Regular school Board Meeting

Necedah Area School District

Necedah EC-12 – Library Media Center

June 16, 2025 6:00 p.m.

1. President Dan Dutscheck called the meeting to order. Present were board members Herried, McNally, Ard (present by phone), and Horak for the opening of the meeting. Also present were Pupil Service Director Matthew Sherwood, Elementary School Principal Jessica McCracken, Middle/High School Principal Mark Becker, and Superintendent Tanya Kotlowski.
2. President Dan Dutscheck began the meeting with The Pledge of Allegiance.
3. Motion by Horak, second by Herried to approve the agenda, Motion carried.
4. Citizens Forum:
   1 No one came forward.
5. Motion by McNally, second by Horak for approval of the minutes for the Regular Board meeting, Monday May 19, 2025. Motion carried.
6. Motion by Herried, seconded by Horak to approve the following: Vouchers and EFTs - Checks for approval: 85361-85389, 85392-85403, 85405-85423, 85425-85460, 85462-85475, 85477-85481, 85483-85505, 84444638-8444640

- Wire Transfers/ACH 202400XXX ending in 00448-00450, 00455-00456, 00460-00461, 00480-00482, 00494-00495, 00499-00507, 00509-00514, 00518-00528, 00547-00564

Motion carried.

7. New Business:

a. **Necedah Elementary School - High Impact School 2023-24:** Tanya would like to formally recognize Jessica McCracken and the elementary school staff for their recognition as a highlighted school of impact.

The Wisconsin Department of Public Instruction has named Necedah Elementary a 2023-24 Wisconsin School of Recognition, an honor highlighting its dedication to student growth and achievement. The Wisconsin School of Recognition program honors Title 1 schools that demonstrate success in educating all students, particularly those experiencing poverty.

b. **Act 12 - Criminal Charges Report 2024-25:** Beginning this school year there are new reporting requirements mandated by 2023 Wis. Act 12, as outlined in state statute. The purpose of this statute is to collect data on state and local law violations that occur on school property.

- Incidents are required to be reported to the law enforcement and result in filing a charge or citation:
  - Homicide
  - Sexual assault
  - Burglary, robbery, or theft
  - Certain types of battery, substantial battery, or aggravated battery
  - Arson
  - Use or possession of alcohol, a controlled substance, or a controlled substance analog
  - Possession of a firearm in violation of the gun-free school zones law
  - Disorderly conduct in violation of a municipal ordinance
- To count as an incident: it must satisfy all three of the following criteria:
  - Incident occurred during one of the following
    - School hours
    - A School-sanctioned event that occurred before or after school hours
    - The transportation of pupils to or from school

- The incident occurred on one of the following:
  - Property owned or leased by the school district in which the public high school is located
  - By the operator of the charter school
  - By the governing body of the participating private high school
  - Transportation provided by the public high school, participating private high school, or school district
- A charge was filed, or a citation was issued.

Motion by Herried, second by McNally to approve the ACT 12 – Criminal Charges Report 2024-25. Motion carried.

c. **Transportation Request for Proposal Timelines**: The following are the timelines established for the RFP process for transportation services.

Time Frame for Transportation Request for Proposal

(August 4, 2025)	Request for Proposal Distributed to Selected Contractors
(August 28, 2025)	Proposal Deadline (1:00 PM) and Proposal Opening
(September 2025)	District Review of Proposals, Interviews, and Facility Visits
(October 2025)	Proposals Reviewed by Transportation Advisory Committee
(November 2025)	Anticipation of Transportation Committee Recommendation on Transportation Vendor
(November 2025)	Anticipation of Board Action on Transportation Contract
(Summer 2026)	Start Date of Service - begins with Summer School 2026

Motion by McNally, second by Ard to approve the timelines for requesting a transportation proposal for 2026-27. Motion carried.

d. **Preliminary Budget Review 2025-26:** This is a very raw preliminary budget, as we do not know if we have new money in the upcoming 15-17 biennium budget. There were notes regarding budget highlights and a copy of the preliminary budget in the board packet. We are looking at a deficit budget for the coming school year.

Motion by Herried, second by Horak to approve the preliminary 2025-26 budget. Motion carried.

e. **AGR (Achievement Gap Reduction) End of Year Report 2025-26:** Jessica McCracken will provide an update with the data analysis of the required AGR end of year report. The report can be found in your board packet.

