

**PT. VALUABILITAS REABILITAS CERTI.**

***Audit Report***

**Client Details**

|                        |                  |
|------------------------|------------------|
| <b>Client No.</b>      | <b>XXXX</b>      |
| <b>Client Name</b>     | <b>PT. XXXXX</b> |
| <b>Address</b>         |                  |
| <b>Scope</b>           |                  |
| <b>EA (SIC) Code</b>   |                  |
| <b>Website Org.</b>    |                  |
| <b>E - Mail Id</b>     |                  |
| <b>Telephone No.</b>   |                  |
| <b>Hotline No.</b>     |                  |
| <b>Total Employees</b> |                  |
| <b>Contact Person</b>  |                  |

**Audit Details**

|                 |               |                  |       |
|-----------------|---------------|------------------|-------|
| Audit Type      | Initial Audit |                  |       |
| Audit Standards | ISO XXXXX     | Accreditation    | IASCB |
| Stage - 1       |               | Total Man Days   | 0     |
| Stage - 2       |               |                  |       |
| Sole Auditor    | Mr. xxxxxx    |                  |       |
| Auditor         | N/A           | Technical Expert | N/A   |
| Observers       | N/A           |                  |       |

|              |            |                           |            |        |             |
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| VRC-F-QA-004 | Controlled | Approved by Co. Technical | Rev No. 00 | Sep-26 | Page 1 of 6 |
|--------------|------------|---------------------------|------------|--------|-------------|

## Guidance on This Audit Report

### This Report is for ISO xxxxx

This report consists of Stage - 1, Stage - 2, and Surveillance Audit. Audit Team shall ensure conformity of the assessment. Report shall represent the real view of the client implementation of the applicable management system. Please refer audit guide to ensure

- the adherence of the requirements.
- The purpose of the stage one audit is to ensure that client have adequately documented as per requirement of the management system.
- Purpose of the Stage - 2 Audit shall be effective implementation shall be adherence to the requirement of the client management system in its operation.
- Purpose of the Surveillance Audit shall be effective implementation and confirmed that any changes on management system shall be adherence to the requirement of the client management system in its operation.
- Purpose of the Recertification Audit shall be effective implementation confirmed that any changes on management system shall be adherence to the requirement of the client management system in its operation.
- During audit, Team need to ensure that core clauses of the requirement are met during the certification cycle.
- All the audit including Stage-1 shall be conducted on site and physical condition of the auditable conditions need to be verified.
- Is to evaluate the effective implementation of the client's management system. As a minimum you must audit the following and your report must show clear audit evidence against these requirements.
- If conformity is marked, shall be treated as a confirmation Audit team arrived from the verification of Documents, records, Personal Discussion, physical evidence or any other evidence that you verify during the audit.
- This single form shall be used for verification of Stage - 1 and Stage - 2.
- This report need not to be signed by the client but by auditor only, confirmation of the communication shall be marked by the auditor only.

This report is conclusive evidence of the adherence of the MS and make audit team fully responsible so require attention to perform the duties.

## Previous Audit Results

The results of the last audit of this system have been reviewed, in particular to assure appropriate correction and corrective action has been implemented to address any nonconformity identified. This review has concluded that :

There are No Non - Conformities from The Previous Audit

|                   |            |                           |            |          |             |
|-------------------|------------|---------------------------|------------|----------|-------------|
| VRC /INT-CA-F-117 | Controlled | Approved by Co. Technical | Rev No. 01 | March 17 | Page 2 of 6 |
|-------------------|------------|---------------------------|------------|----------|-------------|

