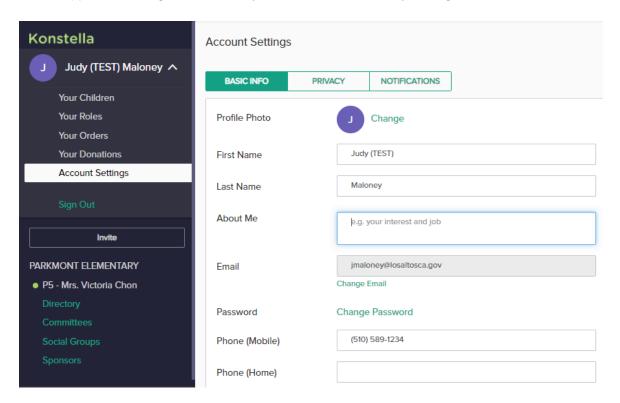**Join a Room**
Place your child in her classroom so that you are kept in the classroom communication loop.
Web: Click your name in the top left corner. Click "Your Children" to add/modify your children.
Mobile App: Click the Settings icon in the top left corner. Click "Your Children".

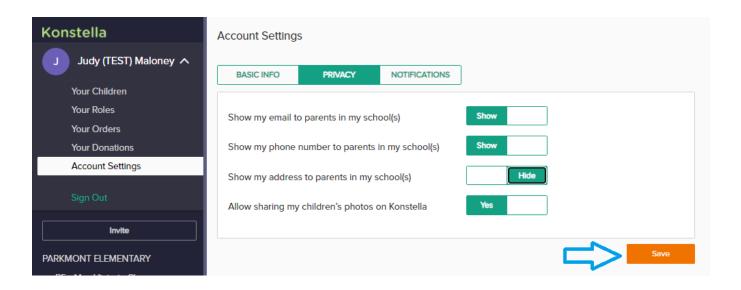**Update Basic Info, Privacy, and Notifications**

Web: Click on the arrow next to your name and **Account Settings**
Update your personal info (phone numbers, email)
Mobile App: Click settings icon in the top left corner. Click Privacy Settings.
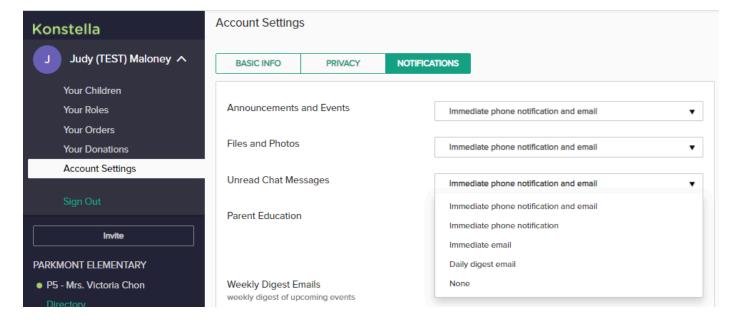
Privacy Settings:
Decide what you want visible on Konstella. ==**This will be accessible by other parents and users.**==
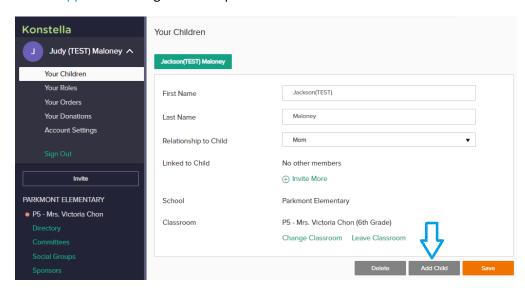

Notifications settings – decide if you want email, phone, or phone and email notifications for Announcements and Events, File and Photos, Chat messages, etc. Make sure you click **Save** at the bottom of the page.

Manage your children

Web: View **Your Children** and add more here. You can also join their classroom group.

Mobile App: Click settings icon in top left corner. Click **Your Children**.
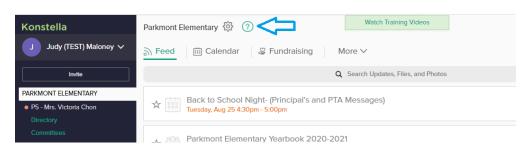

SYNC Konstella events to your personal calendar. Click on link (from PC): https://www.konstella.com/app/settings/calendar

From mobile app, click on **Calendar □ Sync**

Once Sync Calendar is set up, updates in your schools, classrooms, and groups will be automatically to your personal calendars.

Additional FAQ's – Click on the ?

Help

FAQs in [School Updates ▼] ⇦   (Search FAQs)

    All

Is there a   t on an event?
    About

Is there a   announcement/sign-up/event) by email?
    Account

Do paren   out school and classroom updates?
    Committees

Use drop down or search by keyword