. I would recommend the following **possible board action:**

1. Approve the AGR end of year report for 2024-25.

Grade	Subject	Category	Base Performance Level beginning of the year	Fall Semester % of students meeting the objective	Spring Semester % of students meeting the objective
K	Reading	Upper Case ID	37%	70%	78%
		Lower Case ID	16%	18%	76%
		Letter Sounds	4%	50%	73%
	Math	Number ID 1-20	10%	42%	63%

1	Reading	IReady Reading	5%	5%	38%
	Math	IReady Math	3%	1%	43%

2	Reading	IReady Reading	13%	26%	39%
	Math	IReady Math	6%	0%	21%

3	Reading	IReady Reading	25%	49%	70%
	Math	IReady Math	11%	27%	59%

Motion by Herried, second by Horak to approve the AGR end of the year report for 2024-25. Motion carried.

f. **Student Representative At Board Meetings Policy 141.1 Final Reading:** The draft policy was in the board packet for review. Decisions were made on the various 'options' the board would like to put in place.

Motion by Herried, second by Ard to approve the student representative at board meetings policy 141.1 first reading. Motion carried.

g. **Third Grade Promotion and Retention: At-Risk Students Policy 5411 Final Reading:** This new policy needs to be approved by July 1, 2025. The draft was in the board packet and is recommended by NEOLA.

Motion by Horak, second by McNally to approve the final reading of the Third Grade Promotion and Retention: At-Risk Students Policy 5411 – final reading. Motion carried.

h. **Transportation Update - Equipment Purchase(s):** The plan we discussed in 'committee' results in selling four pieces of equipment to purchase a new (Bobcat) Toolcat, $80,000 and two attachments. We are predicting approximately $45,000 in revenue from selling current equipment.

Motion by McNally, second by Horak to approve the purchase of a (Bobcat) Toolcat through fund 46 and to sell four pieces of equipment. Motion carried.

i. Resignation/Hiring Recommendations:

Resignations:

1. Jamie Brown, Social Emotional Interventionist/Special Education Teacher

Motion by Herried, second by Horak to approve the resignation of Jamie Brown. Motion carried.

2. Anne Annadiadis, High School Math Teacher

Motion by McNally, second by Horak to approve the retirement of Anne Annadiadis. Motion carried.

3. Brandi Fox, Middle School ELA

Motion by Horak, second by Herried to approve the resignation of Brandi Fox and accept the $3,000 in damages. Motion carried.

Hirings:

1. Victoria Voustros, Elementary Special Education ID teacher.

Motion by McNally, second by Ard to approve the hiring of Victoria Voustros as an elementary special education ID teacher. Motion carried.

2. Tracy Anderson, Physical Therapist, District

Motion by McNally, second by Herried to approve the hiring of Tracy Anderson as a physical therapist. Motion carried.

3. Joshua Nichols, Elementary Kindergarten Teacher.

Motion by McNally, second by Horak to approve the hiring of Joshua Nichols as a kindergarten teacher. Motion carried.

ii. Request for Leave:

1. None at this time.

Hiring: Reminder: Board is provided information about support staff hires and resignations through administrative recommendations; however, the board is required by statute to approve new teacher and administrative positions.

i. Support Staff Hiring/Resignation and Teacher Reassignment Report:

Hires:
None at this time.

Resignations:
None at this time.

iii. Acceptance of Donations/Grants:

1. Deanna Hatch Foundation has given a donation of $11,800 for the purchase of welders for the CTE classroom.

Motion by Herried, second by McNally to approve the donation from Deanna Hatch Foundation of $11,800 for the purchase of new welders for the CTE classroom. Motion carried.

Administrative reports:

● Jessica McCracken, Grade School Principal

- ELA pilots continue with summer work.

- Summer School
  - 9 full time teachers and 4 ½ time, 1 PE, 6 interventionists/SPED, 5 Paras.
  - Good showing of students for summer school. 140 students signed up in some manner to participate.
  - 86 students for swim lessons
  - 18 for 4-k jumpstart

o Upcoming Dates:

- Two days of training for staff.

