

Using the Meeting Owl for Hybrid Instruction

Setting up and using the Meeting Owl with Google Meet

- [Link](#)

Placement Options

- **Desk or Tabletop Placement**

The easiest way to set up the Meeting Owl Pro is to place it on a level surface, such as a desk or a table, at the front of your classroom. The Meeting Owl Pro will work perfectly with this setup, but we don't recommend it for classes where you anticipate needing to move the Meeting Owl Pro around to different locations frequently, as this setup will require you to move both the Meeting Owl Pro and the desk or table to a different part of your classroom.

- **Cart or Stand Placement**

Some schools place the Meeting Owl Pro on a mobile classroom cart, along with your laptop where remote students can be displayed. This can be a more convenient and affordable placement option, as many classrooms already have access to rolling carts that give teachers more flexibility during discussions.

- **Tripod Mounting**

Many schools mount their Meeting Owl Pro on a tripod, which gives you more flexibility to move your Owl into different spaces in the classroom depending on your needs. The Meeting Owl Pro includes a universal tripod mount so you can easily screw the tripod plate onto the bottom of the Meeting Owl Pro and mount it on the tripod. Watch our installation video below for more detailed instructions.

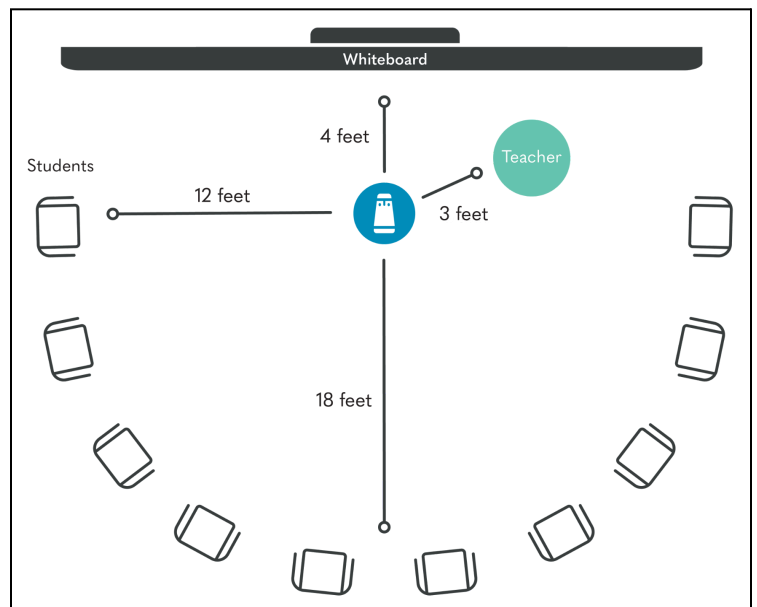
**See your media specialist for Tripod availability at your location*

Classroom Setup Options

**Teachers should avoid placing the Meeting Owl directly on their teacher desk.*

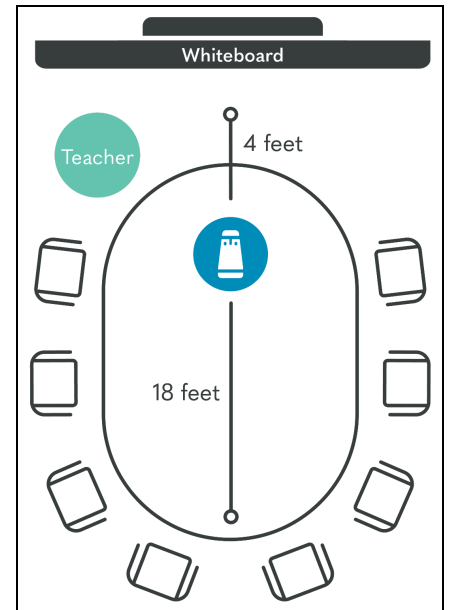
- **U-Shaped Desk Arrangement**

The U-shaped or horseshoe desk arrangement is best for classes where teachers will be using the whiteboard. Place the Meeting Owl Pro at the front of the horseshoe desk arrangement for an unobstructed view of the whiteboard.



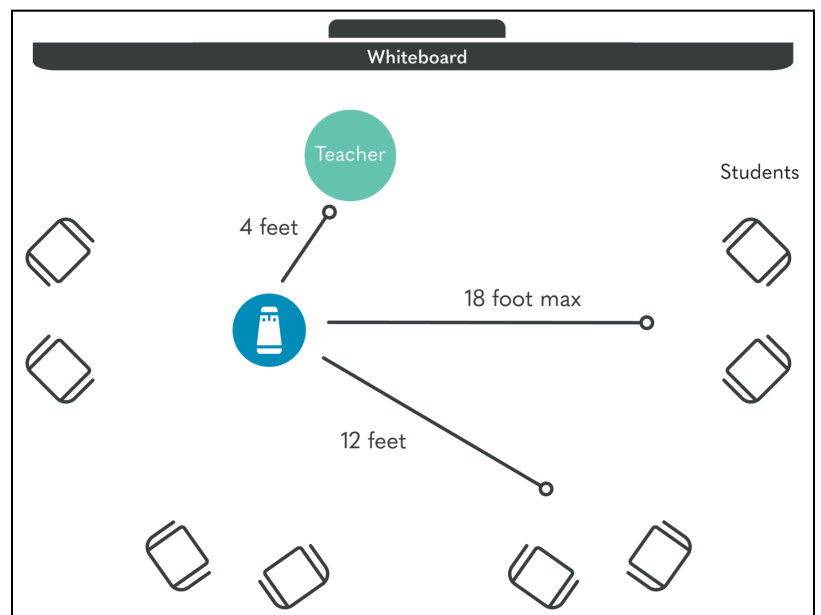
- **Circular Desk Arrangement**

The circular desk arrangement is best for discussion-based classes where teachers don't need to write on the whiteboard. Place the Meeting Owl Pro in the center of the circle or table so remote students can be a part of the discussion.



- **Cluster Desk Arrangement**

The cluster desk arrangement is best for classes where students have to work together in groups or where teachers plan to walk around the classroom while lecturing. Place the Meeting Owl Pro in the center of the classroom so remote students can see all of their classmates.



Screen Sharing

- If you want to share a presentation on the projector in your classroom, be mindful that this may hide the view of your remote meeting participants and make it more difficult for remote students to ask questions or participate. It will also reduce the size of the presentation for your in person students.

