



AASL Chapter Delegate Handbook

2025 - 2026

Overview/General Information	2
Delegate Responsibilities	2
Keeping AASL Up to Date	3
AASL Chapter Assembly	3
Solution Circles	4
Commendations & Concerns	4
State Conferences & Events	5
Promotion & Materials	5
Books & Products Program	5
Leadership Visits to AASL Chapters	6
Reaffiliation Process	6
Submitting Information for Promotion	6
ALA Connect	7
Link Directory	7
Definitions	8
Current Special Projects/Initiatives	12
Meet the AASL Chapters Coordinating Team	12
ACCT Elections	14
AASL and ALA Resources	14

Overview/General Information

AASL Chapters serve as the voice of the profession within the association.

The primary role of AASL Chapters is to raise issues of importance from the state and local level to the national level via the AASL Board of Directors. Conversely, chapters are also a vehicle for AASL communication to state and local-level school librarians.

AASL also relies on chapters to respond to 'calls for action' when legislative or advocacy issues arise.

AASL Chapters meet virtually throughout the year and face-to-face at the ALA Annual Conference. Meeting topics include voting on resolutions, sharing best practices and knowledge, learning about AASL activities and initiatives, and professional development.

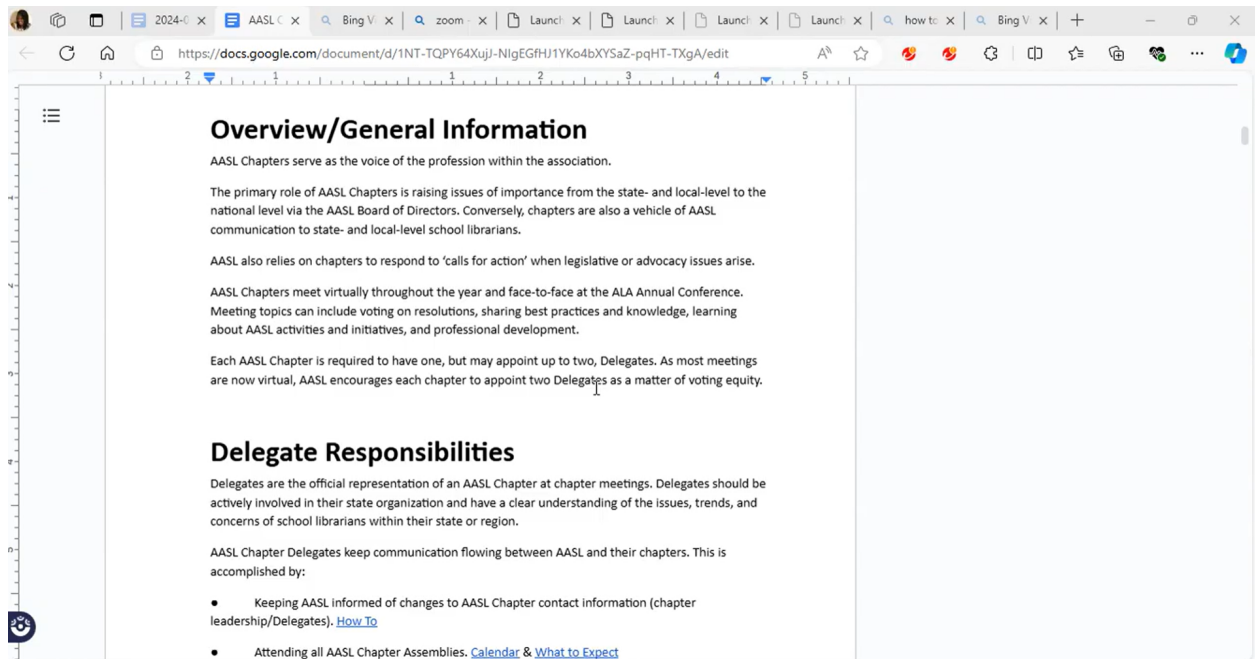
Each AASL Chapter is required to have one, but may appoint up to two, Delegates. As most meetings are now virtual, AASL encourages each chapter to appoint two Delegates as a matter of voting equity.

Delegate Responsibilities

Delegates are the official representation of an AASL Chapter at chapter meetings. Delegates should be actively involved in their state organization and have a clear understanding of the issues, trends, and concerns of school librarians within their state or region.

AASL Chapter Delegates keep communication flowing between AASL and their chapters. This is accomplished by:

- Keeping AASL informed of changes to AASL Chapter contact information (chapter leadership/Delegates). [How To](#)
- Attending all AASL Chapter Assemblies. [Calendar](#) & [What to Expect](#)
- Attending and convening AASL Chapter Affinity Groups as needed. [How To](#)
- Coordinating and submitting Resolutions. [How To](#)
- Serving (or delegating to other leadership) as the contact person for the chapter's conference. [How To](#)
- Facilitating (or delegating to other leadership) the yearly reaffiliation process. [How To](#)
- Submitting AASL Chapter information to AASL for promotion. [How To](#)
- Staying informed and promoting AASL events, activities, initiatives, and offerings. [How To](#)



[Watch a video tutorial](#)

Keeping AASL Up to Date

Forty-seven state and regional school library associations currently hold AASL Chapter status, and each chapter functions with its governance calendar and leadership terms. To help AASL keep information flowing without disruption, AASL asks that each chapter regularly review its contact listing and submit updates.

