



Governance Framework for PA/(v)PA Operations Treasury

V1

Introduction

[This section is a non-normative general introduction to the GF whose purpose is to orient first-time readers as to the overall context of the GF.]

During **Project Catalyst** Fund 8 a challenge setting called [Community Advisor Improvements](#) was introduced. Several **Community Advisors (now called Proposal Assessors)** suggested that a proposal could be made to request a portion of the challenge funds for a **CA (now called PA)** community treasury. This treasury would be able to function as a rapid-funding mechanism for tools, efforts and related expenses to maintain and improve the **Quality Assurance** ecosystem, within the larger **Catalyst** ecosystem, and to function as a small experiment in decentralized self-governance. After discussion, it was decided that the [CA representative for the Catalyst Circle v3 would submit the proposal](#) on behalf of the community. The following **Governance Framework** has been created as an option for **Trustees** of the proposal to adopt in order to have objectively defined governance protocols for managing the integrity of the **PA/(v)PA Operations Treasury**. The proposal submitted to Catalyst regards the person who submitted the above proposal to be the **Founding Trustee**, and that role and its responsibilities are provisionally described in the [Qualities of Distributed Leadership](#).

The PA/(v)PA Operations Treasury formally consists of a set of interrelated documents listed below that outline many areas of governance, and includes a glossary of terms, principles and objectives of the treasury, a schedule of controlled documents that govern specific aspects of the treasury, policies for revisions to the framework, and more. The Trustees may also request

or adopt additional resources and documents for inclusion under this framework, such as whitepapers, FAQs, checklists, diagrams, etc. Additionally, a [TIPs protocol](#) (Treasury Improvement Proposal) allows iterative standards to be advanced by the QA community, and the need for several TIPs have been created during the genesis of this document, including a [Risk Assessment TIP](#), a [Quorum/Voting Protocol TIP](#) and an [Enhanced Claim Form TIP](#). All TIPs and their status are maintained in their own dedicated public repository. Please refer to the [TIPs Governance Requirements Controlled Document](#), as well as [TIP_001](#) for more details.

This Governance Framework and its **architecture**, including **controlled documents** and **trust registry** is Version 1, and it is available both as an official document in the PA-vPA Treasury repository as well as a public comment version that collects feedback from the community. There was a previous version called Version 0, which was a template meant to capture initial data about the proposal, and it is also archived in the repository. Links and summaries for all of this documentation is available in the repository.

This Governance Framework was adopted on June 1st, 2022.

This Principal Document functions as a constitution for the Treasury, and includes the following items:

1. [Terminology and Notation](#)
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10.4.1 [Treasury Administration Group Charter](#)

1. Terminology and Notation

[This section asserts the **terminology** conventions used in the GF.]

1. This Principal Document MUST use the *PA/(v)PA Operations Treasury Governance Requirements Glossary* (see below).
2. The *GF Glossary* **controlled document** MUST be used for all other **terms** (see the *Controlled Documents* section).
3. Any unique terms specific to one **controlled document** MAY be defined in that **controlled document** under its own Terminology section.
4. All [RFC 2119](#) **keywords** used with their RFC 2119 meanings MUST be CAPITALIZED.
5. All terms appearing in **bold** on this page are listed in [GF Core Glossary](#) (based on the [Catalyst Core terms wiki](#)). There will be a TIP for the establishing of a [Terminology Working Group](#) (see *Controlled Documents* section).

The key words "MUST", "MUST NOT", "REQUIRED", "SHALL", "SHALL NOT", "SHOULD", "SHOULD NOT", "RECOMMENDED", "NOT RECOMMENDED", "MAY", and "OPTIONAL" in this document are to be interpreted as described in [BCP 14 \[RFC2119\] \[RFC8174\]](#) when, and only when, they appear in all capitals, as shown here.