● Mark Becker MS/HS Principal

o Updates

- Hirings -
  - Interviewing for:
    - HS Science
    - HS Math
    - Business and Marketing

- Senior/8th Grade Exit Presentations
    - Seniors did an amazing job sharing their experience/journey with our 8th grade students.
    - 8th graders did great work sharing their middle school experience with our 5th Graders
- Student Handbook
    - July Meeting
    - Meeting with staff on June 30
- Spring Celebrations and Events
    - Dates for next year -
        - HS Graduation - May 23, 2026 - 10am
        - 8th Grade Promotion - June 2, 2026 - 7pm
- 6th and 9th grade orientation
    - 9th Grade - August 14
        - 20 Freshman Mentors - Mrs. Hansen leading Freshman Mentors
    - 6th Grade Orientation - September 2, 2026
        - WEB Crew
            - 7th and 8th grade leadership opportunity
            - Mrs. Bulin is leading this group
    - Focusing parent outreach for our Back to School Night on August 21

o Cardinal Callouts

- Staff - Efforts to build relationships with students and build connections to enhance student learning right up to June 6.
- Office Staff - Mrs. Smelcer, Mrs. Brown, Mrs. Moore for preparations with our Skyward Upgrade
- Summer School Opportunities
    - Over 100 MS/HS students are participating in Credit Recovery, Regular Summer Classes, Cardinal Strength and Speed, Basketball, and Volleyball mini-camps

o Professional Development

See Attachment**.**

- Tanya Kotlowski

Updates:

- **Public Records Request:** The following memo was sent to the Sunlight Report request for agenda, board packets, posting of meeting; legal counsel determined the only thing they are privy to is our posting. I sent them a copy of the dates of our board meetings, as well as our agenda for this month.
- **Town Hall Meeting/Village and Township:** Board members Roger and Matthew attended the Town/Village meeting on June 9th. There were approximately 10 people attending. I shared the background of our current financial status using the following bullets of the flyer.
- **Business Services Update:** We have hired Angie Wallschlager for Pam Darnell. She will officially begin in July; however, she is also working with Pam on June payroll. She has extensive experience in using Skyward and payroll from her 7 years in Mauston School District.
- **Voluntary Transfer/Appointment Update:** As you are aware, Cora Dillin has taken a middle school special education teacher position. Michelle Bulin has been transferred to her role as Dean of Students and Dave Decker has been appointed to the Athletic Director position. We are excited about these positive changes. The following document identifies the vision we shared with Dave Decker and some of the hopes for our future.
- **Sitelogiq Warranty Work Update:** Kris, Adam and I have met with Sitlogiq to express our concerns about the draining plan (surface drainage) in the back of our building. The solution does not meet the water demands of the downspout in this area of our school, and has caused significant washout, which could also lead to structural damage from the water backfilling to the building. They are working with New Beginning, our civil engineer, to

create a better plan for addressing the water issue. It appears that everyone agrees there is an issue that needs to be addressed.

- **Highway 21 Update:** We have accommodated for road construction for our summer school routes. We will redo routes in July, as the road experiences a total shutdown.
- **Bus Garage Update:** The bus garage is functioning effectively with Billie as our 'head' and Heidi Bridge as the assistant (doing most of the computer work). We also have Mike Olson helping with bus work as Billie needs assistance with maintenance. The team has been working together very well, and I am proud of their progress. I will continue to work directly with them around supervision, oversight, budget, etc. We will be getting our bus cameras installed this month. We have had success with the demo they provided us for the new bus and look forward to getting a reliable system in place.
- **Insurance Renewal:** I will be meeting with Marshfield Insurance broker to discuss our upcoming CIC Insurance renewal. He said we were looking at a 1% increase, which is very doable. I also asked our representative to provide us with a spreadsheet with annual costs and value for the past 10 years. I will share once I get this document.
- **CESA 5 Update:** Matt Sherwood has done a wonderful job to consolidate CESA 5 service with New Lisbon, which cut costs by approximately 18-20%. We are the fiscal agent for the consolidated services of Physical Therapy (Anderson) and our new MS/HS ID program (Praythher). We also cut additional secretarial and special education support services, as Matt Sherwood has taken on these roles. We are grateful for this work!
- **Biennium Budget Update:** I will share a handout. No increases in general aid and minimal in special education.
- The new website is up and running. Finance page is up to date. Videos are updated of Facebook live.

Motion: by McNally, second by Herried to adjourn. Motion carried.

Respectfully submitted by:
Matthew McNally, DC, DCCJP
Clerk