

MINUTES OF REGULAR BOARD OF EDUCATION MEETING

July 17, 2018

The regular meeting of the DeKalb County Central United School District Board of Education was held on Tuesday, July 17, 2018 beginning at 6:00 p.m., at the Central Administration Office, 3326 County Road 427, Waterloo, Indiana 46793. Board Members present: Jay Baumgartner, Bruce Buttermore, Mark Eck, Tim Haynes and Heather Krebs. Board Members absent: None. Also present were, Steve Teders, Superintendent, Lori Vaughn, Assistant Superintendent, and Steve Snider, Chief Financial Officer; Principals Jane Bitting, Michelle Molargik, Pam Shoemaker, Julia Tipton, Matthew Toth, Matt Vince and Marcus Wagner; Wendy Pettis, Director of Human Resources; Sandra McAfee, Secretary to the Board; and a representative from The Star. A complete guest list is on file in the office of the Superintendent.

The President led the Board and members of the audience in the Pledge of Allegiance.

President Bruce Buttermore called the meeting to order and asked for roll call at 6:00 p.m.

Jane Bitting, District Safety Director, presented to the Board a district safety update. She had a PowerPoint presentation showing what was implemented in the 2017-2018 school year and what measures to be implemented in the 2018-2019 school year. She also shared with the Board that the district will continue to participate in monthly countywide safety meetings. Also with receiving \$55,000 from the Safe Haven program, along with \$40,000 from the Department of Homeland Security, that will enable the district to maintain the services of its school resource officer as well potentially adding an additional school resource office and security at school based activities. Ms. Bitting said that the district will continue to collaborate with law enforcement agencies on school safety while maintaining a friendly school environment for pupils and staff.

Kirsten Ziembo, Digital Communication Specialist, shared with the Board the updated website for the district and schools. All sites incorporated in the district website are responsive on cell phones, iPads and laptops and they are all ADA accessible. Ms. Ziembo walked through the

updated website and stated that they were ready to launch but were waiting on the company she was working with to clean up some issues.

It was moved by Heather Krebs, seconded by Mark Eck, to approve launching the updated website on Wednesday, July 18, 2018.

AYES: ALL

NAYES: NONE

On a motion made by Tim Haynes, seconded by Mark Eck, it was moved to adopt/amend the July 17, 2018 agenda as presented.

AYES: ALL

NAYES: NONE

A motion was made by Heather Krebs, seconded by Tim Haynes, to approve the Consent Agenda items F.1. through F.5. as follows:

F. Consent Agenda

1. Board Minutes

- a. June 19, 2018 Regular Meeting
- b. June 27, 2018 Special Meeting

2. Financial Report – June 30, 2018

3. Claims – July 17, 2018

4. Personnel

Retirements - None

Resignations

Sharon McEntee - Clinic Nurse, effective 8/1/18
Kari Speer - Paraprofessional at Waterloo Elementary School
Jessica Sprunger - Paraprofessional at Waterloo Elementary School
BettySue Hughes - Paraprofessional at DeKalb High School
Kylie Baldwin - Kindergarten Teacher at Country Meadow Elementary School, effective July 17, 2018

Recommendations

Stephanie Kanouse - Kindergarten Teacher at Country Meadow Elementary School for the 2018-2019 school year
Jennifer Jackson - 6th grade Language Arts Teacher (Temporary Contract) at DeKalb Middle School for the 2018-2019 school year
BettySue Hughes - 37.5 hours per week Functional Skills Paraprofessional at Waterloo

Elementary School for the 2018-2019 school year
Susan Pelmeier - 37.5 hours per week Functional Skills Paraprofessional at Waterloo Elementary School for the 2018-2019 school year
Alisha Getts - 19.5 hours per week Literacy Paraprofessional at Waterloo Elementary School for the 2018-2019 school year
Katie Kemper - Student Services Secretary at DeKalb High School, effective 7/23/18
Joan Bailer - 40 hour per week Custodian at DeKalb High School, effective 7/18/18
Karl Kearns - Bus Driver for the 2018-2019 school year
Alyson Noye - Assistant Girls' Soccer Coach at DeKalb High School for the 2018-2019 school year

