



## Return to School Resource Committee

Karen Moody, LER Principal - Co-Chair  
Sarah Bolduc-Ignasiak, Asst Special Services Director - Co-Chair

Date of Meeting	8-11-20
Note Taker	S. Bolduc-Ignasiak
Meeting Notes	<p>1) Attendance</p> <ul style="list-style-type: none"> <li>• Kathy Damon: Present</li> <li>• Andrea Disch: Present</li> <li>• Patricia Morris: Present</li> <li>• Stacy Anderson: Present</li> <li>• Tony Veit: Present</li> <li>• Cathy Williams: Present</li> <li>• Raye DeSoto: Present</li> <li>• Karen Moody: Present</li> <li>• Alan Yuodsnukis: Present</li> <li>• Sarah Bolduc-Ignasiak: Present</li> <li>• Matthew Marshall: Absent</li> <li>• Adria Horn: Absent</li> </ul> <p>2) Update the committee on what has been approved by Steering Committee</p> <ul style="list-style-type: none"> <li>• Desks will be ordered by Gabe</li> <li>• <del>Singing masks approved, need to be ordered (amended 2:30 p.m.)</del></li> <li>• Bus Aides moved to board/associations</li> <li>• 35 boxes of gloves (Gabe is ordering/has ordered, Karen checking with Kristin)</li> <li>• Gowns (500 to get started)</li> <li>• 1000 wipes</li> <li>• Check on number of masks, enough for 2 for each child? (1250 ordered through Southern Maine, DOE 4930 cloth masks)</li> <li>• Thermometers, 2 per school</li> <li>• Middle school Cafeteria Tables: Gabe</li> </ul> <p><b>Due date for requisitions: 8/12/2020 end of day</b></p> <p>3) Discuss awnings</p> <ul style="list-style-type: none"> <li>• Research triangle or other shade coverings <ul style="list-style-type: none"> <li>○ Triangle awnings? RayeAnne found 20x20, approximately \$50 each, develop proposal for Monday's Steering Committee--&gt;Raye will research/send link</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>Given associated manpower costs, tents/awnings don't seem to be necessary at this time</li> </ul> <p>4) Address following needs:</p> <ul style="list-style-type: none"> <li>Stacy will touch base with nurses around what items they want/specific brands/vendors/etc.</li> <li>Karen will check with principals to see what supplies are available in buildings</li> <li>Finalized list will be developed at the top of the RTSRM google doc</li> </ul> <p>5) Charge of the Steering Committee: Make budget list to update how much money has been expended to date</p> <ul style="list-style-type: none"> <li>Requisitions to Amanda by 8/12/2020, end of day so that this can occur</li> </ul>
Key points	<ul style="list-style-type: none"> <li>Order items</li> <li>Determine how much money has been spent</li> </ul>
Next Steps	<ul style="list-style-type: none"> <li>Raye to research shade covers (triangles?)</li> <li>Patricia working on cushioned items</li> <li>Stacy coordinating with nurses</li> <li>Karen checking with elementary principals re nurse supplies/requests we might already have along with numbers for items (layards, yoga mats, etc.)</li> <li>Sarah to work on requisitions, cleaning up the Steering Committee Spreadsheet</li> </ul>

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**Next Meeting Date: Tentative meeting 8 a.m., August 18th, 2020**