CA/(v)CA Operations Treasury Governance Requirements Glossary

requirement	In the context of a <u>governance framework</u> (GF), a requirement states a condition that an <u>actor</u> (human or machine) must meet in order to be in conformance. In CA-Subcircle compliant GFs, all requirements MUST be expressed using RFC 2119 <u>keywords</u> .
mandatory	A <u>requirement</u> expressed using one of the following RFC 2119 <u>keywords</u> : "MUST", "MUST NOT", "REQUIRED", "SHALL", "SHALL NOT".
recommendation	A <u>requirement</u> expressed using one of the following RFC 2119 <u>keywords</u> : "SHOULD", "SHOULD NOT", "RECOMMENDED".
option	A <u>requirement</u> expressed using one of the following RFC 2119 <u>keywords</u> : "MAY", "OPTIONAL".
policy	A human-auditable requirement that specifies some set of <u>processes</u> and <u>practices</u> that an <u>actor</u> must follow in order to be in conformance with the <u>requirement</u> .

process	A specified set of <u>actions</u> that an <u>actor</u> must take in order to be in conformance with a <u>policy</u> . A process may consist of a set of <u>practices</u> .
practice	A specified activity that an <u>actor</u> must perform as part of a <u>process</u> .
rule	A machine-testable requirement written in a machine-readable language that can be processed by a rules engine such as a smart contract.
specification	A document or set of documents containing any combination of human-auditable requirements and machine-testable requirements needed to produce interoperability amongst implementers. Specifications may be included in (as <u>controlled documents</u>) or referenced from a <u>governance framework</u>

2. Localization

*[This section covers the **policies** governing languages and translations for the GF.]*

2.1 The Official language of this GF is English (en) and (en) must be used in any revisions, controlled documents, public comments or submission of TIPs.

2.2 This is a public document licensed under [CC-BY-4.0](#) and translations under these terms are welcome. Any dispute resolution among actors under the scope of either this GF or the Provisional CA-Subcircle Charter MUST be based on the original (en) version maintained in the [CA-Subcircle public repository](#).

3. Governing Authority

*[This section asserts the **authority** for governance of the GF.]*

3.1 The governing authority for this GF derives in a decentralized manner from Project Catalyst Voters, and is vested in the Proposal Team for the funded Operations Treasury proposal. Furthermore, the authority is transmuted by the Provisional CA-Subcircle Charter in order to vest in a CA Board of Trustees as defined by the above Charter.

3.2 Each member of the CA Board of Trustees MUST maintain in this section their readily identifiable Community Identity and current contact information.

3.2.1- Name and Contact Information for Trustee 1 (Founding Trustee)
NadiaHopkins#6292 (Discord)

3.2.2-**Ex-officio Trustee (vPA Working Group)** - shared by 4 members of working group, in a pairwise rotation by month:

- November
 - Dan Mercurius (*DanMercurius#7990 on Discord*)
 - Viktor (*Vgr#9617 on Discord*)
- December
 - Simon Sallstrom (*Salen#5312 on Discord*)
 - Stephen (*CaptainDang#3915 on Discord*)

3.3 The governing authority **MUST** maintain the most recent versions of the GF Primary Document (this document) as well as all controlled and supporting documents in the following ways:

- 3.3.1 As publicly viewable Gitbooks with unique URLs: [Gitbook](#)
- 3.3.2 As publicly commentable online documents: [GoogleDoc](#)
- 3.3.3 As linked PDFs on each relevant Gitbook page.
- 3.3.4 As a complete GF downloadable .zip file to serve as a local copy: [zip](#)

4. Purpose

[This is a short, clear statement of the overall purpose ("mission") of the GF.]

In order to ensure the continued viability of the Proposal Assessor and Veteran Proposal Assessor (PA/vPA) roles in providing core operations and services to the Community Advisor Ecosystem, as well as to model experimental decentralized self-governance, we have adopted this Governance Framework for managing a community-owned and community-disbursed Treasury, obtained through Project Catalyst Funding.

5. Scope

[This is a statement of what is in and out of scope for the GF.]

The following relevant stakeholder **roles** are governed by this Framework along with the governed **processes** in which these roles may engage:

5.1 Board of Trustees, Trustees (BoT) - meet funded proposal requirements such as proof-of-life, provide funded proposal auditing reports, oversight of policies covered in controlled documents under this GF including approval and oversight of Chartered Governing Bodies

5.2 Chartered Governing Bodies - Carry out policies in accordance with the controlled documents Governing Bodies Policies and their approved Charters. This includes Governing Bodies like the Treasury Admin Team.

5.3 PA/vPA Treasury Community - groups or individuals that provide services, maintenance or other core operations for the CA ecosystem, make claims against treasury funds, receive disbursements, propose TIPs, comment on public Treasury documents, or participate in voting quorums as defined in certain controlled documents under this GF.