## General Mandatory Audit Check list

| Questions                                                                                                                                                                                                                                   | Evidence (Please State Relevant Regulations/Records/Documents)                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The audit team conducted a process-based audit focusing on significant <b>Aspects / Risks / Objectives QMS</b> Risk. The audit methods used were <b>Interviews, Observation of Activities, Review of Documentation</b> and <b>Records</b> . | <b>Seen and Verified :</b><br>Manual <b>QMS</b> with Doc. No. <b>BMP-01</b> , Rev. <b>00</b> , Dated : <b>November 20<sup>th</sup>, 2021</b>                                                               |
| The Quality Management System ( <b>QMS</b> ) documentation demonstrated conformity with the requirements of the audit standard and provided sufficient structure to support implementation and maintenance of the management system         | <b>Seen and Verified :</b><br>Correspondence Standard <b>ISO 9001:2015</b> with Internal Document ( <b>Master List Doc.</b> )                                                                              |
| The organization has demonstrated effective implementation and maintenance / improvement of its management system and is capable of achieving its policy objectives.                                                                        | Yes, Organization has demonstrated the <b>Management System</b> and capable to achieve objectives. Seen percentage achieved <b>0</b> Complaint / Year there are no complaint during <b>2025 : Achieved</b> |
| The organization has demonstrated the establishment and tracking of appropriate key performance objectives and targets and monitored progress towards their achievements.                                                                   | Yes, Seen in Manual Document, The organization has been monitoring Objectives and Target sample : All has been fulfilled in year <b>2025</b> until <b>December</b>                                         |
| The internal audit program has been fully implemented and demonstrates effectiveness as a control for maintaining and improving the management system                                                                                       | Yes, the organization has been conducted <b>Internal Audit</b> on <b>May 12<sup>th</sup>, 2026</b> , there are <b>3</b> <b>Minor</b> and <b>5</b> <b>OFI</b> raised during <b>Internal Audit</b> .         |

|                                                                                                                                                               |                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The management review process demonstrated capability to ensure the continuing suitability, adequacy and effectiveness of the management system.              | Organization has been Conducted<br>ent Review on <b>June 09 - 10<sup>th</sup></b> ,<br><b>2026.</b>                                                                                                                                                                                                         |
| Throughout the audit process, the management system demonstrated overall conformance with the requirements of the audit standard.                             | Yes, Seen and Verified that the Organization Management System is Conformance with The Audit Standard.                                                                                                                                                                                                      |
| Throughout the audit process, the management system demonstrated overall conformance with the requirements of relevant statutory and regulatory requirements. | Yes, The general regulation found comply with this client are :<br>Regulation of the Minister of Trade No. <b>36/M-DAG/PER/9/2007</b> concerning Issuance of trading licenses.<br>Law No. <b>3</b> of <b>1982</b> concerning Compulsory Company Registration. ; Law No. <b>13: 2003</b> - Labour regulation |
| The management system demonstrated overall conformance with Customer/Client Requirements                                                                      | Yes, The management system demonstrated overall conformance with Client Requirements                                                                                                                                                                                                                        |
| The management system address whistle blowing information and protect the informant please described the evidence                                             | Yes                                                                                                                                                                                                                                                                                                         |
| Is there any change in the management system since last Audit ? Is the change still conform with management system and Customer/Client Requirements ?         | Not Applicable ( <b>Initial Audit</b> )                                                                                                                                                                                                                                                                     |
| Are Logo usage strictly comply with VRC International logo display ?                                                                                          | Not Applicable ( <b>Initial Audit</b> )                                                                                                                                                                                                                                                                     |
| Is there any complaint from Related Parties ?                                                                                                                 | No                                                                                                                                                                                                                                                                                                          |

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|-------------------|------------|--------------------------------------|------------|----------|-------------|
| VRC /INT-CA-F-117 | Controlled | <del>Approved</del> by Co. Technical | Rev No. 01 | March 17 | Page 3 of 6 |
|-------------------|------------|--------------------------------------|------------|----------|-------------|

| Area of Concerns Which May Be Identified as Non - Conformities |        |      |              |
|----------------------------------------------------------------|--------|------|--------------|
| NC No.                                                         | Clause | Area | Obs. Details |
|                                                                |        |      |              |
| Opportunities for Improvement ( <b>OFI</b> )                   |        |      |              |
| OFI No.                                                        | Clause | Area | Obs. Details |
| <b>1.</b>                                                      |        |      |              |

|    |  |  |  |
|----|--|--|--|
| 2. |  |  |  |
| 3. |  |  |  |

## General Audit Summary

The audit team has conducted a process-based audit focusing on significant aspects / risks / objectives as required by the standard(s). The audit methods used were interviews, observations of activities and review of documentation and records.

