



Using the **Filter Results** tool

- 1) To narrow the list by a specific strategy name, content area, grade level, strategy source or ESSA level, select **Filter Results**

A screenshot of the "All Strategies" page. At the top right, there are two buttons: "Create Strategy" and "Filter Results". The "Filter Results" button is circled in green. Below the buttons, it says "FILTERS APPLIED: None" and "1715 Results". There are tabs for "VIEW BY:" including "Published", "Ready to Publish", "Drafts", "Low Use", and "Potential Duplicates". Below these is a table with columns: "Name", "Domain", "Students", and "ESSA". The table lists two items: "Read 180" (ELA, 4 students, L4) and "Cognition's FogStone Isle" (Math, 5 students, L4). Each item has a gear icon to its right.

- 2) **Filter Results** will open a menu of options where you can:

Select one or more Filters

A screenshot of the "Filter Results" menu. It has a "Filter" section with a "Reset Filter" button and an "Apply Filter" button. There is a "Title:" text input field. Below it, the "Outcome Domain:" section has two dropdown menus: "Academic" and "History". Below these are checkboxes for "Outcome" (Ancient History, U.S. History, World History) and "Sub-Outcome". At the bottom, the "Supported:" section has radio buttons for "Yes" (selected) and "No", and an "Add Entity" button. Two green arrows point to the "Outcome Domain:" section and the "Supported:" section.

Enter a *keyword*

A screenshot of the "Filter Results" menu. The "Title:" text input field now contains the word "Assessment", which is circled in green. The "Outcome Domain:" section has two dropdown menus: "Domain" and "Category". Below these are checkboxes for "Outcome" and "Sub-Outcome". The "Supported:" section has radio buttons for "Yes" and "No", and an "Add Entity" button.

Or search by a combination of filters and keywords



- 3) After you have made your selections, select **Apply Filter**

A screenshot of the "All Strategies" filter page. The page has a header with "All Strategies" and buttons for "Create Strategy" and "Filter Results". Below the header is a "Filter" section with fields for "Title" (containing "Assessment"), "Outcome Domain" (containing "Domain"), "Category" (containing "Category"), "Outcome", and "Sub-Outcome". There is also a "Supported" section with radio buttons for "Yes" and "No". A red "Reset Filter" button and a blue "Apply Filter" button are at the top right of the filter section. The "Apply Filter" button is circled in green.

- 4) You now see the results of your filter:

You can see the filters applied

A screenshot of the "All Strategies" results page. The page shows the "All Strategies" header and the "Filter Results" button. Below the header, it says "FILTERS APPLIED:" followed by two tags: "Title: Assessment" and "Supported: Yes". The "Supported: Yes" tag is circled in green. To the right of the tags, it says "3 Results".

And the number of results

A screenshot of the "All Strategies" results page. The page shows the "All Strategies" header and the "Filter Results" button. Below the header, it says "FILTERS APPLIED:" followed by two tags: "Title: Assessment" and "Supported: Yes". To the right of the tags, it says "3 Results". The "3 Results" text is circled in green.

- 5) Select **Filter Results** to make modifications to your search

A screenshot of the "All Strategies" page. The page shows the "All Strategies" header and the "Filter Results" button. The "Filter Results" button is circled in green.