5.4 While general Catalyst community members, including proposers and voters, may take on roles within this Treasury Community, this Governance Framework is limited to only those actions they take within those roles. It is not intended to be a wider governance framework for the community, and in fact many of its aspects are intended only for operational purposes, and would not be applicable at wider scopes as they are described here.

6. Objectives

*[This section states the high-level outcomes desired by the **Treasury trust** through its adoption of the GF.]*

The outcomes desired by the Operations Treasury through its adoption of the Governance Framework are:

6.1 To disburse the the treasury funds over the course of six months to members of the QA community who contribute to:

- Community management
- Moderation
- Community events
- Tools and services
- Marketing and PR
- Treasury Governance Participation
- PA/vPA work auditing
- Process research or improvement

6.2 To ensure Integrity in the acquisition and disbursement of Operations Treasury funds through accurate records and adherence to Principles and Requirements outlined in this document, including but not limited to:

- Auditing requirements as set forth in Governance Requirements
- The principle of inclusivity, as measured by unique contributors in all roles
- The principle of decentralization, as measured by the distribution and diffusion of all processes
- Maintaining open standards for all documentation

6.3 To model scalable, decentralized self-governance protocols for Project Catalyst networks, as measured by:

- Consistency of the experience across roles and processes, including and especially across roles and processes of other communities that adopt these protocols
- Number of other community organizations that adopt these protocols
- Number of Governing Bodies adopted under these protocols
- Participation rates of unique votes, roles assumed, claims made against Treasury, TIPs originated in the community and comments on public documentation.

7. Principles

*[This section states the **principles** by which all members of the **Treasury trust** agree to abide.]*

The following **Principles** are agreed to by all stakeholder roles defined in the **Scope** of this Framework:

7.1 Open Standards

The infrastructure of the Treasury stack shall use Open Standards and avoid mechanisms that would prevent information or documentation from being accessible, portable, or interoperable.

7.2 Accountability

The Treasury Community shall be accountable to each other for conformance to the purpose, principles and policies of the Treasury Governance Framework. As often as is reasonable, community members should let data drive decision-making, prototyping and testing within the community, and iterating in response. Analysis of the data that underlies conformance should be “always-on”, and a priority in governance decisions.

7.3 Transparency

The Treasury shall practice Open Governance and the Board of Trustees and Governed Bodies shall operate with full openness and transparency to the greatest extent feasible consistent with the principles herein. This includes the proceedings of the BoT and all Governing Bodies, the development and distribution of all documentation and repositories, the qualification and operations of Trustees, and any revisions to the Governance Framework.

7.4 Decentralized by Design

7.4.1 General thoughts

Treasury Governance shall be [decentralized](#) to the greatest extent possible consistent with the other principles herein. As the organizational, legal, and technical limitations of decentralization may change over time, the Board of Trustees shall continuously examine all points of integrity, decision, and governance to seek ongoing conformance with this principle.

7.4.2 Diffuse Trust

Treasury Governance shall not concentrate power in any single Individual, Organization, Jurisdiction, Industry Sector, or other special interest to the detriment of the Project Catalyst Network as a whole. *Diffuse Trust* shall take into account all forms of diversity among community members.

7.4.3 Web of Trust

Treasury Governance shall be designed to not favor any single root of trust, but empower any member to serve as a root of trust and enable all members to participate in any number of interwoven Trust Communities.

7.4.4 Censorship Resistant

Treasury Governance shall be designed to resist censorship of any member or governed body while remaining compliant with all applicable laws.

7.4.5 Regenerative

Treasury Governance shall be designed so that failures and errors can be quickly and easily found and replaced or revised as necessary. The concept of "[liveness](#)" falls under this principle.

7.4.6 Distributive

Treasury Governance shall be designed and implemented such that authority is vested, functions performed, and resources used by the smallest or most local part of the Treasury Community that includes all relevant and affected parties. Deliberations should be conducted and decisions made by bodies and methods that reasonably represent all relevant and affected parties and are dominated by none. The basic formula is that individuals do more, and governance does less. Governance should always be focused on the irreducible core of our collaboration.

7.4.7 Edge Innovation

The continued development of the Treasury Governance shall encourage innovation to take place at the edges of the network among the members of the Treasury Community most directly involved or impacted.

