

BOT Meeting Minutes
October 10, 2019

Present: Karen Mayo, Kelly Mahony, Anne Drewniak, Ann Hoey, Jeff Fetter, Zoe Picard, Michael Leuchtenberger, Ex Officio

Absent:

Others in Attendance: Lyn Marshall

Meeting commenced at 6:30 pm with Call to Order and Opening Reading by Clarissa Pinkola Estes, offered by Zoe Picard.

Minutes Review: The minutes of the September 11, 2019 board meeting were reviewed and amended. Karen moved to accept the minutes, Zoe seconded, and the minutes were approved. Ann abstained.

Old Business:

Ministerial Agreement: Kelly shared updated language to Ministerial Agreement changes to Section 3.2.1.2 pertaining to Benefits and Insurance. Kelly motioned to accept, Karen 2nd, , approved unanimously.

Board Term Conversion Process:

Jeff, Kelly and Anne will convene to work on this before next BOT meeting.

BOT Self Reflection: Anne will work on this before next BOT meeting.

BOT PSA: Anne and Kelly are developing a video, capturing modifications to End Statements that were developed over the past year. The intention is to share with congregation when completed to communicate these changes.

New Business:

BOT Member Resignation: Brackett Sheffy has submitted his BOT resignation to Michael. He is not ready to serve at this time but will consider serving in the future. Anne will reach out to the nominating committee, Dick Bennett, Lisa Eberhartl and CJ Landsman, to ask if they can help us fill this vacancy. Please pass suggested names to Anne.

Framework for Job Descriptions: Lyn will provide Anne with current drafts.

Board Dinner: Scheduled for October 26 at Michael's residence, approximately 20 attendees. Anne offered to reach out to the guests that purchased tickets at recent auction fundraiser.

Board Schedule: Assignments for overseeing BOT meeting Opening/Closing words and food were reviewed and updated.

Church Budget: Michael presented overview of 2018-19 Program Budget vs Actual Budget. Actual outcome was \$2,287 ahead of Budget. Auction revenue was positive highlight for the year. New financial reports are being developed.

Operations Update & Feedback:

1. Choir Director (Jeff Dixon, hired, strong start)

2. Youth Group (sizable roster of about 15+ youth, critical mass even when not all are present, committed to Borderlinks Learning Service Trip in AZ with UUCSJ over Feb school break, focused on immigration issues - causes and impacts)
3. Directory printed
4. Second Hour & Community Luncheon (strong attendance)
5. Climate Strike Activities (Youth Group, Bow High School, Downtown Rally, Newspaper coverage, Sermon, Second Hour (36 people), Congregational Forum, Bow Power Plant Protest Training and Hosting, Toward Netzero Sermon, public spreadsheet with congregational options and personal commitments)
6. October Targeted Appeal – focused on increasing capabilities of A/V-Live Streaming
7. Banners & Signs (We Love Our Neighbors, Love is Love, Visitor Table)
8. COPA Parking Lot connector (done, traffic pattern challenges, Do Not Enter signs)
9. We Care Outreach (created system for each of our 420 adult members & friends to be contacted twice a year by a BOT member and a staff/pastoral care member, explained in Parish Notes Musings)
10. Compas de Nicaragua (hosted, performance/presentation)
11. Operations Leadership Team (updating all existing procedures and operational policies, developing new chemical use policy)
12. Membership: (Visitor Follow up - Lea is following up with visitors in a systematic way, large roster of potential new members in Breeze, Exploring Membership Group (versus class) about to start, experiment with how to treat new members vs returning members)
13. Transparency Project (transition to more complete balance sheet accounting system, taking up significant amount of Lea's time, reason why no financial reports have been issued)
14. Roof Posts (structural work outside Fellowship Hall done, other beams will be worked on as necessary by Chris Graham)
15. Testing Water for Lead (prompted by Emerson School failed test, sink that failed has been fixed, now testing all other sinks, Geoff Terragni)
16. Carin Plante Death (impact on many in the congregation, strong community support)

Policy Governance: Governance Style Policy 2.2 and 2.2.1 through 2.2.4.

Holy Question Exercise: Activities to foster development of DRAFT Holy Question ensued. Michael generated a Google doc and welcomed inputs/edits.

How do we capture the power of our collective personal stories to inspire action for peace, justice... How does church inspire you to live your values?

Board Connection "Staying in Touch": Michael presented overview. Lists were distributed along with suggestions for implementing contacting those assigned.

Job Jotters: Kelly will email us with the tasks that each of us needs to complete.

Closing words were offered by Zoe, motion to adjourn made by Kelly, seconded by Karen. Meeting adjourned at 8:15 pm.

Respectfully submitted,
Zoe Picard
Secretary