How to keep AASL informed of changes in AASL Chapter leadership and Delegates:

- Review your chapter's current information on the [AASL Chapter Contact](#) list.
- Submit changes via the [AASL Chapter Information Update Form](#).

ALA American Library Association
About ALA
ALA Connect
ALA Websites
Job Board
Join | Renew
Donate
Login
ALA Menu

AASL American Association of School Librarians TRANSFORMING LEARNING
About AASL
Advocacy
Awards
Conferences
eLearning
Publications
Standards
AASL Chapters
Member Center

AASL Summer Learning

Your AASL membership unlocks a wealth of professional learning available anywhere and at any time!

AASL NEWS

AASL Commends the Free to Read Project
5 DAYS 9 HOURS AGO

AASL Commends the Massachusetts Board of Library Commissioners
2 WEEKS 4 DAYS AGO

AASL Commends Reading for Change
2 WEEKS 5 DAYS AGO

MORE NEWS >

Best Digital Tools for Teaching & Learning

AASL's Best Digital Tools are recognized for fostering qualities of Innovation/Creativity, Active Participation, Collaboration, User-Friendly, Encourages Exploration, and Information/Reference.

KNOWLEDGE QUEST

Should We Pump the Brakes on AI in Education?

AASL Member Forum is Your One Stop Show to Learn, Connect, Share, and Grow

[Watch a video tutorial](#)

AASL Chapter Assembly

AASL Chapter Assemblies are the official governance meetings of the AASL Chapters. These meetings are held virtually throughout the year and face-to-face at the ALA Annual Conference. It is expected that AASL Chapter Delegates attend all AASL Chapter Assemblies. The 2024-2025 schedule is as follows (click the link to register):

August 27: [AASL Chapter Delegate Orientation](#)

September 17: [AASL Chapters Solution Circle](#)

Tuesday, October 16: State Policy Training at [AASL National Conference](#) ¹

November 5: [AASL Chapter Assembly](#)

November 10: [Solution Circle: Association Financial Stability](#)

December 12–14: Chapter Advocacy Workshop (with ALA) ¹

February 4: [AASL Chapter Assembly](#)

April 8: [AASL Chapter Assembly](#)

May 15: Concerns & Commendations Deadline ²

June 27: AASL Chapter Assembly at [ALA Annual Conference](#) ³

¹ Special invitation event

² Concerns and commendations are accepted and acted upon all year round. This deadline is for those concerns and commendations to be reviewed and acted upon at the AASL Chapter Assembly held during the ALA Annual Conference.

³ Regarding virtual participation at ALA Annual: Policy as approved by the AASL Board of Directors sets the expectation for the AASL Chapter Assembly to meet in person at the ALA Annual Conference. All other meetings throughout the year are virtual participation only.

Agenda items for AASL Chapter Assembly can include updates from the AASL President, voting on Resolutions, sharing best practices and knowledge, AASL Chapter Coordinating Team elections, and professional development.

Solution Circles

Solution Circles are an opportunity to discuss matters of chapter interest. This can include, but is not limited to, trends in the profession, association management and governance (i.e., planning a conference, membership recruitment, advocacy). An outcome of a Solution Circle may be a Concern presented to the ACCT or AASL Board of Directors for consideration and possible action, or a Solution Circle can just be a brainstorming session gathering information from other chapter representatives.

A Solution Circle is initiated upon the submission of an [AASL Chapter Concern Form](#). Within two weeks of submission, the ACCT will poll the AASL Chapters for a possible time and date and schedule the Solution Circle. Chapters may invite any representatives of the chapter who may have interest or information relating to the Concern (i.e., an advocacy chair may attend a Solution Circle about advocacy, or a conference chair may attend a Solution Circle about conference management).

Once a Solution Circle is held, delegates should report back to their AASL Chapter on the items discussed and future possible actions to be taken.

Commendations & Concerns

Commendation

A commendation is the process for AASL to recognize an outstanding program, event or product through a nomination by an AASL Chapter.

[Commendation Form](#)

The form should contain all the information needed for the AASL Chapter Assembly and AASL Board of Directors to consider for voting. Commendations are limited to programs, events, or products and exclude individuals and AASL Chapters. Commendations may be submitted at any time.