7.5 Inclusive by Design

7.5.1 General thoughts

The design, governance, and operation of Treasury Governance shall follow the principles of [Inclusive Design](#) to serve the widest possible community of treasury participants.

7.5.2 People Centered

Treasury Governance design, standards and revision shall put people at the heart of the design process and enable them to control their own member experience.

Service design for Treasury operation starts with identifying member needs. If you don't know what the member needs, you won't build the right thing. Do research,

analyze data, and communicate with members. Don't make assumptions. Have empathy for members, and remember that what they ask for isn't always what they need.

Also, simplicity in user experience should stand out. Making something simple to use is hard - especially when the underlying systems are complex - but that's what we should be striving for.

7.5.3 Understanding Differences

Treasury Governance designers shall strive to understand differences in capabilities and preferences across all potential members of the Treasury Community and provide adaptable solutions to meet the needs of all potential members.

7.5.4 Check Across Contexts

Treasury Governance designers shall test Treasury protocols and policies [for use in different member environments and contexts](#). We are not designing for machines, blockchain or projects, we are designing for people.

7.5.5 Offer Choices

Treasury Governance designers including those implementing revisions or standards (TIPs) shall design flexibility by accepting that there are choices of ways to achieve the same outcome. Where possible, designers should offer such choices.

7.5.6 Maintain Consistent Experience

Treasury Governance designers shall design comparable experiences for all of their member communities that use consistent design elements and language. We should use the same language and the same design patterns wherever possible. This helps people get familiar with our Treasury services, but when this isn't possible we should make sure our approach is consistent.

This isn't a straitjacket or a rule book. Every circumstance is different. When we find patterns that work we should share them, and talk about why we use them. But that shouldn't stop us from improving or changing them in the future when we find better ways of doing things or the needs of members change

Under Consideration: Privacy by design, data protection, security by design, sustainability (reputation or token governance)

8. General Requirements

*[This section contains **policies** and **requirements** that apply to the GF as a whole, and does not include **requirements** or **policies** that belong to specific controlled documents..]*

8.1 Code of Conduct

The PA/(v)PA Operations Treasury is a collaborative project within Project Catalyst. It is an open-source and open community project where participants choose to work together, and in that process, experience differences in language, location, nationality, and experience. In such a diverse environment, misunderstandings and disagreements happen, which in most cases can be resolved informally. In rare cases, however, behavior can intimidate, harass, or otherwise disrupt one or more people in the community, which the **Treasury Community** will not tolerate.

A Code of Conduct is useful to define accepted and acceptable behaviors and to promote high standards of professional practice. It also provides a benchmark for self evaluation and acts as a vehicle for better identity of the community's organization.

This code (CoC) applies to any member of the Treasury Community - designers, Trustees, participants in meetings, teleconferences, mailing lists, conferences or functions, etc. Note that this code complements rather than replaces legal rights and obligations pertaining to any particular situation.

The Treasury Community is committed to maintaining a positive and safe collaboration environment. This commitment calls for an environment where participants at all levels behave according to the rules of the following code. A foundational concept of this code is that we all share responsibility for our environment.

8.1.1 Treat each other with **respect**, professionalism, fairness, and sensitivity to our many differences and strengths, including in situations of high pressure and urgency.

8.1.2 Never **harass** or bully anyone **verbally, physically** or **sexually**.

8.1.3 Never **discriminate** on the basis of personal characteristics or group membership.

8.1.4 Communicate constructively and avoid **demeaning** or **insulting behavior** or language.

8.1.5 Seek, accept, and offer objective work criticism, and **acknowledge** properly the contributions of others, including those whose efforts occurred in the past.

8.1.6 Be honest about your own qualifications, and about any circumstances that might lead to conflicts of interest.

8.1.7 Respect the privacy of others and the confidentiality of data you access.

8.1.8 With respect to cultural differences, be conservative in what you do and liberal in what you accept from others, but not to the point of accepting disrespectful, unprofessional or unfair or **unwelcome behavior** or **advances**.

8.1.9 Promote the rules of this Code and take action (especially if you are in a **leadership position**) to bring the discussion back to a more civil level whenever **inappropriate behaviors** are observed.

8.1.10 Stay on topic: Make sure that you are posting to the correct channel and avoid off-topic discussions. Remember when you update or comment on an issue or respond to a message you are potentially sending to a large number of people.

