL BOARD MEETING August 30, 2022

Educating Compassionate and Creative Global Citizens

The OPUSD Board of Education held the August 30th regular meeting at Oak Park High School, Presentation Room G9. There were seven public speakers. Two on non-agenda items and five on Agenda Item VI.A.5. The speakers on non-agenda items spoke at this time. Mr. David Ross, a community member and founding board member of the Oak Park Unified School District Board of Education, read a passage from the article in Scientific American on misinformation and disinformation being spread about schools and education.

The second public speaker was Tim Foy, head coach of the Future Tracking Running Pack. He requested that the members of his running group be allowed to use the track once a week, as they have been doing for more than 20 years.

The Board also heard reports from School Board Members, Student Board member Tess Leong, and the Superintendent.

UPDATE ON SCHOOL SAFETY – COMMANDER PENTIS AND MR. BRAD BENIOFF

There were five OPUSD staff members who addressed the board under public comments and expressed their concerns regarding the requirement of weekly testing for unvaccinated employees. They requested the Board advocate with the state for lifting the August 2021 health order that requires unvaccinated staff to undergo weekly testing.

Mr. Brad Benioff, Director of Student Support and School Safety, addressed the concerns of the public speakers stating that the District is required to follow a public health order and is not permitted to be less restrictive than the state and county public health. Mr. Benioff provided an update on the current COVID cases Wellness Centers and the safety upgrades at school campuses (Raptor Visitor Badge System, Fencing, Lock Blocks for classroom doors, etc.)

Mr. Benioff introduced District's Safety Consultant, retired Ventura County Sheriff's Commander Randy Pentis. Commander Pentis shared that he had visited every school site and met with the administrators to determine site-specific safety training and upgrade needs. Commander Pentis also emphasized the importance of ongoing training staff in safety protocols and providing information sessions for students and families. Staff training will take place in September, and student and family information sessions will be held in October/November.

FACILITIES REPORT – SUMMER WORK UPDATE

Mr. Brendan Callahan, Director of Bond Programs, Sustainability, Maintenance, and Operations, shared [this presentation](#) and provided an update on the work done at district sites during the summer.

CONSENT AGENDA

Items on the Consent Agenda are used to facilitate approval of a number of noncontroversial, routine, with a single motion to approve all items listed, based on the premise that the materials sent to the Board in advance of the meeting adequately explain what is required for each item and no discussion is required at the meeting. The Board does have the option to pull any item out of the consent agenda if they feel the item warrants a discussion.

The Board approved routine items such as minutes of previous meetings, public employee changes, and purchase orders among others, in the Consent Agenda:

- **Approved Quarterly Report on Williams Uniform Complaints** – July 2022 - *No complaints were filed with any school in the District regarding the insufficiency of textbook/instructional materials, teacher vacancy or misassignment, or hazardous conditions of school facilities.*
- **Accepted 2021-22 Annual Attendance Report** - *The District's Revenue Limit funding is based on its ADA (Average Daily Attendance), which is reported to the State three times per year. The First Period Attendance Report, commonly referred to as P-1, is filed with the State at the end of the fourth school month. The Second Period Attendance Report, typically called P-2, reports the average of month one through the last school month that ends on or before April 15th of the current school year. The District's actual Local Control Funding Formula revenue is based on the P-2 Report. The third and final report, the Annual Report, is filed at the conclusion of the fiscal year.*
- **Approved Expulsion in Abeyance for Student #01-2022-2023**
- **Approved Overnight Trip for Medea Creek Middle School**
 - *6th Grade to Pali Institute, Running Springs, CA – October 17-19, 2022*
 - *7th Grade to Pali Institute, Running Springs, CA – November 28-30, 2022*
 - *8th Grade to Pali Institute, Running Springs, CA – October 31 – November 2, 2022*
- **Approved Student Teaching Agreement with California State University, the Channel Islands for 2022-2023** - *The District will offer practicum opportunities for CSUCI Teacher Candidates through this agreement under the supervision of interested district teachers.*
- **Approved School Psychology Supervised Fieldwork Agreement with Loyola Marymount University for 2022-2023** - *The District will offer practicum opportunities to LMU School Psychologist Candidates through this agreement under the supervision of interested school psychologists of the District.*
- **Approved Out of State Travel for Certificated Employees:**
 - *Attend Pacific Northwest Institute on Special Education and the Law, Yakima, Washington, – September 18-21, 2022*
 - *Present at the AP Science Conference in Birmingham, Alabama – November 9-10, 2022*
- **Approved the Disposal of Obsolete or Surplus Instructional Materials, Books, and/or Library Books** - *All books identified as obsolete or surplus by OPHS and OHES have zero resale value and will be disposed of via a vendor who will recycle them for an estimated cost of \$150 to the district.*
- **Approved the Sale of Disposal of Obsolete Equipment - Copy Machines** - *Staff has identified a need to replace 24 of the 31 copy machines in the district, with nine needing immediate replacement. All copier vendors contacted deemed the nine copiers to have no trade-in value due to the required repair exceeding the value of the machines.*
- **Approved Renewal of Contract with Super CO_OP(USDA) Foods and Purchase Delivery** - *The purpose of the Super Co-Op, a California USDA Foods Cooperative, is to assist member districts with*

