

AP 2021-22 School Year Launch

This email marks the kick-off of the 2021-22 AP school year. I want to share this with you as the AP Registration and Ordering (APRO) system opened on August 2nd. I hope the information will help ensure your schools are on track to complete key tasks.

Below are reminders and resources to ensure your schools are off to a great start for this school year. I highly recommend AP coordinators set up class sections prior to the first day of school. Our AP team will communicate directly with school contacts on file, but I encourage you to share this information with your AP community along with district-specific directives so schools are fully aware of key information. This is particularly important with possible staffing changes at sites.

Information for AP Coordinators:

- **AP Registration & Ordering (APRO) opened August 2nd** – Principals and AP coordinators on file should expect to receive their school's APRO **access code via email**, sent on August 2. Schools will also receive a link to the 2021-22 AP Coordinator Manual in this email and I have also linked it below. Additional information about APRO can be found on the following links:
 - [AP Central page for AP Coordinators](#) – Key website for planning and contains training links, updates, resources, and timelines for the 2021-2022 school year AP Program.
 - [Training Opportunities for AP Coordinators](#) – Information on learning and training opportunities to help support AP Coordinators throughout the year. Coordinators should attend the online workshops for setting up the APRO system and throughout the year to ensure a full understanding of processes and deadlines.
 - [Accessing & Using APRO](#) – Information on the four key steps to help guide schools through set-up, course creation, student enrollment, and order finalization.
 - [2021-2022 AP Coordinator Manual Part 1](#) – Official document all AP Coordinators need to utilize to address questions and requirements for APRO set-up and program management. Part 2 will be available later this school year.
 - [AP Course Audit](#) – Information on the AP Course Audit process. **Coordinators can only create class sections in APRO for approved courses and teachers in the AP Course Audit.**
 - [About AP Course Audit](#)- General information
 - [AP Course Audit by Role](#)- Steps for teachers, administrators, etc.
 - [AP Course Audit by Course](#)- Course specific information

- [AP Course Audit Calendar](#)- Key dates and deadlines for AP teachers and administrators – it is imperative to be mindful of these deadlines for course authorization and syllabus submittal.
- [AP Ordering Deadlines](#)- Key ordering deadlines for the 2021-22 school year are listed below. Additional dates and deadline information is available [here](#).
 - **October 4, 2021**- Preferred Ordering deadline
 - **November 15, 2021**- Final ordering deadline for full- year, first-semester, and exam-only AP courses
 - **March 15, 2022**- Spring course orders and Fall order changes deadline
- **AP Exam Dates and Fees** - [2022 exam dates](#) and [exam fees](#) have been updated. The cost of AP exams is increasing by \$1 per test. The amount of the College Board fee reduction is also increasing by \$1 per exam for eligible students.
 - A \$40 per-test fee will be applied to the following
 - Late test orders - exams ordered after the November 15th deadline
 - Late-testing requests – exams with requests not covered under allowable circumstances
 - Unused/cancelled exams – exams not taken by student or cancelled after the final ordering deadlines.
- **Customer Service Support** – Please direct all **questions and requests for assistance directly to** AP Services for Educators at 877-274-6474, or apexams@info.collegeboard.org.