SOUTH DAKOTA RehabACTion

South Dakota RehabACTion Annual Meeting Minutes

Date: Tuesday, April 14, 2026
Time: 10:00 am CDT/ 9:00 am MDT
Location: Virtual via Teams: Join the meeting now

Board Members invited:	Kama Kwiecinski (President), Jenna Bump (President-Elect), Cherrie Gerry (Past President), Jessica Sehnert (Treasurer), Ashley Blauwet (Secretary), Katy Dam (VR Member at Large), Barry Gravett (Provider at Large)
Also invited:	Bernie Grimme, Former Treasurer

2026 Quarterly Meeting Agenda Items

I) **Call the meeting to order**
   a. Meeting was called to order by Kama at 10:01 AM CST.
   b. Members present: Kama Kwiecinski (President), Jenna Bump (President-Elect), Cherrie Gerry (Past President), Jessica Sehnert (Treasurer), Ashley Blauwet (Secretary), Katie Dam (VR Member at Large), Barry Gravett (Provider at Large), Bernie Grimme, Former Treasurer
   c. Members absent: none

II) **January Meeting Minutes Review and Approval**
   a. Discussion: Kama opened the floor for questions & revisions. No questions or revisions were proposed.
   b. Motion: Jenna made a motion to approve the minutes as presented.
   c. Second: Cherie seconded the motion.
   d. Vote: The motion was approved with no opposition.

III) **Membership & Treasurer's report (Jessica)**
   a. Review of financials: Jessica Sehnert provided a detailed report on the financial activities
      i. 2025 summary:
         1. $37,831.60 Fall conference 2025 registration income
         2. Checking on hand at beginning of year: $86, 898.51
         3. Profit/Loss during year: $10,002.18
         4. Checking Account balance: $96,900.69
         5. Balances to other agencies (Not SDRA dollars) $7,691.39
         6. Current assets: $89,209.30

ii. 2026 summary to date:
  1. Total Deposits since 1/1/26: $250 (NDEAM Mitchell)
  2. Total Costs & Payments: $3201.21
     a. ADA Events Expenses $1821.72
     b. ADP Work Group appreciation $240
     c. Office Supplies: $76.34
     d. Provider Training Expenses (SF Area & SFSD Let's Talk Work gift cards): $100
     e. VR Agency Training Expenses (DRS & SBVI Case file review) $300
     f. VR appreciation day expenses: $663.15
  3. Profit/Loss: -$2951.21
  4. Checking Account Balance: $93,949.48
  5. Funds held for other agencies (RehabACTion acts as a fiscal agent): $6119.67
  6. RehabACTion Assets: $87,829.81

b. Discussion: Jessica opened the floor for questions.
c. Motion: Barry made a motion to approve the Treasurer's report as presented.
d. Second: Cherie seconded the motion.
e. Vote: The motion was approved with no opposition.

IV) Old Business

a. Review of VR Appreciation Day funding requests
  i. Aberdeen $160.57, SBVI Rehab Center $155.62, Sioux Falls $278.72 Pierre $68.24 -approved by treasurer & president; paid out
  ii. Yankton/Mitchell & Brookings/Watertown not received yet
  iii. Rapid City didn't submit one

b. Review of Benefits Specialist Network funding request
  i. Submitted request to treasurer, Jessica, $658 estimate for food at event for 7 locations. There is over $2000 available for these events.
  ii. Treasurer & President make this decision to approve or deny; they will approve funds once final bill is received.

c. Review of the ADA Funds Policy and Request
  i. Updating deadline to June 1st deadline to accommodate summer events that may not have planned events dates prior to June 1st.
  ii. Ashley will send the updated request form to Katie Gran to put on the website.
  iii. Board will allow an email/electronic vote for this since the next board meeting is after June 1.

V) New Business

a. 2026 Fall Conference Booth Coverage
  i. Need coverage during breaks-2 people for booth for collecting dues
    1. Some from Fall Conference committee & some from RehabACTion members & some from BHSS

ii. Kama will email out sign-up sheet
iii. Door prize drawing: $25
iv. Amazon $100 gift card drawing for RehabACTion members
v. Bernie shared the agenda for this year's event
vi. Membership renewal emails are sent quarterly
vii. Conference begins on Tuesday, Oct. 13 with registration at 7 AM and ends on Thursday, Oct. 15 at 11:15 AM.

b. 2027 Fall Conference: no response yet from Pierre
c. 2028 Fall Conference: planning on Sioux Falls to deter from DD conference being held the same year
d. Request for funding Deb Brinkman's retirement (Katie Dam)
   i. $200 for party & gift since she's a member & has 35 years service
   ii. These requests are typically approved just by treasurer & President.
   iii. Motion: Kama made a motion to approve the request as presented.
   iv. Second: Ashley seconded the motion.
   v. Vote: The motion was approved with no opposition.
e. New board member nominations and election discussion in July (Cherie)
   i. We want nominations; board members should start reaching out now
   ii. Kama will put out a social media post regarding taking nominations
   iii. Kama, as President, will verify individuals want to participate
   iv. Vote historically takes place at Fall Conference but can also look at electronic voting process & then announce winners at Fall Conference.
f. May need to look at requests for giveaways to place VR tables due to funding cuts. This will go through budget requests for the board to vote on.

VI) Next meeting scheduled: Thursday, July 16 10 AM CST/9 AM MTN

VII) Adjournment

a. **Motion:** Jenna made the motion to adjourn.
b. **Second**: Jessica seconded this motion.
c. Kama adjourned the meeting at 10:45 AM CST