USDA Foods ordering and distribution and enable its members to attain the best possible prices for processed USDA Foods and their commercial equivalents as well as for USDA Foods distribution.

- **Ratified Consultant Agreement with Commander Randy Pentis for School Safety Consultation and Training** - *As part of the district's continued effort to provide safe and effective environments for learning, the district has contracted with former Ventura County Sheriff Commander Randy Pentis as a consultant to provide safety review and training for all employees and students. This includes Run, Hide, and Fight training for immediate threat scenarios, as well as the review of all current district safety and threat assessment protocols. Assessments of all district/school sites will be included as part of the review process. This role includes participation in the OPUSD Safety and Security Task Force. The one-year agreement is \$10,000, to be funded by Safety Credits.*
- **Ratified Consultant Agreement with Gold Star Coaching for Athletic Programs at Oak Park High School** - *Gold Standard Coaching is a sports-based youth development consult group firm that is designed to help maximize performance and enjoyment for coaches, student-athletes, and parents/guardians in youth sports programs. This is achieved through a series of coaching sessions that are comprised of both activities and lectures touching upon the following topics:*
 - *Creating and Maintaining Successful, Cooperative, and Organizational Cultures (Administration Session)*
 - *Keys to Creating Confident Coachable Competitors of Character (Coaches Session)*
 - *Maximizing Player Potential Through Coach-Parent Collaborations (Parent Session)*
 - *Leadership, Mental Toughness, Performance**The cost for the 1-year agreement is \$1400.*

EDUCATIONAL SERVICES

- **Ratified Agreement with Paper.co for Online Tutoring Services for Students in Grades 6-12** - *Assistant Superintendent of Educational Services, Tammy Herzog, and Coordinator of Instructional Program, Ellen Chevalier, provided [this update](#) on the usage of Paper.co online tutoring by district students last year. Student Board member Tess Leong shared her positive experience with Paper.co, and the board recommended that staff use a variety of means to promote the usage of paper online tutoring to students in grades 6-12. The board also recommended increasing in-person support for students in all grades.*
- **Approved Indian Education Consortium MOU with Ventura Unified School District** - *The Ventura County Indian Education Consortium is a federally funded program providing direct services to American Indian and Alaskan Native students in grades TK-12 in Ventura County School Districts. OPUSD students with Native American heritage listed on their school enrollment forms will have the opportunity to receive free supplemental services through this consortium.*
- **Approved Submission of Consolidated Application for Categorical Aid Programs – 2022-2023** *Districts in the State of California are required to submit a Consolidated Application (ConApp) to apply for Federal funding. For the 2022-23 Fiscal Year, OPUSD is applying for funds from the following categorical programs:*
 - *Title I, Part A, Basic Grant*
 - *Title II, Part A, Preparing, Training, Recruiting High-Quality Teachers*
 - *Title III English Learner Student Program*