8.1.11 Step down considerately: Members of every project come and go, and Catalyst and the PA/(v)PA Operations Treasury are no different. When you leave or disengage from the project, in whole or in part, we ask that you do so in a way that minimizes disruption to the project. This means you should tell people you are leaving and take the proper steps to ensure that others can pick up where you left off.

8.1.12 To report incidents or to appeal reports of incidents, send a message to *NadiaHopkins#6292* (Discord). Please include any available relevant information, including links to any publicly accessible material relating to the matter. Every effort will be taken to ensure a safe and collegial environment in which to collaborate on matters relating to the Treasury community. In order to protect the community, the Board of Trustees reserves the right to take appropriate action, potentially including the removal of an individual from any and all participation in the project. The Board of Trustees will work towards an equitable resolution in the event of a misunderstanding.

8.1.13 Credit: This code is based on the [W3C's Code of Ethics and Professional Conduct](#)

Treasury Code of Conduct Requirements Glossary (to be used in conjunction with the Code of Conduct 8.1.X, and taking precedence over other sources)

Demeaning Behavior	is acting in a way that reduces another person's dignity, sense of self-worth or respect within the community.
Discrimination	is the prejudicial treatment of an individual based on criteria such as: physical appearance, race, ethnic origin, genetic differences, national or social origin, name, religion, gender, sexual orientation, family or health situation, pregnancy, disability, age, education, wealth, domicile, political view, morals, employment, or organizational affiliation.

Insulting Behavior	is treating another person with scorn or disrespect.
Acknowledgement	is a record of the origin(s) and author(s) of a contribution.
Harassment	is any conduct, verbal or physical, that has the intent or effect of interfering with an individual, or that creates an intimidating, hostile, or offensive environment.
Leadership Position	includes Trustees, Governing Body members, and members of projects funded by the Operations Treasury.
Participant	includes the following persons: • Governance Designers • Governing Body members • Trustees • Anyone participating in the Treasury environment (e.g. contribute documentation, comment on our documentation, email us, attend our conferences, calls, etc)
Respect	is the genuine consideration you have for someone (if only because of their status as a participant in Catalyst and the Treasury Community, like yourself), and that you show by treating them in a polite and kind way.
Sexual Harassment	includes visual displays of degrading sexual images, sexually suggestive conduct, offensive remarks of a sexual nature, requests for sexual favors and sexual assault.

Unwelcome Behavior	Hard to define? Some questions to ask yourself are: • how would I feel if I were in the position of the recipient? • would my spouse, parent, child, sibling or friend like to be treated this way? • would I like an account of my behavior published in the community's public spaces? • could my behavior offend or hurt other members of the community? • could someone misinterpret my behavior as intentionally harmful or harassing? • would I treat a person I admire like that? <i>Summary:</i> if you are unsure whether something might be welcome or unwelcome, don't do it.
Unwelcome Sexual Advance	includes requests for sexual favors, and other verbal or physical conduct of a sexual nature, where: • submission to such conduct is made either explicitly or implicitly a term or condition of an individual's participation, • submission to or rejection of such conduct by an individual is used as a basis for participation decisions affecting the individual, • such conduct has the purpose or effect of unreasonably interfering with an individual's community experience or creating an intimidating, hostile or offensive community environment.
Community Bullying	is a tendency of individuals or groups to use persistent aggressive or unreasonable behavior (e.g. verbal or written abuse, offensive conduct or any interference which undermines or impedes work) against a community member or any professional relations.
Community Environment	is the set of all available means of collaboration, including, but not limited to messages to mailing lists, private correspondence, Web pages, chat channels, phone and video teleconferences, and any kind of face-to-face meetings or discussions.

8.2 Inclusion

In keeping with the Inclusive by Design principles:

8.2.1 Access to the documentation of the Operations Treasury **MUST** be open to all Individuals and Organizations on a comparable basis without intentional exclusion of specific persons.

