

AR3530 Risk Management/Insurance
Business and Noninstructional Operations

Status: ADOPTED
February 21, 2012

Risk Management

The Modoc County Superintendent of Schools or designee shall take action to:

1. Identify the risks inherent in the operation of Modoc County Office of Education programs
2. Assess the above risks and keep records of accidents, losses and damage
3. Mitigate risks through loss control and safety-related activities
4. Determine the extent to which risks should be assumed by the County Office or covered by the purchase of insurance or pooling with other County Offices

Employees are expected to take reasonable precautions for the care and safety of the school equipment with which they have been entrusted. Employees may be held responsible for recurring damage or losses that occur due to their negligence or lack of supervision. Responsibilities related to safety and loss control shall be included in employee job descriptions.

Insurance

Insurance coverage shall include, but may not be limited to:

1. Liability insurance
2. Fire insurance for buildings, equipment and vehicles
3. Workers' compensation insurance
4. Fidelity bond insurance

A suitable bond indemnifying the County Office against loss shall be purchased for employees responsible for handling County Office funds and may be purchased for employees responsible for handling County Office property. The County Office shall bear the cost of this bonding.