BUSINESS SERVICES

- **Ratified Contract of Services and Established Budget for Measure S Project 22-11S Wellness Center at Oak Park High School** - *The construction of the OPHS Wellness Center was authorized by the Board in March 2022. The construction contract was awarded to Omega Construction, and the work was carried out over the summer when the Board was not in session. At this meeting, the Board ratified the contract with Omega Construction for \$53,900 and established a budget of \$75,000 for the Wellness Center, which would include furniture and other accessories.*
- **Approved Resolution #2022-12 Authorizing Use of a CMAS Agreement for Leasing and Servicing Copy Machines, Pursuant to CA Public Contract Code Section 10298** - *The district currently owns thirty-one copy machines across all schools. Of these copy machines, twenty-four of them are at least seven years old and are beginning to breakdown more frequently, with nine machines having been identified as needing to be replaced immediately. The Board approved the agreement with Xerox Corporation for a 5-year agreement, which includes replacing and services all machines for an annual amount of \$94,663, to be funded by the General Fund.*
- **Ratified Agreement with Diligent Community for Board Agenda and Policy Management Software** - *Diligent Community is a cloud-based board meeting management software that allows district staff to create agendas, designate current meetings, access meeting minutes, and add future meetings to the calendar, track changes, approvals, and submittals and prepare meeting documents, as well as allow Board member annotations to help prepare for the meeting. The platform also allows public access to the Board agendas and policies on one single platform. The cost for a 1-year subscription is \$6000, to be funded by the General Fund.*

HUMAN RESOURCES

- **Approved 2022-2023 Declaration of Need for Fully Qualified Educators** - *While the District rarely needs to use someone other than a fully credentialed teacher, the “declaration of need” process allows it to retain the services of a partially credentialed teacher in hard-to-fill teaching areas if needed. At this time, the District estimates a minimal need for teachers with emergency permits.*
- **Ratified Establishment of a District Committee on Assignment in Accordance with Ed Code 44258.7 (C) & (D)** - *Education Code 44258.7 (c) & (d) allows a full-time teacher with special skills and training outside their credential authorization to be assigned to teach an elective class (with their consent) provided the assignment is approved by a local Committee on Assignment. At MCMS and OPHS, these three teachers will be teaching the following elective courses: Video Production (MCMS), Teen Entrepreneur (MCMS), Animation (MCMS), Rockets (MCMS), Engineering (OPHS), and Robotics (OPHS).*
- **Approved Annual Teacher Assignment Report for 2022-2023** - *The Board received the certification that all teachers are appropriately assigned in the subject areas for which they qualified.*
- **Approved Revised Job Description and Salary Schedule Placement for Food Services Staff** - *The revised job description accurately reflect the duties carried out by the Food Services Staff, and the pay increase will help the district stay competitive and attract qualified candidates. The increased cost resulting from the proposed salary adjustment is moving from Range 10 to 14 (Manager), Range 8 to 10 (Cook), and Range 6 to 8 (Assistant) and will be funded by the Child Nutrition Services Fund 130.*

BOARD

- **Approved Proposed Board Meeting Schedule for the 2022-2023 School Year** - *the Board approved the following dates for regular monthly board meetings:*
 - *Tuesday, September 13, 2022*
 - *Thursday, October 13, 2022*
 - *Tuesday, November 15, 2022*
 - *Tuesday, December 13, 2022*
 - *Tuesday, January 24, 2023*
 - *Tuesday, February 28, 2023*
 - *Tuesday, March 21, 2023*
 - *Tuesday, April 25, 2023*
 - *Tuesday, May 16, 2023*
 - *Tuesday, June 20, 2023*

OPEN DISCUSSION/FUTURE AGENDA ITEMS

The board will be reviewing the following items at the next meeting:

- *Report on students who received one or more D/F grades in the 2021-2022 school year.*
- *Local Indicators Report*
- *Exhibits for Math Placement which would include a waiver and sample communication to be sent to families of students in grades 6-11.*
- *To hold a special meeting between the September and October meetings to discuss district and board goals.*