

PROGRAM EVALUATION COMMITTEE (PEC)
Thursday, November 7th, 2024
[Zoom Meeting Link](#) (see below for full invite)

AGENDA

Michael Medel, Dean (co-chair, non-voting)
Joshua Ramirez, Academic Senate President
(co-chair, non-voting)
Liz Auchincloss, Information Technology
(voting)
Stan Bursten, Social Sciences div. (voting)
Monica Campbell, School of Extended Learning
(voting)
Vandana Gavaskar, English div. (shared vote
with other English div. rep.)
Sean Kelly, Sciences div. (voting)
Jennifer Loftus, Mathematics (voting)

Lisa Lopez, CSEA rep. (voting)
Mariah Messer, Faculty, School of Extended
Learning (voting)
Kim Monda, English div. (shared vote with
other English div. rep.)
Michele Obritz, Ed Support div. (voting)
Nicole Oldendick, Institutional Assessment
(non-voting)
Julie Samson, ALA & Enrollment Services
(voting)
Diana Zapata, Director, Human Resources
(non-voting?)

Resource Personnel Members:

Cornelia Alsheimer, Faculty Association (as per AP3255, "Resource personnel attend meetings of the Program Evaluation Committee when requested to by one of the Program Evaluation Committee co-chairs. There is no requirement placed upon resource personnel to attend every meeting.")

Vacancies:

One Business Services representative (voting); One Educational Programs Representative (not represented by faculty-led areas); Business Division; Fine Arts Division; Health and Human Services Division; School of Modern Languages/ESL Division; Technologies Division; ASG representative.

[Members absent:](#)

PROCEDURAL ITEMS:

1. Kim will take minutes today
2. Approval of [minutes from the 10-17-24 meeting](#)

INFORMATIONAL ITEMS:

1. Welcome to new PEC member Julie Samson!
2. And to New PEC member Kathy O'Connor, who is at the ASCCC Plenary today.

DISCUSSION ITEMS:

1. [Sample Template for Comprehensive Program Review Year 4](#)
 - a. Need: Accompanying Instructions Manual
 - b. Need: Short self-help videos explaining how to complete and upload data.
 - c. Need: Tableau/PR open office hours to assist people with completing the template.

2. New PEC Committee charge and composition for this academic year and summer. We are committed to capitalizing on the momentum from the CIA event and with using this year's time and energy to plan forward.

Future Meeting Items:

1. Update the AP to reflect what the Program Evaluation Committee is actually doing.
2. Review the description of PEC's membership and charge in the [Resource Guide to Governance and Decision Making](#)

PEC Fall 2024 Meetings

- ~~September 5th~~
- ~~September 19th~~
- ~~October 3rd~~
- ~~October 17th~~
- November 7th
- November 21st
- December 5th

FYI: PRT/Institutional Effectiveness Committee (2nd/4th T 3:00-4:30)

- ~~Oct. 22nd~~
- Nov. 12
- Nov. 26
- Dec. 10

PEC Spring 2025 Meetings

- February 6th
- February 20th
- March 6th
- March 20th
- April 3rd
- April 17th
- May 1st
- (May 15th if needed)

- Feb. 11th
- Feb. 25th
- March 11th
- [Spring Break March 25th]
- April 8th
- April 22nd
- May 13th

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