Commendation Procedure

1. The AASL Chapter Delegate solicits concerns from Chapter leadership and submits the information through the [AASL Chapter Assembly Commendation form](#).
2. The ACCT reviews the commendation and either:
 - a. Sends the commendation back to the chapter for more information.
 - b. Votes to approve or deny the commendation.
3. If the commendation is approved by ACCT, the commendation is sent to AASL Chapter Assembly for review and voting.
4. If the commendation is approved by the AASL Chapter Assembly, the commendation is sent to the AASL Board of Directors for review and voting.
5. If the commendation is approved by the AASL Board of Directors, AASL will create a letter, certificate, and press release. The letter and the certificate will be sent to the AASL Chapter for presentation to the program, event, or product.

Concern

A concern is a request for action by the AASL Chapter Assembly or AASL Board of Directors.

Concern Form

The form should contain all the information needed to determine next steps by the AASL Chapter Assembly and/or AASL Board of Directors. The requested action should fall within either the AASL Chapter Assembly and/or the AASL Board of Directors authority. When a concern is approved by either the AASL Chapter Assembly or the AASL Board of Directors the actions requested will be taken under consideration and it should not be assumed specific items will automatically be acted upon. Concerns can be submitted at any time.

Concern Procedure

1. The AASL Chapter Delegate solicits concerns from Chapter leadership and submits the information through the [AASL Chapter Assembly Concerns Form](#).
2. The AASL Chapter Assembly Coordinating Team reviews the information submitted and schedules a Solution Circle within 14 days. All chapter representatives wishing to attend the Solution Circle are invited.
3. During the Solution Circle:
 - a. The statement of concern is shared.
 - b. Chapter representatives in attendance may ask questions to seek understanding

- c. Attendees have the opportunity to respond to the questions posed, offer ideas and thoughts, and possible solutions.
 - d. Next steps are determined by the chapter representatives. Next steps can include:
 - i. No further action is needed. Attendees brainstormed possible solutions to take back to their chapter.
 - ii. Action is requested of ACCT.
 - iii. Action is requested of the AASL Board of Directors.
4. If action is requested of ACCT or the AASL Board of Directors after the Solution Circle, the Concern form is updated by the AASL Chapter Delegate and sent to the AASL Chapter Assembly as a whole for review and voting.
 - a. If action is requested of ACCT, ACCT will review the request and take appropriate action.
 - b. If action is requested of the AASL Board of Directors, the concern will be sent to the Board to review and take appropriate action.
5. During an AASL Chapter Assembly, the ACCT or the AASL Board of Directors reports out on action taken.

State Conferences & Events

Promotion & Materials

AASL maintains a calendar of AASL Chapter conferences, institutes, symposiums, webinars, etc. As part of the reciprocal relationship AASL maintains with its chapters, AASL promotes chapter events on its website as part of the [AASL Events Calendar](#) and includes them in [AASL Friday Forecast](#), [AASL Digest](#), and AASL Chapter Newsletter.

Events may be submitted using the [Submit to AASL Chapter Calendar](#) form. This form also asks for a contact to send information and swag for distribution at the event. AASL Delegates may serve as the contact for these materials or may delegate someone else to coordinate and distribute them.

If you have an event that does not need to be included on the AASL Calendar and would like swag and information, please submit a [Material Request Form](#) six weeks or more before the event date.

AASL has a Zoom meeting room and/or webinar room that can be used to conduct AASL Chapter meetings. To reserve, please submit an [Online Meeting Room Request](#).

Books & Products Pre-Order Program

As an exclusive benefit of AASL Chapter status, your organization can offer AASL publications—including the *National School Library Standards*—to your members and event attendees at special ALA member rates, regardless of individual AASL membership.

Whether you're planning a large-scale conference or a smaller professional gathering, the AASL Chapters Publications Program is designed to integrate seamlessly into your event. With flexible options to suit

your Chapter's capacity, AASL (in partnership with the ALA Store) provides all the forms, materials, and support needed to bring essential AASL publications directly to your members and attendees—right at your event. Options include:

- Conference Bookstores
- Attendee Pre-Orders
- Coupon Codes

Visit www.ala.org/aasl/chapters/pubs for detailed information on each of the options.

Leadership Visits to AASL Chapters

AASL has created a schedule of [Leadership Travel to AASL Chapters](#). The AASL President, President-Elect, and Immediate Past President visit states on a rotating basis, and the AASL Executive Director attends the conference in the home state of the current AASL President.

As part of the visit, the AASL Chapter is asked to include the presidential representative in an opportunity to address the attendees as a whole (e.g., general session welcoming remarks, reception, etc.) and provide a time to present an informative AASL session during the event. The visiting leader will work with the AASL Chapter to customize the presentation to meet the needs of the chapter members. The visiting leader may also offer an additional educational session in their area of expertise at the discretion of the leader and the chapter.

As a partner to AASL Chapters, AASL covers transportation (airfare, mileage, baggage fees, tolls, etc.), a per diem reimbursement for daily meals, ground transportation to/from the airport if the AASL Chapter is unable to provide transportation, and shipping and handling for any materials.

