

Dear (Name of the person),

I am sorry to inform you that we cannot accept your request for flexible working hours because if an employee submits flexible work and requests to leave an hour early every day, how could we recruit someone to work just one hour per day? it will be a difficult task for us to search for someone who will work for us for just one hour per day, and even if we get any person, then a company has to incur an additional cost to pay him on an hourly basis. So it was not beneficial to go for flexible working hours for the company.

To search for a candidate for an hour, a company also has to incur advertisement costs. It will be a loss for a company to do flexible working hours.

I hope that being a part of the company, you will never let your company face any losses. It will be not a good option to opt for. It is always necessary to bound under certain regulations to give 100% to the company. There should always some discipline around us for good results. And, better results never came up without rules and regulations. So, we should never get afraid of it.

I hope that you are getting what I mean. So, I will be happy if I see my candidates coping with the same timings.

Regards,

XYZ