The structure of the audit was in accordance with the audit plan. Opening and closing meetings were attended by key personnel and scope, impartiality and confidentiality were discussed at length. The assessment plan was discussed including note taking and the issue of the report. The audit team concludes **that the organization has** met the requirements of the standard and demonstrated the ability of the system to systematically achieve agreed requirements for products or services within the scope and the organization's policy and objectives.

| No. of Non-Conformities Identified |          | <i>General Auditor Impressions of Client :</i> |
|------------------------------------|----------|------------------------------------------------|
| Major                              | <u>0</u> |                                                |
| Minor                              | <u>0</u> |                                                |
| OFI                                | <u>0</u> |                                                |

**For Observation Findings :** Company is the complete the corrective actions and the implementation will be verified during the next audit

Therefore, the audit team recommends that, based on the results and the system's demonstrated state of development and maturity, the management system **Certification be Continued**

**Proposed Audit Date for Next 1<sup>st</sup> Surveillance Audit January 00<sup>th</sup>, 2027**

|                   |            |                           |            |          |             |
|-------------------|------------|---------------------------|------------|----------|-------------|
| VRC /INT-CA-F-117 | Controlled | Approved by Co. Technical | Rev No. 01 | March 17 | Page 4 of 6 |
|-------------------|------------|---------------------------|------------|----------|-------------|

**ANNEXES** (Marked With \*Copies of The Documents Delivered to The Client)



☐ Report of Non-Conformity\*

**SIGN OFF**

☐ Site List

☐ Audit Schedule

**This assessment is conducted according to the requirements of VRC INTERNATIONAL policies and procedures for the Office of Management System. The report is subject to review by authorized management personnel of VRC INTERNATIONAL.**

**The contents of this report are confidential between the client and VRC INTERNATIONAL. No information contained herein will be disclosed by VRC INTERNATIONAL to any third party except where required by a recognized accreditation body in order to establish compliance with accreditation requirements.**

**The audit is conducted on random sampling basis. Nonconformities may exist in the system which may not been identified.**

**Client is required to promptly inform VRC INTERNATIONAL about any intended changes to the Management System or other changes which may affect conformity to the Management System. This includes but is not limited to:**

1. The legal, commercial, organizational status or ownership
2. Organization and management (e.g. key managerial, decision- making or technical staff),
3. Contact address
4. Scope of operations under the certified management system,

**VRC INTERNATIONAL, on examination, shall take appropriate decision including additional visit, if necessary.**

**If you wish to distribute copies of this report to nay one outside the organization then complete report must be distributed.**

Name : **Mr. XXXXX** (Sole Auditor)

Date : **00-00-26**

For **VRC INTERNATIONAL** :

Name : **Mr. XXXXX**

Position : **Director**

**Three Year Audit Programme**

|                 |          |
|-----------------|----------|
| Client          | PT. XXXX |
| Client Cer. No. | XXXX     |
| Scope           | N/A      |

#### Key Findings from Visit (Office and Site)

All Dept.

To Improve on Data Management for Objectives Achievements.

#### Key Points to be Covered at Next Visit (Office and Site)



| All Dept.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Regulatory Compliance |  |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------------------------------------------|--|
| NOTE : These Notes Must Be                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                       | Explained To The Client                                                           |  |
| <ul style="list-style-type: none"><li>• The full scope should be covered at the initial visit (<b>A01</b>) and then again over the following three visits, ie twice in first four visits <b>A1-S1-S2-R1</b></li><li>• The first surveillance must be completed within <b>12 Months</b> of the final day of the initial stage two visit (<b>as per ISO 17021:2011</b>)</li><li>• For clients who carry out work on their client's site (<b>e.g. Construction or Installation</b>) a site visit must be done on the initial assessment, at least one of the surveillance and every recertification audit</li><li>• The recertification visit should be carried out six weeks prior to the certificate expiry to allow time for the closure of any <b>NC's</b> prior to certificate expiry and the generation of the new certificate</li></ul> |                       |                                                                                   |  |
| Date :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                       | September 00 <sup>th</sup> , 2026                                                 |  |

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|-------------------|------------|---------------------------|------------|----------|-------------|
| VRC /INT-CA-F-117 | Controlled | Approved by Co. Technical | Rev No. 01 | March 17 | Page 6 of 6 |
|-------------------|------------|---------------------------|------------|----------|-------------|