As a partner to AASL, AASL Chapters are required to waive registration fees and fees associated with any social event the AASL Chapter would like the presidential representative to attend. Additionally, the chapter should provide an opportunity for attendees to gather more information about AASL (e.g., materials table near registration, exhibit hall space, etc.).

Reaffiliation Process

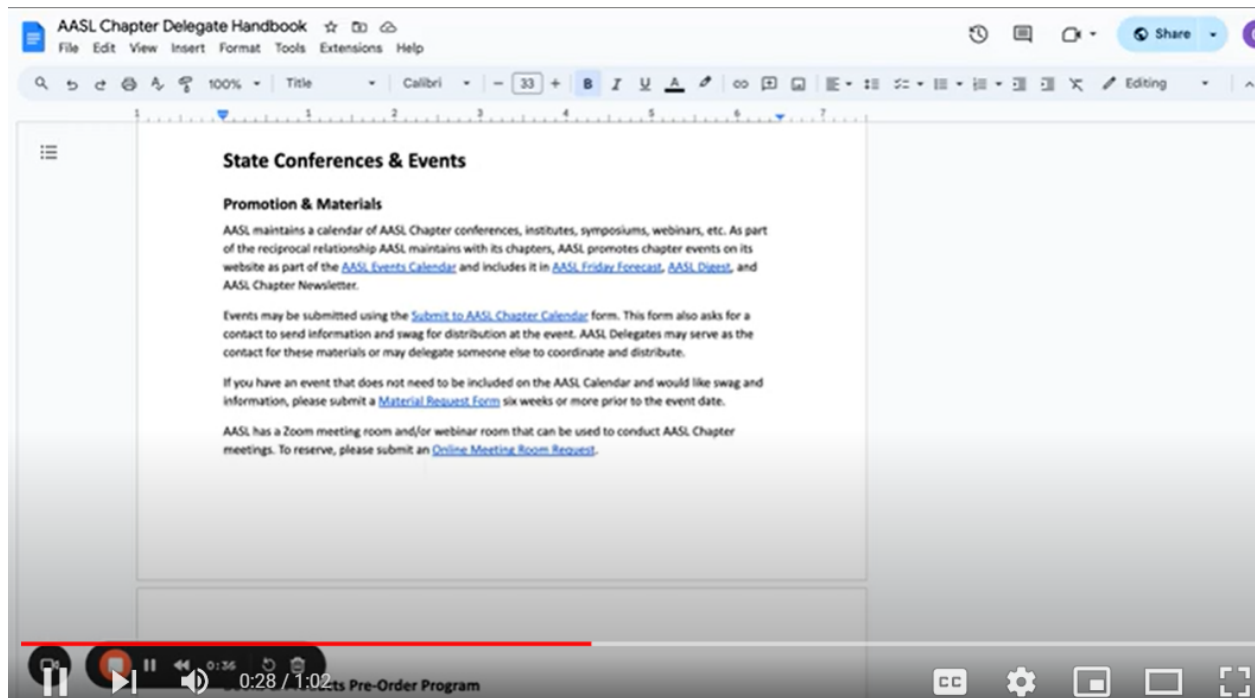
To maintain AASL Chapter status, an organization must complete a yearly survey distributed by AASL during the January or February Assembly meeting. It is expected that the AASL Chapter Delegate complete the reaffiliation form or delegate the task to the appropriate AASL Chapter leader or staff.

Surveys must be completed by the end of the ALA Annual Conference. Organizations that do not complete the survey within three months of the deadline must reapply for chapter status.

Submitting Information for Promotion

AASL promotes chapter conferences, institutes, symposiums, webinars, etc., on its website as part of the [AASL Events Calendar](#) and includes them in [AASL Friday Forecast](#), [AASL Digest](#), and AASL Chapter Newsletter. Share information on events using the [Submit to AASL Chapter Calendar](#) form.

AASL recognizes AASL members who have won an award, been published, or been lauded for other industry accomplishments in a special section of AASL Digest. Share chapter members' achievements using the [AASL Digest Member Spotlight](#) form.



[Watch a video tutorial](#)

ALA Connect

The [AASL Chapter Delegates Community](#) on ALA Connect is the main communication channel for Delegates. The community includes all delegates from chapters across the US and the AASL Chapter Coordinating Team. In this online workspace, you can ask questions, post discussions, start Affinity Groups, and share documents. AASL will also share upcoming meeting dates, meeting archives, news, resources, and requests via this space.

