

## **EHBEA Travel Grant Application Form**

The European Human Behaviour and Evolution Association offers several travel grants to student members (MSc or PhD) on a competitive basis. The amount available to each student depends on their location and need. **Students may apply for a maximum of €500 for conferences in their home country, €800 if traveling within Europe and €1000 if traveling internationally from a LMIC (low- and middle-income country).**

Eligibility criteria: 1) currently a student (MSc or PhD), 2) a member of EHBEA at point of submission and 3) abstract was accepted as a poster, short talk or talk.

Please get in touch with the EHBEA secretary if you are unsure of the amount to apply for. This amount can cover any reasonable travel expenses incurred in order to attend the conference: including conference registration, travel costs, accommodation and meals beyond the provided lunches at the conference itself. Funds will be allocated based on both applicants' financial need and the anticipated benefits of attending the conference.

To apply for the grant, a completed application form should be emailed to the EHBEA **Secretary within 10 days of talk or poster acceptance notification** ([ehbea.secretary@gmail.com](mailto:ehbea.secretary@gmail.com)). You will hear about the success of your application within 2 weeks of the deadline. Given the competitive nature of the grants late submissions cannot be considered.

Please EHBEA offers visa support to all members who require it. If you require visa guidance or need documentation to apply for a visa – such as a written invitation to the conference, formal acceptance of your abstract, or anything else – please reach out to the EHBEA secretary *as soon as possible* in the process.

## **Personal information**

<b>Name</b>	
<b>Email address</b>	
<b>Institute of study</b>	
<b>Current degree program</b>	
<b>Abstract title</b>	
<b>Accepted format</b>	Poster / Short talk / Talk

## **Eligibility**

[delete as appropriate]

**Are you currently a student?**

Y/N

**Are you an EHBEA Member?**

Y/N

**Have you submitted an abstract for the upcoming EHBEA conference?**

Y/N

## **Evaluation of financial need & benefits of attendance**

Have you ever attended an EHBEA conference before?

Y/N

Have you ever received a travel grant from EHBEA before?

Y/N

What would you gain from attending this conference?

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Do you have any other sources of funding available to cover your travel expenses (e.g. supervisor's research grant, departmental travel funding, personal funds)? If so, please give details and specify the amount available.

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Proposed budget (registration, train fare, lodging, food other reasonable expenses). Please be precise and realistic.

**Total:**

**Obligations of awardee**

If awarded an EHBEA Student Travel Grant,

- i) I agree to use the funds solely for their intended purpose
- ii) I agree to provide receipts to support my claim
- iii) I agree to write a joint conference report with other recipients (around 2 pages in total) for the EHBEA newsletter published in November.

Signed ..... Date .....

*Data usage & protection: We will use the personal information provided on this form solely for the purposes of evaluating EHBEA travel grant applications. Your information will be shared only amongst members of the EHBEA committee. For more information about your rights under the GDPR, see <https://gdpr.eu/>*