Leaves of Absence

Ellen Schiffli - 5th grade Teacher at James R. Watson Elementary School, beginning 10/22/18 and lasting through 5/29/19
Jennifer Williams - Kindergarten Teacher at James R. Watson Elementary School, beginning 8/1/18 and lasting through 7/31/19

5. Field Trips - None

AYES: ALL

NAYES: NONE

The President reported that donations received during the month of June 2018 were in the amount of \$441,360.00. (Attached)

It was moved by Tim Haynes, seconded by Mark Eck, to approve a stipend to Sherry Crisp-Ridge, Preschool Director, as compensation for additional roles and responsibilities assigned outside her normal contractual time on behalf of the district and each preschool location; said stipend would be based on a daily rate of pay of \$275 with the maximum number of days of 15 with 8 hours equated as a full day for the 2018-2019 school year and the summer of 2019 and each year to follow should the roles and responsibilities remain consistent. Also to approve the payment for work completed from the 2017-2018 school year and the summer of 2018 in the amount of \$4,125.00. Said stipends to be funded through the Preschool funds generated from paid enrollments.

AYES: ALL

NAYES: NONE

It was moved by Heather Krebs, seconded by Jay Baumgartner, to approve the recommendation for a 20 hour per week clerical position to support the district's four speech/language pathologists, with said position to be housed at Waterloo Elementary School and support the main office staff in times of need.

AYES: ALL

NAYES: NONE

It was moved by Jay Baumgartner, seconded by Heather Krebs, to approve the changes to the Fringe Benefits for employees as follows:

1. Administrators - Changes to include the removal of the S2S meeting and the participation in an evaluation meeting instead.
2. Directors - Changes to include the addition of time off during Spring Break and Christmas break for the Director of Maintenance, similar to that of the Director of Business Operations and the Director of Technology.
3. Certified Staff - Changes to include reclassifying the Routing Specialist Secretary and clarifying those assigned benefits

AYES: ALL

NAYES: NONE

It was moved by Mark Eck, seconded by Tim Haynes, to accept the following grants:

1. Community Foundation of DeKalb County awarded James R. Watson Elementary School a grant in the amount of \$640.00 from the Community Grant Fund for their Sensory Support Program
2. United Way of DeKalb County awarded James R. Watson Elementary School a grant in the sum of \$1,580.00 for their Sensory Support Program.

AYES: ALL

NAYES: NONE

A School Bus Replacement Fund Hearing was held to consider the School Bus Replacement Plan Amendment for the twelve-year period between 2018 and 2029. Chief Financial Officer Steve Snider stated that the original School Bus Replacement Plan was to buy 5 full sized propane buses, however the amended plan would purchase 4 full sized buses and 3 smaller white buses. The President offered an opportunity to those in attendance to voice their opinion regarding the School Bus Replacement Plan Amendment, to which there was no response.

Board Member Heather Krebs asked how many seats were on the white buses and if there would be seatbelts on the 3 white buses. Snider stated that there are 14 seats and they would have seatbelts on the 3 new white buses.

It was moved by Heather Krebs, seconded by Mark Eck, to approve the Resolution to Adopt the 2018 Bus Replacement Plan Amendment as presented. (Resolution attached)

AYES: ALL

NAYES: NONE

It was moved by Jay Baumgartner, seconded by Heather Krebs, to approve the recommendation for Cell phone/Internet stipends for the 2018-19 school year as follows:

1. Ben Quaintance – Systems Administrator - \$1,000 Annually
2. Nate Vance – IT Coordinator - \$1,000 Annually
3. Kirsten Ziembo – Digital Comm. Specialist - \$1,000 Annually
4. David Spade – Director of Maintenance - \$1,000 Annually
5. Renee Dawson – Transportation Director - \$1,000 Annually
6. Craig Long – Head Mechanic - \$600 Annually
7. John Pepple – Maintenance - \$600 Annually
8. Steve Hodges – Maintenance - \$600 Annually
9. Jason Buhr - Maintenance - \$600 Annually
10. Ashlee Baron– Food Service Director - \$600 Annually
11. Grant Treesh – Transportation Technician - \$600 Annually
12. Josh Grogg – IT Support Technician - \$600 Annually
13. Jonathan Reeves – IT Support Technician - \$600 Annually