As soon as a Delegate is added to the Connect space, they will receive an email from the AASL Staff Liaison with a link to the community. At that time, AASL asks that Delegates verify their access. To do so:

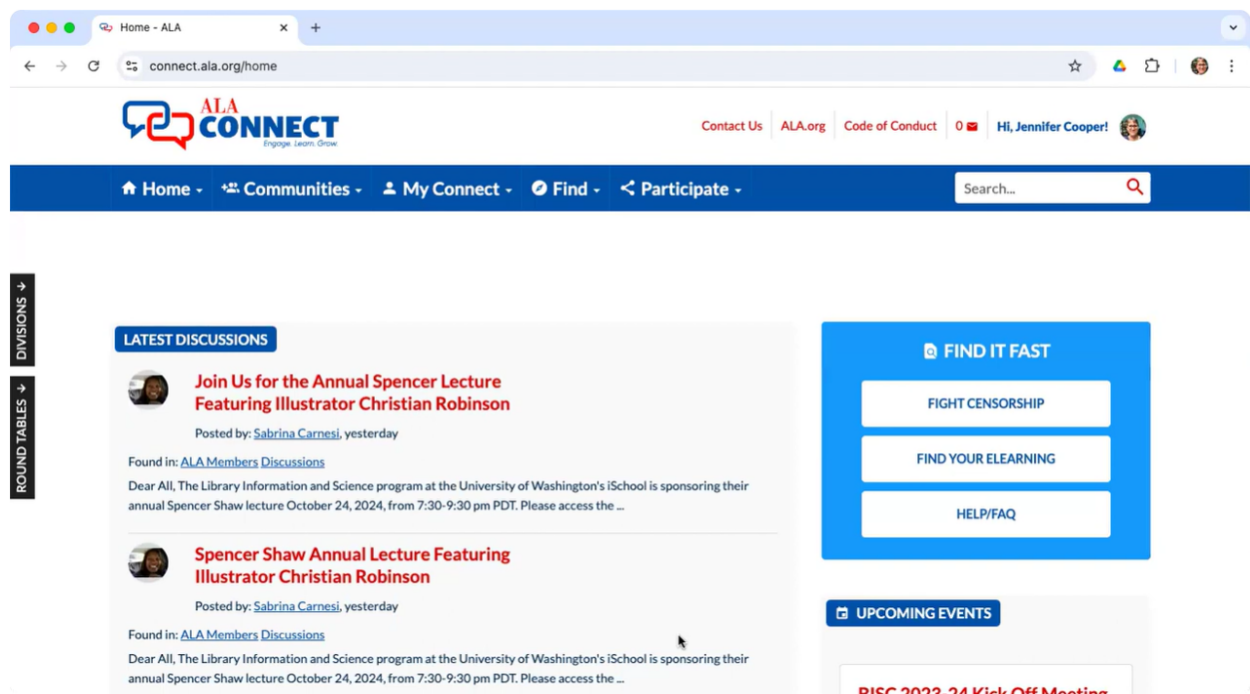
- Visit connect.ala.org and log in with your ALA website credentials.
- Once logged in, navigate to www.ala.org/aasl/chapters/delegates.

- Under Latest Discussion Posts, you should see a list of posts and replies. If you do not, please verify that your AASL membership is current. If your membership is up-to-date and you are still not seeing activity in the community, please contact Jen Habley at jhabley@ala.org.

Delegates can manage the email notifications sent from Connect. To edit notifications from all communities, visit My Profile > My Account > Community Notifications.

Please note: All ALA Connect notifications are sent to the email linked to your ALA membership account. It is highly recommended to use a non-work email for your ALA membership and communications. If you are a public employee, any communication you send or receive becomes part of the public record if you use your public employer's email address.

If other leadership or members of the chapter would like to stay up-to-date on chapter news, they are invited to join the open-access [AASL Chapters Forum](#) on ALA Connect.



AASL Chapter Delegate Connect

[Watch a video tutorial](#)

Link Directory

[AASL Chapter Commendation Recipients](#)

[AASL Chapters Coordinating Team \(ACCT\)](#)

[AASL Chapter Delegates & Leadership](#)

[AASL Chapter Directory](#)

[AASL Chapter Delegates Community on ALA Connect](#)

[AASL Chapter Information Update](#)

[AASL Chapter Logos](#) (must be logged in to ALA Connect)

[AASL Chapter of the Year Award](#)

[AASL Chapter Resolution Form](#) (must be logged in to the AASL website)

[AASL Chapters Forum on ALA Connect](#)

[AASL Chapters on the AASL Website](#)

[AASL Digest Member Spotlight](#)

[AASL Events Calendar](#)

[ABC-CLIO Leadership Grant](#)

[Application for Affiliation](#)

[Books & Products Pre-Order Program](#)

[Leadership Travel to AASL Chapters](#)

[Material Request Form](#)

[Online Meeting Scheduling Request](#)

[Reaffiliation Submission Form](#)

[Submit to AASL Chapter Calendar](#)

Definitions

AASL Chapter Assembly

AASL Chapter Assembly refers to AASL Chapters as a collective. It is also the term used to refer to the official governance meetings of the AASL Chapters. These meetings are held virtually throughout the year and face-to-face at the ALA Annual Conference.

