## **CLASSIFIED EMPLOYEE RESIGNATION**

Classified employees who wish to resign during the school year will give the board notice of their intent to resign and final date of employment fourteen (14) days prior to their last working day.

Notice of the intent to resign will be in writing to the superintendent.

**Legal Reference:** lowa Code §§ 91A.2, .3, .5; 279.19A; 285.5(9).

**Cross Reference:** 411.3 Classified Employee Contracts

413 Classified Employee Termination of Employment

Adopted:

Modified: 04/05/21 Reviewed: 03/22/21