

Parent Council Meeting

Wednesday 19th June 2024 / 9:00 am / St Mary's Primary School

Attendees

<input checked="" type="checkbox"/> Lisa Bilsland (LB) - Chair	P6
<input type="checkbox"/> Alana Reilly (AR) - Vice Chair	P2
<input type="checkbox"/> Caroline Ross (CR) - Treasurer	P3
<input checked="" type="checkbox"/> Charmaine Jarvis	P3
<input checked="" type="checkbox"/> Daniella Leonardi	P4
<input type="checkbox"/> Joanne McCredie	P2 & 5
<input type="checkbox"/> Graeme Muir	P1
<input type="checkbox"/> Sarah Jo Crosbie (SC)	P2 & P6
<input type="checkbox"/> Suzanne Faulkner	P7
<input type="checkbox"/> Stephanie Fisher (SF)	Head Teacher
<input type="checkbox"/> Sharon Gladwell (SG)	Deputy Head Teacher
<input type="checkbox"/> Kerry Canning (KC)	P7 & GTOC/Grants
<input type="checkbox"/> Agnes	St Mary's Church

Apologies

Please note this meeting was held the day of Prize Giving so school representatives were unable to attend.

Agenda items

P7 Hoodies - Academic Year 24/25

The Parent Council have been informed that the scheduled annual residential trip will take place in Arran during September 2024. As a result, hoodies for all current P6 have been sized & ordered ready to ensure these are ready for them to take away during the trip. In previous years the Parent Council has always gifted these to the children, and it was agreed in discussion it would be nice to continue this tradition.

Summer School Disco - 26/6/24

First of all the DATE CHANGE was noted from 19/6 to 26/6 due to hall issues making space unavailable for use. The rest of discussion was centred around requirements needed to host the event and is detailed in actions below. Infant disco has a number of volunteers who have voiced willingness to help supervise/be present, as well as various parent council members offer to help. Also, it was brought to our attention during the discussion that a concerned parent has been in contact regarding whether the use of mobile phones during the event would be allowed. It was felt as a parent council we do not have authority to ban/prevent children from bringing or using such

devices, as many use these under the authorisation from their own caregivers especially outwith of school hours for safety purposes (e.g. keeping in contact when travelling to & from locations), as well as personal reasons (e.g. capturing photos/memories with peers/friends). The parent council do not have authority to challenge, nor deem it appropriate to do so with choices made by individuals in these circumstances. It was however noted that malicious or inappropriate usage of such devices would be deemed unacceptable within the event, and those present would be mindful of this factor. On such an occasion arising there would be a follow up meeting required with all parties involved to discuss.

AGM

A date was required to be set in order to hold the annual AGM meeting. It was discussed that due to summer fun day happening on 30/8/24 following week may be too soon. Date decided upon **Tuesday 10th September 2024.**

Summer Fun Day - 30/8/24

This was based around what we require to be booked/organised to have the date secured; finer details can be discussed/confirmed upon return in August. It was felt keeping this a *FREE* event (donations if parents would like to contribute towards) would encourage families to come along and participate. Current thoughts on food would be basic BBQ: hot dogs, burgers & chips for all, with drink refreshments available also. The idea of providing some small entertainment for children e.g. bouncy castle, games etc. was considered a good incentive for parents, and helps keep children occupied.

Basic information: Friday 30th August 2024, 5-8.30pm, School Canteen/Hall/Outdoor Area

Newsletter - 19/6/24

Final PDF has been submitted to school for approval from Stephanie before distribution among parents via email/Xpressions from the school office. New parents of children starting P1 will also receive this copy of the newsletter as an introduction to what the parent council does during the school year. It was also discussed an issue should be ready for distributing upon return in August outlining events for the following year that we currently know parent council will be involved with somehow to hopefully encourage more parents to attend events during the year:-

1. Summer Fun Day - 30/6/24
2. AGM - 10/9/24
3. Halloween Disco - contribution of a treat for all children - TBC
4. Christmas Fair - 26/11/24
5. Panto - Buses have been booked for the trip already - Date to be Given
6. Game Show Evening - TBC

Parent Council Representatives

It was felt we could benefit from more interested parents/carers to help organise/plan events. Potentially informal chats among year group parents to source if anyone would be interested in joining for the 24/25 academic year, as well as formally speaking to new P1 parents about how they could get involved should they wish.

Next Meeting Date

AGM Tuesday 10th September 2024 at 6pm

St. Marys Primary School (Lower Plaza)

Action Items

Item	Deadline Date	To be actioned by:
P7 Hoodies - 1. Obtain an invoice for P7 hoodies 2. Provide funds to school for purchasing	ASAP ASAP	Lisa/Stephanie Caroline
Summer School Disco - 1. Provide juice/water to all children - some juice left from art exhibition evening to be used, and if any additional required to be purchased - plastic cups - believe these were originally purchased last year however unsure of location now. Speak to school/canteen to see if any available before purchasing	26/6/24 24/6/24	Caroline Charmaine
2. Provide small snack to all children - after success of last year crisps option was felt to be the easiest option - dietary requirements to be checked with school before purchasing for the event	26/6/24	Charmaine
3. Volunteers - upper disco has had less of an uptake for volunteers - put a facebook post out asking for volunteers - ask in group chats again - send out an Xpression notice asking for help	ASAP ASAP 21/6/24	UNASSIGNED P4-P7 Reps Charmaine
4. Music - Last year an ipad was used to provide music for disco. Belief this will be similar principle on night again	26/6/24	Kerry/Caroline
AGM - 1. Save The Date Poster	20/8/24	Caroline
2. Distribute among parents upon return to school in August	20/8/24	Caroline
3. Small nibbles/Light drinks offered on night e.g. tea/coffee/biscuits	10/9/24	UNASSIGNED
Summer Fun Day - 1. Book/secure space for event 2. Book/secure catering for event	ASAP ASAP	Lisa/Stephanie Lisa/Stephanie

3. Save The Date/Event Poster	20/8/24	Caroline
4. Enquiry/source children's entertainment/decorations for event - discuss/make enquiry to active sports/KA Leisure etc.	ASAP	Charmaine
5. Tombola Stall - Bottle/Chocolate - ask for donations from school	20/8/24	Daniella
Newsletter Term 1 24/25 -		
1. Prepare Term 1 24/25 newsletter for distribution	21/8/24	Charmaine
Parent Council Representatives -		
1. Speak to all involved in school with encouragement to come along to next Parent Council Meeting	ASAP	All Reps