AASL Chapter

AASL Chapters are school library organizations from across the United States that have an affiliate relationship with AASL. AASL Chapters serve as the voice of the profession within the association. The

primary role of AASL Chapters is to raise issues of importance from the state and local levels to the national level via the AASL Board of Directors. Conversely, chapters are also a vehicle of AASL communication to state- and local-level school librarians. For more information, see AASL Policy H3: AASL Chapters.

AASL Chapters Coordinating Team (ACCT)

The ACCT is the group that facilitates the work of AASL Chapters and convenes over AASL Chapter meetings. The ACCT consists of the Chair, Chair-Elect, Past Chair, and Secretary. The and the AASL Executive Director serve as ex-officio members. The AASL Manager, Members & Chapters serves as the staff liaison.

AASL Chapter Delegate Connect Space

The [AASL Chapter Delegates](#) Connect Space includes all delegates from chapters across the US and the AASL Chapter Coordinating Team. Membership within the group is by subscription only and is maintained by the AASL staff liaison. It is the workspace for Delegates, and meeting dates, documents, updates, and discussions are shared in this space.

AASL Chapter Forum

Membership in the [AASL Chapters Forum](#) is open to all and may include the state chapter's president/chair, other officers, conference chair, etc. Past Delegates and other interested stakeholders from your association may join this group. AASL uses these spaces to post announcements, news, and facilitate communication between chapter stakeholders.

AASL Chapter Logos

Any current AASL Chapter is encouraged to use the “AASL Chapter” logo on their website, publish it on materials, etc. Logos are available in the AASL Chapter Delegates Connect space under the tab that reads “Library.”

AASL Chapter of the Year Award

The [AASL Chapter of the Year Award](#) recognizes the AASL Chapter most active and dynamic in achieving the goals of AASL at the state and local level. AASL established this award to acknowledge the important contributions made by AASL Chapters and encourage chapters to take pride in their accomplishments. Through this recognition, AASL encourages educational growth, increased involvement at the national level and community, and legislative involvement. For criteria and an application, see the [AASL Chapter of the Year Award](#) page.

ABC-CLIO Leadership Grant

The [ABC-CLIO Leadership Grant](#) is given to school library associations that are AASL Chapters for planning and implementing leadership programs at the state, regional, or local levels. Possibilities include programs that involve new members, train ongoing leaders, prepare school librarians to be building or district-level leaders, and/or encourage collaboration among organizations. For criteria and an application, see the [ABC-CLIO Leadership Grant](#) page.

Affiliation

The process that school library associations complete to become an AASL Chapter. Any state-wide, territorial, District of Columbia, or multi-state regional organization may, on request and upon approval of the AASL Board of Directors, become affiliated with AASL. Requirements include:

1. The association's purposes are compatible with those of AASL as verified by the organization's Constitution or Bylaws;
2. The organization holds regular conferences or meetings and has a systematic channel of communication with its members;
3. The membership of the association includes twenty-five (25) personal members of the AASL, or ten (10) percent of the organization's membership, whichever is smaller;
4. The president and representatives of the AASL Chapter must be personal members of AASL.

The [Application for Affiliation](#) asks for information about the association, along with its leadership, governance, communications, and membership. Requirements for Affiliation are outlined in Bylaws Article IX, Section. The process of applying and maintaining AASL Chapter status is described in [AASL Policy H-1: AASL Chapter Affiliation Process and Maintenance](#).

BillTrack50

This platform is a bill tracking and alert system for state legislation. The usefulness of this platform is threefold. 1. It's easier to navigate than most state legislature websites. 2. It allows users to set up running queries for legislation that may impact libraries. 3. Users can set up email alerts that will notify them if bills you're tracking have progressed through the legislative process. (new sponsors, new versions, votes, hearings, crossed over, etc.)

Chapter Advocacy Workshop Convening

Coordinated by the ALA Chapter Relations Office, the Chapter Advocacy Workshop Convenings are for attendees of the Advocacy Workshop held in Chicago in December 2023. They are a follow-up of the work done there and a way to continue the momentum. All workshop attendees should have received an invitation to a dedicated community here on ALA Connect. If not, please email jhabley@ala.org. These meetings are included in the AASL Chapter section of the AASL Friday Forecast.

Concerns

Commendations are the process for AASL to recognize an outstanding program, event or product via nomination by an AASL Chapter. Commendations are limited to programs, events, or products and exclude individuals and AASL Chapters. Commendations may submitted at any time.

Commendations

Concerns are requests for action be taken by the AASL Chapter Assembly Coordinating Team or AASL Board of Directors. The requested action should fall within either the AASL Chapter Assembly and/or the AASL Board of Directors authority. When a concern is approved by either the AASL Chapter Assembly or the AASL Board of Directors the actions requested will be taken under consideration and it should not be assumed specific items will automatically be acted upon. Concerns can be submitted at any time.

