

## Vassalboro Public Library Board Meeting Minutes

August 16, 2023

Attendees: Brian Stanley, Liz McMahon, Valerie Sugden, Denise Behr, Susan Taylor, Therese Young

### Librarian Report

1. The library is scheduled to appear before the select board on August 17. Brian requested a trustee to join him as support and Liz volunteered to go. Brian will formally announce the receipt of the remote worker grant and our plans, let the select board know our meeting minutes are published on the website, let the select board know they can attend trustee meetings per our bylaws and let them know about the article in our bylaws that leaves the library to the town in the event of dissolution. Brian also plans to ask them if the library can have some of the remaining ARPA funds for building improvements (Brian has a list of physical plant and energy efficiency assessments).
2. The priority building needed is the library's roof. CO Beck came, said that the 20 year warranty with them had just expired. They replaced all the screws with screws with larger threads with the hope this stops the leaks.
3. Cleaner has resigned as our cleaner and referred us to Cleaner.. He will come in once a week to clean for us and has already started. His fee is \$15.00/hour.
4. Shed placement: According to the Public Works, the west side of the building won't work for the shed as it needs to be ten feet away from the property line, but Public Works will provide free gravel, and grade everything out on that side. They are asking that the library reimburse them for renting a stump grinder and gravel. They will remove the tree stumps before laying gravel and grading it. On the east side of the building, there is a sightline for our leach field which runs along our building to the rear of the property. The shed can be placed there so it will not be over any septic piping. Public works will purchase crushed stone for the shed pad that we will also need to reimburse. The shed will be 12' x 28', with free delivery and electricity access placed. The shed should be ready by October as it is being built locally, but the library is waiting for the grant money before ordering it.
5. The Bike and Prize Raffle for the summer reading program is rescheduled to 8/26 at 10am, at the library. There may be a low participation of no more than 20 people. Trustees volunteered to bring cookies for the event.
6. Brian created an event for a book and bake sale. It will be on Friday September 8 from 10-6pm, Saturday, September 9 from 10-4pm. Sylvia and Vickie volunteered to call for the bake sale. Liz, Therese and Val will sit up at the Mill to sell Library related items.
7. Donations are needed for the silent auction, which will be in November along with the pie sale.
8. The rate for out of state inter library loans will increase from \$3 to \$5 to cover the postage.

## NEW BUSINESS

1. The quilt is done and we will get raffle tickets and start to raffle it off during the bake and book sale. The price of the ticket will be \$5 per ticket, 5 tickets for \$40. The drawing date will be November 18, 2023 at the pie sale and silent auction.
2. The silent auction and pie sale should start on October 30 with pre-pay. The fundraiser committee will meet on September 11 at 10 am.

## Treasures report

Sylvia was not present and will review the financial /treasurer's report in the September meeting.

The board moved, seconded and adjourned the meeting. The next meeting will be Wednesday, September 20, 2023 at 4:00 in person and by zoom.

Respectfully submitted

Valerie P. Sugden