



MEETING MINUTES

Meeting Title:	
INTRODUCTION TO ALL NEW GOVERNORS	
Meeting Date:	Meeting Time:
MONDAY 4 APRIL 2022	4 PM (BST TIME) via Zoom
Note Taker: Susan Doyle	Recorded by: Susan Doyle
Attendees: Tracey Bowen, Radica Gordhandas, Godiva Golding, Lena Hierzi, Thy Diep Ya, Shaunai De La Cruz, , Ana Belen Gonzalez, Susan Doyle	
Apologies: Oyinkansola Adebayo	

AGENDA ITEMS DISCUSSED

1. Welcome All
• All Governors welcomed. • Mission to increase diversity & inclusion in web3 space • There is a 3 month rotation for Governors. • To organise, the next three months as they are going to be the busiest three months in H.E.R. DAO history.
2. Timesheets
• Timesheets are done monthly (don't do invoices, not a company). • Governors do 8 hours a month these are base hours (clearly more than that is done). If work above those hours' money can be taken from the budget e.g., community management or PR budget. If an excessive number of hours are worked then those hours can be written down, but they will be reimbursed for token allocation. • There are four core positions: Sue – Admin, Shai – Marketing, Tracey – Project Management and the fourth Community Management and that is shared
Action
❖ To send timesheets in monthly and governor's request payments on the multi sig to be executed (5/5) need to sign

❖ To look at reward and contribution and time/contribution ❖ To change old governors over to new governors to do this week on the Harmony multi-sig wallet
3. Regularity of Meetings
• Whether Bi-weekly or twice monthly
Action
❖ To vote on regularity of meetings
4. HER DAO history, what we've done and what we want to achieve.
• Diverse pipeline for developers • To empower women to get equity and become successful founders/builders, real owners, and stakeholders of their own futures as well as businesses. • 150 women sent to ETH Denver
Action
❖ To support other women and invest in other women ❖ Brochure for scholars
5. H.E.R. DAO Treasury
• No money has gone out of this treasury • Money has been raised for HackerHouses, not used treasury monies • Treasury money has been at a loss or at a deficit, as the price has gone down • Another \$125,000 payment is due May 2022 • H.E.R. DAO founder has been spending own money to cover up the gaps as awaiting sponsorship money to come in can take a while. Movement would not be so quick (not sustainable).
Action
❖ To write something on what H.ER. DAO governors will do with the Treasury when another payment is received next month and to look at putting some of treasury into stable coins ❖ To set up a working group for treasury management
6. Surge Passport
• Surge wants to make a formal partnership/strategic partnership (to include surge people in our travel scholarship) • Link for Surge perks
Action

❖ To agree to work with Surge ❖ Agreed 10% of scholarships to Surge dated 04/04/2022 ❖ Ask Surge to help with onboarding as a contribution for scholarship
7. Detrash
• Detrash (refi) partnering with H.E.R. DAO as they want to source all tech requirements from H.E.R. DAO and the community.
Action
❖ To vote on to agree strategic/tech partnership with Detrash ❖ To have good discord setup to learn more about community/post jobs etc ❖ To define/assign who's responsible for what so community know who to contact ❖ To do a bounty board
8. Foundation
• DAO's have tax liability. • Foundation can raise money through grants and it's a clear way to raise funds as it is already a recognised structure and easy to deal with tax • H.E.R. DAO founder is in contact with a lawyer and crypto tax lawyer to get information about costs and procedures
Action
❖ To create a Foundation based on all information
9. Activate / Miami
• Lightspeed Capital wanted to get some ideas and feedback from H.E.R. DAO to help with inclusion and diversity in their hackathon. • To have a hacker house in Miami and to bring a lot of women from Latin America and the Caribbean, from 18th to 22nd May 2022
Action
❖ To start planning Activate Miami when have more information
10. Tokenization
• To look at token engineering projects
Action
❖ To have a conversation about tokenization and best way to go after ETH Amsterdam

11. Member Onboarding
• Discussed earlier
Action
❖ To ask Surge
12. Password Security
• To make all passwords super secure
Action
❖ To change all passwords frequently and the person who is responsible for passwords and giving them out to who has requested passwords and writing down who got the passwords – Dated 04/04/2022
13. Conference Protocols - Hackathon, Scholars, Info about H.E.R. DAO, Roles, Mentorship (twitter spaces, (more general)
• Need more protocols that people can refer to. • Start to document roles • Not to rely on one person
Action
❖ To get started now to write protocols & document roles ❖ Who is responsible for which role and description
14. Official Webpage
• The official webpage has social media buttons and needs to be filled out a bit more. • Need to be showing what H.E.R. DAO e.g., history, what have done and to start putting videos on to website
Action
❖ Creative Tech Producer working on website with Product Designer to get website up and running - Ongoing
15. ETH Amsterdam
• 50 scholars have applied so far • Export link of applicants and to pick 10- 15 today as budget of 25K and to choose another batch Thursday/Friday as dependant on sponsorships • Encode club doing workshops, marketing, and registration • Waiting for sponsors take time money cannot be guaranteed

Action
❖ To pick scholars further away first and those who are willing to help in hackathons ❖ To send emails to let those know if successful/unsuccessful for scholarships