

Castle View PTO Meeting Agenda and Minutes

4-25-24

2023-2024 Board Members:

Principal: Dr. Jeena Templeton

Assistant Principal/Activities Director: Lindsey Litherland

Co-President: Kim Kolbe

Co-President: Jamie Lundvall

Treasurer: Ed Dobosz

Secretary: Jen Harris

Voting Member: Lisa Dobosz

Attendance: Erika Milligan, Catherine MacInnes, Lindsey Litherland, Jeena Templeton, Kim Kolbe, Lisa Dobosz, Jamie Lundvall

Time	Name	Agenda Item	Minutes
5:30-5:35pm	Jamie Lundvall	Welcome! <i>Introduction of Board Members</i> <i>Introduction of all attendees</i> <i>Approval of Minutes</i>	- Jamie called the meeting to order at 5:30pm. - All attendees knew each other already:) - We welcomed Lindsey back from maternity leave!
5:35-5:45pm	Ed Dobosz 	Budget/Fundraisers <i>Current Bank Balance</i> <i>Budget</i> <i>Upcoming Expenses</i>	- We currently have \$4,042.59 in our PTO account (not including anything from the auction). - We raised \$4,480 in the auction, so once that money is officially transferred from MSB, we will be at approximately \$8,500 to begin the 24-25 school year. - We will be starting the school year with about \$900 less than last year; however, we spent a fair amount more on staff this year, too! It's a WIN!
5:45-5:55pm	Dr. Templeton	Principal's Report	Dr. Templeton said they are busy with the hiring process right now. She thinks they have gotten a lot of great

			applicants for all positions that have been posted. Overall, this is the least amount of staff leaving in many years. She is very happy with the staffing situation. Most recently, two assistant principals have resigned (Mr. Kellerman was offered a Principal position in JeffCo and Ms. Morris is leaving for personal/family reasons). • Dr. Templeton said schedules for the 24-25 school year will be released this Sunday, 4/28/24. • Dr. Templeton gave an update on enrollment. Currently, this is how many students are in each grade: ○ 9th - 480 ○ 10th - 444 ○ 11th - 467 ○ 12th - 408 ○ Incoming freshmen - As of now, there are 512 projected incoming freshmen; however, that number is likely to change to closer to 490 before August. • Dr. Templeton is working with random groups of students (Advisement classes, an English 3 class, a Student Government class) on a few things she would like to improve: ○ How can admin have rules without students feeling like it's so negative ("You can't, You better not, You shouldn't") She has received great feedback from the students and also ideas on how to celebrate students (similar to how admin celebrates staff each month). ○ How to increase school spirit. Students talked about incentives, and said they need to get the majority of students dressing up for spirit days, showing up to games, etc. then it will be easier for others to participate because they won't be the minority.
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5:55-6:00pm	Jamie and Kim Kolbe	What We Have Done To Date August: Chick-fil-a for a “Welcome Back” breakfast for staff August: PTO table at freshman check-in August: PTO table at Back to School Night August: Purchased new parking signs for front parking lot (PTO Auction Winners - 6; and SaberBlazer of the Month - 2) September: Coffee Sarap drinks for all staff October: “Trick or Treat with the PTO!” event for staff November: Kneaders breakfast for all staff December: PTO table at Sabercat Showcase (8th grade night) December: Provided all CV staff a holiday gift (\$25 gift card and candy) at their lunch January: Stock the Fridge event (treats all day for all staff) January: Sent out AP Exam volunteer opportunity to all PTO email addresses February: Popcorn Bliss and Valentine’s chocolate for all staff March: St. Patrick’s Day lunch and lotto tickets (Anthony’s pizza, salads, and desserts) March: Sent out AP Exam volunteer opportunity to all PTO email addresses April: Silent Auction April: Marquee is fixed! PTO organized this, Admin covered the costs	The PTO Silent Auction in April was a huge success! We raised \$4,480 and had approximately 50 families participate. We would love to get more participation next year, but feel this was much more inclusive of the whole CV community than in years past. We offered many “experiences”, rather than just parking spots. We also included some Avalanche hockey swag, as well as some CU football swag.
6:00-6:30pm	Jamie and Kim	New & Unfinished Business Looking ahead: <u>May</u> - Staff Appreciation Week (Lindsey) Vivian Harvey - Tranquility Kit in Room 2150.	- Lindsey is taking the lead on Staff Appreciation Week May 6th-10th. - Some of the things Lindsey has planned include: - Coffee Sarap - Castle Rock Nutrition

		<i>PTO sent out an email to the email distribution list asking for gift card donations for staff to win prizes each day.</i> • 2024-2025 - Board members, events, etc. <i>Projects in the Works:</i> • Back courtyard area - DoCR proposal	○ Breakfast burritos ○ A huge yard sign ○ Massage chairs ○ Thank you's from students to staff ○ Gift card prizes ○ CV gear prizes ○ Snarf's • We discussed how to get more participation in the PTO next year...with a couple of board members leaving, we will need more help to keep the PTO going at CV. • The DoCR proposal to help us with a project is on hold until we hear back from them. • Our next meeting will be in August (Kim and Jamie will meet over the summer to get August events planned, including student orientation, teacher PD day, Back to School Night, etc.) ○ Aug 1st - First day for staff ○ Aug 2nd - Staff PD day ○ Aug 5th - Orientation ○ Aug 6th - Orientation ○ Aug 7th - First day for Freshmen ONLY ○ Aug 8th - First day for 10th, 11th, 12th graders ○ Aug 8th - Back to School Night
6:30pm	Jamie	Adjourn Meeting <i>Thank you all for attending!</i>  <i>If you need to get in touch with the PTO board, please email us:</i> sabercatpto@gmail.com  <i>You can find us on Instagram:</i> @sabercatpto <i>It's going to be a great year! :)</i>	• Jamie adjourned the meeting at 6:15pm.