Delegate

Delegates are the official representation of an AASL Chapter at chapter meetings. Delegates should be actively involved in their state organization and have a clear understanding of the issues, trends, and concerns of school librarians within their state or region. It is at the discretion of the chapter how this role is filled. Some chapters assign their president/chair and/or president-elect/chair-elect to serve as Delegates, while other chapters may hold elections. Delegates must be current AASL members.

Each AASL Chapter is required to have one, but may appoint up to two, Delegates. As most of the meetings are now virtual, AASL encourages each chapter to appoint two Delegates as a matter of voting equity.

Elections

Each year, AASL Chapters elect a Chair-Elect and a Secretary. All candidates for positions must be personal members of AASL and have previous experience within the past three years as an AASL Chapter Delegate. Individuals may only hold one elected AASL Chapter office at a time (i.e., cannot serve as Chair-Elect and Secretary). See [Policy K-1: AASL Chapter Coordinating Team Election Process](#) for more information.

Governance Year

The AASL/ALA Governance year runs from July 1 through June 30.

OneClickPolitics

State associations may use this platform to create a call-to-action campaign. The association can send emails to its members and advocates, prompting them to message, call, or email policymakers. The message your advocates send is crafted by the state associations. Policymakers can be school board members, library board members, county or city officials, state government officials, etc. Additionally, it lets users store their advocates. Whenever someone takes action by sending a message, they join the email list. This list belongs to the state association, and ALA does not use it to send messages.

Reaffiliation

The process AASL Chapters complete to renew their affiliation. To maintain AASL Chapter status, an organization must complete a yearly survey distributed by AASL during the January or February assembly meeting. For more information, see AASL [Policy H-1: Chapter Affiliation Process & Maintenance](#).

Solution Circles

Solution Circles are an opportunity to discuss matters of chapter interest. This can include, but is not limited to, positive or negative trends in the profession, association management and governance (i.e., planning a conference, membership recruitment, advocacy). An outcome of a Solution Circle may be a Concern presented to the ACCT or AASL Board of Directors for consideration and possible action, or an Solution Circle can just be a brainstorming session gathering information from other chapter representatives.

State Intellectual Freedom Network (SIFnet)

The State Intellectual Freedom Network (SIFnet) is coordinated by the ALA Office for Intellectual

Freedom, and it connects ALA Chapters, ACRL Chapters, and AASL Chapters to discuss intellectual freedom, privacy, book challenges, and reporting censorship. The network is composed mostly of intellectual freedom committee (IFC) chairs from state associations, but for some states that don't have active committees, the network representative might be an IF advocate. Please [email OIF](#) with any updates or to gain access to the Connect community. These meetings are included in the AASL Chapter section of the AASL Friday Forecast.

State Leadership Visits

AASL has created a schedule of Leadership Travel to AASL Chapters. The AASL President, President-Elect, and Immediate Past President visit states on a rotating basis. The AASL Executive Director attends the conference in the home state of the current AASL President. More information can be found in AASL [Policy H-5: State Leadership Visits](#).

State Legislative Chairs Discussion Group

Coordinated by the ALA Chapter Relations Office, the State Legislative Discussion Group is for state legislative (or advocacy) chairs to meet informally to discuss state, local, and national legislative issues. Please email jhabley@ala.org if your legislative or advocacy chair (or the representative coordinating legislative matters for your chapter) would like to join. These meetings are included in the AASL Chapter section of the AASL Friday Forecast.

Current Special Projects/Initiatives

AASL will be holding a State Policy Training during the AASL National Conference in St. Louis, Missouri. Two representatives from each chapter are invited to attend. After surveying AASL Chapter leaders, participants will walk away with information on advocacy strategic planning, coalition development, as well as takeaways for advocacy campaigning/implementation for any AASL Chapter. **Date:** October 16, 2025 **Time:** 10:00 am - 12:00 pm (Meet and Greet starting at 9:30 am for those available)

The American Library Association's Office for Intellectual Freedom (OIF) has relaunched its Law for Librarians program. This program provides training to library professionals so they will have the legal knowledge to address censorship and other challenges to intellectual freedom and privacy in libraries. The program seeks to develop the next generation of intellectual freedom advocates who will be equipped to provide support and expertise to library workers now and for the years to come. OIF is now seeking recommendations from library leaders for candidates who may be invited to join the second trainer cohort. Those invited to join the second cohort of trainers will receive online synchronous and asynchronous training between October 2025 and January 2026.

Candidates will be asked to commit to mastering the subject matter and to providing training and consultations on intellectual freedom and privacy to public, school, and academic libraries for a minimum of two years.

Please submit your suggestions via this [form](#) by Friday, September 19, 2025. Please direct any question to the OIF at oif@ala.org.

