1. Click “Settings” on the left side of your page.
2. “Click Sections”
3. If you are an elementary school teacher, this section will show you all the students in your class, let me know if you have a student that is not listed.
4. If you are a secondary teacher, this will show your classes and intervention classes listed at the beginning of the year.
    a. You will want to rename each section according to the Period you teach.
        i. Click on the section
        ii. Click “Edit Section”
        iii. Under “Section Name” rename to the period that corresponds to it.
        iv. Click “Update Section”
5. Click your subject on the navigation tab at the top to get back to your classes.