AYES: ALL

NAYES: NONE

It was moved by Heather Krebs, seconded by Mark Eck, to approve the recommendation for Stipends for the 2018-2019 school year for the following job title areas as follows:

1. Elementary Literacy Coordinators - \$2,750 each
2. High School and Middle School Instructional Coaches - \$2,750 each
3. High Ability Liaisons - \$1,300 each

AYES: ALL

NAYES: NONE

It was moved by Jay Baumgartner, seconded by Tim Haynes, to approve the Travel Addenda for the 2018-2019 school year as presented. (Copy attached)

AYES: ALL

NAYES: NONE

Chief Financial Officer Steve Snider shared with the Board that each year the state determines an amount to contribute towards students needing financial assistance with textbook/consumable/course fees, then this amount is divided amongst the total number within the state who qualify and arrives at an amount per child.

Snider also stated that this amount for February 2018 distribution was \$78.69 per child. Because this amount is less than the overall textbook/consumable/course fee per child, that leaves a balance on each account is virtually uncollectable. Also the state prohibits collection methods of these remaining amounts.

Per School Board Policy 6151, the board may deem these amounts as uncollectible and can be written off to keep the student payment system cleaned up with only amounts which are collectable. The amount for the 2018-2019 school year is \$50,082.54.

It was moved by Tim Haynes, seconded by Heather Krebs, to approve the amount of \$50,082.54 as uncollectible and to be written off of student's accounts who qualify for state textbook assistance.

AYES: ALL

NAYES: NONE

It was moved by Mark Eck, seconded by Jay Baumgartner, to transfer \$64,760.15 from the General Fund to the Alternative Education Fund as of June 30, 2018.

AYES: ALL

NAYES: NONE

It was moved by Heather Krebs, seconded by Mark Eck, to approve the payment from proceeds of the 2015 Project Fund relative to the McKenney-Harrison Elementary renovation project in the amount of \$82,042.26. (Copy attached)

AYES: ALL

NAYES: NONE

It was moved by Jay Baumgartner, seconded by Heather Krebs, to approve the payment from the proceeds of the Project Fund for expenses relative to the McKenney-Harrison, DHS & DMS renovation project in the amount of \$71,081.19.

AYES: ALL

NAYES: NONE

It was moved by Heather Krebs, seconded by Mark Eck, to approve the payment by DeKalb Central Building Corporation for expenses relative to the building project in the amount of \$34,395.55.

AYES: ALL

NAYES: NONE

President Buttermore asked if there were any Board Members or Administrators of they had anything they wanted to share.

Board Member Heather Krebs stated that she would like to see a presentation from the High Ability Liaisons. Julia Tipton stated that they were in their 3rd year and will be taking the exam next week.

Board Member Heather Krebs asked what the percentage was on textbooks for free and reduced lunches. Chief Financial Officer stated mid 40% range. Different in each building - some as high as 70%. Board President Bruce Buttermore asked how comparable are we to other districts our size. Snider stated that we were pretty comparable.

Superintendent Steve Teders shared with the Board that registration begins next week with the start of school for students being August 9th and for staff August 7th.

President Buttermore asked if anyone from the audience had anything to share. There being none the President asked for adjournment.

There being no further business to come before the Board, it was moved by Heather Krebs, seconded by Jay Baumgartner, to adjourn the meeting at 7:14 p.m.

AYES: ALL

NAYES: NONE

Board President Bruce Buttermore stated that there would be an Executive Session following the meeting.

BOARD OF EDUCATION:

Bruce L. Buttermore, President

Timothy E. Haynes, Secretary

Jay A. Baumgartner, Vice-President

Heather M. Krebs, Vice President

Mark R. Eck, Vice President