AASL Chapter Presidents and President-Elects were emailed to announce that ALA will be bringing together a **new cohort** of Chapter leaders for another **Chapter Advocacy Workshop, December 12-14, 2025**, at the Doubletree Chicago O'Hare Airport – Rosemont. ALA will cover the costs (airfare, hotel, meals/per diem, local transportation) for two leaders from each state (one from the ALA Chapter and one from the AASL Chapter).

The workshop will:

Provide ALA and AASL Chapter Leaders additional skills and knowledge to lead their association advocacy efforts; prepare attendees for upcoming opportunities/challenges of state legislative sessions, boards and commissions; provide media training; enable attendees bring back what they learned to their board and other association leaders to strategize; help advocacy activity by each association and those advocating for them; strengthen state ecosystems thru cooperation and collaboration.

Meet the AASL Chapters Coordinating Team

Matt King, Chair

Duties:

- Attend all AASL Chapter Meetings and ACCT Meetings.
- Present the AASL Chapter Delegate orientation in July or August of each year.
- Convene and preside over AASL Chapter Assemblies, Meetings, and ACCT Meetings.
- Work with the Chair-Elect and Past Chair to identify discussion topics for affinity meetings and/or possible professional development.



- Preside over Affinity Groups and present professional development, or delegate facilitation of meetings/training to volunteers.
- Review and edit the AASL Chapter Delegate Handbook.
- Provide statements and letters to represent AASL Chapters as needed.
- Keep in communication with the AASL Director at Large, Chapters regarding Resolutions and other matters of note from the AASL Chapters.

Steve Tetreault, Chair-Elect

Duties:

- Attend all AASL Chapter Meetings and ACCT Meetings.
- Coordinate the nomination and election process.
- Coordinate Resolutions with the AASL Chapters.
- Review and edit the AASL Chapter Delegate Handbook.
- Stand in for the Chair when necessary.
- Assist in the preparation of agendas.



Barbara Johnson, Past Chair

Duties:

- Attend all AASL Chapter Meetings and ACCT Meetings.
- Serve as a mentor to AASL Chapter Delegates.
- Review and edit the AASL Chapter Delegate Handbook.
- Assist the AASL Chapter Chair with the Delegate Orientation as needed.



Lindsay Serrano, Secretary

Duties:

- Attend all AASL Chapter Meetings and ACCT Meetings.
- Record attendance and minutes of AASL Chapter Meetings and ACCT Meetings.
- Post minutes on AASL Chapters and ACCT groups on ALA Connect.



- Facilitate AASL Chapter communication between meetings.

Sarah DeMaria, State Policy Liaison

Duties:

- Attends all AASL Chapter Assembly and ACCT meetings.
- Attends State Legislative Chairs Discussion Group and State Intellectual Freedom Network (SIFnet).
- Records school library-related legislation.
- Report school library-related legislation to ACCT.



Lindsey Kimery; Member at Large, Chapters

Duties:

- Attend all AASL Chapter Meetings and ACCT Meetings as ex officio.
- Attend all Board of Directors meetings as the AASL Member at Large, Chapters.
- Report to the ACCT actions taken by the AASL Board of Directors on Resolutions.
- Share Resolutions and other matters of note from the AASL Chapters with the AASL Board of Directors.



Allison Cline, AASL Interim Executive Director

Duties:

- Attend all AASL Chapter Meetings and ACCT Meetings as ex officio.
- Attend all Board of Directors meetings as ex officio.

Jennifer Habley; AASL Manager, Members & Chapters

Duties

- Staff Liaison to ACCT and AASL Chapters

For AASL Chapter questions, please email jhabley@ala.org.

ACCT Elections

Each year, AASL Chapters elect a Chair-Elect and a Secretary.

ACCT serves as a nominating committee and will create an annual slate of candidates to be presented to the Assembly at its January or February meeting.

To self-nominate, each candidate will be required to submit an AASL Chapter Nominating Petition, including a minimum of ten signatures of eligible voting delegates. This petition, together with the written consent of the nominee, must be filed with the ACCT by January 1.

All candidates for positions must be personal members of AASL and have previous experience within the past three years as an AASL Chapter Delegate. Individuals may only hold one elected AASL Chapter office at a time (i.e., cannot serve as Chair-Elect and Secretary).

AASL and ALA Resources

[AASL Board of Directors](#)

[AASL Headquarters Staff](#)

[National School Library Standards Portal](#)

[Mission Statement](#)

[Strategic Plan](#)

[Policies](#)

[Bylaws](#)

[Conferences](#) (Including AASL @ ALA)

[Get Involved Form](#)

[Knowledge Quest](#)

[AASL Digest, AASL Friday Forecast, & School Library SmartBrief](#)

[ALA Public Policy and Advocacy Office](#)

AASL and ALA are ready to assist as advocacy issues arise at the state, district or school level.

[ALA Office for Intellectual Freedom](#)

OIF can assist with any technical or legal questions regarding intellectual freedom topics or concerns.