



Credit for Prior Learning Implementation Framework

Task One: Introduction to Credit for Prior Learning (CPL). Educate faculty, staff, and administrators about what CPL is and what it is not. Break down the myths and barriers surrounding CPL. Discuss why the expansion of CPL closes equity gaps in access, progression, and completion.

Activity	Subject Matter Experts	Timeline
Provide professional development	Academic Senate, Department Chairs, Faculty Champions, Administrators, Classified Professionals, DEqCC, PDP, PIO, AIS	Throughout implementation & in perpetuity
Inquiry & Discovery: What is already occurring & what is the workflow?	Discipline faculty already using CPL, Deans Ramirez and Stewart, Veterans Office, Admissions & Records, Evaluators, Financial Aid, Articulation Officer, CPC Chair, AIS	Spring 2022 & Fall 2022
Process Mapping: What should occur & what should be the workflow?	Discipline faculty already using CPL, Deans, Curriculum Specialist, Veterans Office, Admissions & Records, Evaluators, Financial Aid, Business Analyst, Articulation Officer, CPC Chair, AIS	Fall 2022

Task Two: Curriculum and Outcomes Alignment. Identify champions and colleagues who will help design and pilot curriculum processes. For example, some disciplines will leverage industry certifications that align well for CPL (such as computer studies), others may use portfolios (such as media arts), while others may use testing (such as accounting).

Activity	Subject Matter Experts	Timeline
Identify faculty champions	Department Chairs & Faculty interested in CPL	Spring 2022 & Fall 2022
Develop curriculum identification processes	Department Chairs, Faculty interested in CPL, IS Deans, CPC Chair, OAC Chair, Counselor, Articulation Officer, Curriculum Specialist	Fall 2022
Test curriculum identification processes	Department Chairs, Faculty interested in CPL, IS Deans, CPC Chair, OAC Chair, Counselor, Articulation Officer, Curriculum Specialist	Fall 2022 & Spring 2023
Adjust and improve curriculum identification processes	Department Chairs, Faculty interested in CPL, IS Deans, CPC Chair, OAC Chair, Counselor, Articulation Officer, Curriculum Specialist	Spring 2023

Task Three: Evaluation and Transcription Processes. Design and pilot processes for how CPL is advised, evaluated, and recorded. For example, who is involved in the evaluation process? How is it transcribed? How is counseling involved in the process? What does student support look like in the CPL environment?

Activity	Subject Matter Experts	Timeline
Develop evaluation & transcription processes	Counselor, Articulation Officer, SS Deans, Admissions & Records, Evaluators, Financial Aid, Business Analyst, AIS	Fall 2022
Test evaluation & transcription processes	Counselor, Articulation Officer, SS Deans, Admissions & Records, Evaluators, Financial Aid, Business Analyst, AIS	Spring 2023
Adjust and improve evaluation & transcription processes	Counselor, Articulation Officer, SS Deans, Admissions & Records, Evaluators, Financial Aid, Business Analyst, AIS	Spring 2023 & Fall 2024

Task Four: Institutionalization. Evaluate and institutionalize processes from start to finish in the student experience, including documentation, marketing, receiving student requests, and items in other tasks.

Activity	Subject Matter Experts	Timeline
Develop student-facing documents	Counselor, Articulation Officer, SS Deans, Admissions & Records, Evaluators, Financial Aid, Veterans Office, Business Analyst	Fall 2022 & Spring 2023
Develop marketing plan	PIO	Fall 2022
Develop web page for student information	PIO, Admissions & Records, Evaluators, Financial Aid, Veterans Office, Business Analyst, AIS	Spring 2023
Finalize processes	Department Chairs, Faculty interested in CPL, all Deans, CPC Chair, OAC Chair, Counselor, Articulation Officer, Curriculum Specialist, Admissions & Records, Evaluators, Financial Aid, Veterans Office, Business Analyst, AIS	Fall 2024