CCCEC Back-to-School Communication

Welcome back CCCEC Administrators and School Counselors! We hope you had the opportunity to rest and recharge over the summer! We are excited to continue to build upon the incredible work that has transpired during the first two years of this grant. With half of the grant period remaining, we're looking forward to the continued efforts to develop comprehensive counseling models and to start taking steps toward the sustainability of this work when the grant period ends!

Below are some reminders from the 2018-19 school year and a quick snapshot of what is to come in 2019-2020! Additionally, to help your district keep track of tasks, please see the new task list that can be sorted by completion date or work team. This will be updated throughout the year.

2018-2019 Wrap-Up:

- Spring Hatch Training Tasks

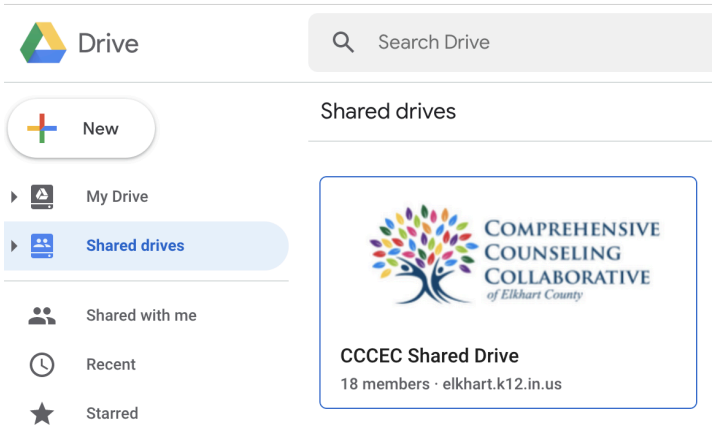
  The following tasks were started/completed at the April 2019 training:

  - Lesson plan and pre/post assessment for 20% local needs
  - Annual Agreement for 2019-20 signed by each School Counselor and Administrator
  - Annual School Counseling Calendar
  - Parent Education Activities Action Plan
  - School-wide (Grade-level) Activities Action Plan

  Please reach out to your COWT district representative for more details. Links to necessary documents will also be included in upcoming work team meeting agendas.

2019-2020:

- **County-wide Priority Lessons:** The summer curriculum work team did an amazing job creating 34 priority lessons to be delivered to students this year (3 lessons per grade level). Access for these lessons will now be through the CCCEC Core Curriculum



Lessons folder on the Shared Drive. If you haven't yet received an email regarding the new SHARED DRIVE (pictured here), please email smetzler@heaindiana.org. You will be given viewing and commenting access. A small group will be given full editing and management rights to help ensure consistency of formatting, access and updates.

**Administrators: Please support your counselors as they prepare to visit many classrooms to deliver the priority lessons. An email to your teachers, informing them of this initiative might assist them in scheduling these visits!*

- **New Technology Platform for CCCEC Resources** - In order to create a more streamlined access to all of the new CCCEC Core Curricula, the Hatch Training folders, CCCEC Calendar, and important updates, we've created a new CCCEC Resource Site to house this information. ***Please bookmark the site for yourself*** for easy access to all of these counseling-related resources in the future! We know that in launching new technological resources there will likely be a few glitches along the way, so please let us know if you are unable to access something or have feedback for us on what you need for this to be more successful!
- **Boot Camp for NEW School Counselors and Administrators** - All Administrators and School Counselors NEW to Elkhart County districts have been invited to attend a Boot Camp to learn about the Comprehensive Counseling Collaborative of Elkhart County (CCCEC). This event will be held on Thursday, August 29th at the Concord Education Center. New Administrators should attend the morning session (8:30-11:30) and New School Counselors the full day (8:30-3:00). Please mark your calendar if you are NEW this year and register here by Thursday, August 22nd!
- **Flashlight Presentations**: At least one school from each district will deliver a flashlight presentation to the Steering Team this year so we can share the incredible work that is happening county-wide!
- **Student Needs Assessment** to be administered before September 30. Details were sent by Michelle Wirth (HEA) to District Leads (GT) on June 14 & 17.

****Following the Steering Team meeting on August 20th, it was determined that schools may hold off on administering the Student Needs Assessment to Kindergarten students this year.***

- During our next Hatching Results training September 17-18, we will continue “RAMPing” up in year 3 and focus on systems of sustainability.

Immediate Action:

- Guiding Team - Update your district’s school counselors and administrators here by 8/20, including GT, ST, and Work Team assignments. While Erin has made updates based on emails received, we want to ensure accuracy, so please double check the lists. Additionally, please feel free to make any necessary adjustments to your district representatives on the COWT, CR, SEL, and Naviance work teams.
- Lilly Report Deadline is August 31 - for more information, see the email from Aliah sent on August 11 (District Leads).
- Parent permission collected/Administer Student Needs Assessment prior to September 30.

Important Dates for 2019-2020:

- **Hatching Results Training Dates**
    - September 17-18, 2019 (Site Visits Sept. 19 *-Middlebury)*
    - December 4-5, 2019 (Site Visits Dec. 6 *-Wa-nee)*
    - March 10-11, 2020 (Site Visit Mar. 12 *-Baugo)*

We are excited to continue to move this work forward!

-CELL and HEA

Support:

CELL:

- Janet Boyle, boylej@uindy.edu (Guiding Team, Steering Team)
- Erin Foster, fostere@uindy.edu (Guiding Team, Steering Team, Naviance work team, Career Readiness work team)
- Amanda Culhan, amanda@culhanconsulting.com (Guiding Team, Steering Team, Social Emotional Learning work team, Counselor Optimization Work Team)

HEA:

- Brian Wiebe, bwiebe@heaindiana.org (Guiding Team, Steering Team)
- Sarah Metzler, smetzler@heaindiana.org (Guiding Team, Steering Team, Social Emotional Learning work team)
- Jim DuBois, jdubois@heaindiana.org (Counselor Optimization Work Team)
- Jason Harrison, jharrison@heaindiana.org (Guiding Team, Steering Team, Naviance work team, Career Readiness work teams)

- Breanna Allen, ballen@heaindiana.org (Career Readiness and Naviance work teams)
- Aliah Carolan-Silva, asilva@heaindiana.org (Data and Reporting)
- Michelle Wirth, mwirth@heaindiana.org (Data and Reporting; Work Teams)