8.2.2 Governance designers and participants, as well as projects funded by the Operations Treasury **SHOULD** design for different capabilities in different contexts considering:

- Digital Exclusion (e.g., access to connected devices)
- Physical or Cognitive Exclusion (e.g., disability or incapacity)
- Political & Social Status (e.g., stateless individuals; being a child or a woman)
- Financial Status (e.g., having no income)
- Literacy & Language (e.g., low literacy or not speaking local language)

8.3 Required Documentation

In keeping with the principle of Open Standards and Transparency the Trustees:

- **MUST** maintain an opensource repository for all documentation
- **MUST** publish this adopted Governance Framework
- **MUST** publish the following controlled documents under Governance Requirements:
 - TIPs Protocols
 - Governing Body Policies
 - Governing Body Charter Templates
 - List of all current Governing Body headers from their Charters
- **MUST** publish the following controlled documents under Trust Assurance Requirements:
 - Trust Assurance Framework
 - Trust Assurance and Conformance Matrix
 - Audit Form Template and Guide
- **MUST** publish the Treasury Administration Group Charter as a critical Governing Body under Business Requirements

9. Revisions

*[This section contains the specific **requirements** governing revisions to the GF.]*

The PA/(v)PA Operations Treasury Governance Framework Master Document and the Controlled Documents listed in the Schedule of Controlled Documents shall be revised from time to time as the Treasury Community grows and evolves. The policies in this section govern this process.

9.1 General

9.1.1 All Treasury Governance Framework documents, including Controlled Documents, MUST use keywords in policies as defined in [IETF RFC 2119](#).

9.1.2 All Treasury Governance Framework documents MAY be revised to add non-normative content, such as references to appendices, white papers, or other explanatory materials, without triggering a formal revision review process as defined in this section 4. (Normative statements are those that include the fully capitalized keywords defined under RFC 2119).

9.2 Revisions to the CA/(v)CA Operations Treasury Governance Framework Master Document

These policies apply to any normative revision to the present document, exclusive of the Schedule of Controlled Documents.

9.2.1 Revisions to the Master Document MUST respect the Purpose and Core Principles.

9.2.2 The commencement of any revision process MUST be publicly announced by the Board of Trustees no later than the time of commencement.

9.2.3 Participation in the revision process MUST be available to all members of the Treasury Community.

9.2.4 Proposed revisions MUST be publicly announced by the Board of Trustees and subject to a minimum 30 day public review period following the announcement.

9.2.5 Revisions MUST be approved by a supermajority vote of at least two-thirds of the Board of Trustees after the conclusion of the public review period and before the revision takes effect.

9.3 Revisions to Controlled Documents

These policies apply to any normative revision to the Controlled Documents listed in the Schedule of Controlled Documents.

9.3.1 The list of Controlled Documents in the included Schedule, as well as each Controlled Document on that list, MAY be revised independently from the Treasury Governance Framework Master Document (the present document).

9.3.2 A Controlled Document MUST be stored in and use the change control mechanisms established by the official Treasury Code Repository at the permanent location for the document published in the Schedule.

9.3.3 Proposed revisions MUST be subject to a minimum 30 day public review period publicly announced by the Board of Trustees.

9.3.4 Revisions to a Controlled Document MUST be approved by a supermajority vote of the Board of Trustees after the conclusion of the public review period and before the revision takes effect.

10. Schedule of Controlled Documents

*[If **controlled documents** are included as part of the GF, this section **MUST** contain an authoritative list of all **controlled documents** in the GF.]*

10.1 Glossary – This category provides the documentation for a common basis for terminology. Any translations should be listed as separate documents.

10.1.1 Governance Framework Glossary (En) This controlled document contains all the terminology from the Requirements glossaries contained in this Primary Document, as well as any term that is listed in **bold** type within this GF. A publicly commentable version is maintained as an Opensource Wiki under the CA-Subcircle code repository.

In addition, a wider glossary is being assembled that applies to all of Catalyst, and it too will be maintained in its own opensource repository, with a publicly commentable version. It is expected that at both the Catalyst wide level, as well as the Governance Framework level, Working Groups will be chartered to continue to evolve a common basis for community terminology.

10.2 Governance Requirements – These are the **requirements** for governing specific components of the GF.

10.2.1 Treasury Improvement Proposals – A Treasury Improvement Proposal (TIP) is a formalized design document for the Treasury community, providing information or describing a new feature for the Treasury Governance Framework, its processes, or environment in a concise and technically sufficient manner. The TIPs repo is maintained in the Treasury repository, and community members should refer to TIP_001 for more details.

The Treasury Trustees **MUST** endorse TIPs as the primary mechanisms for proposing new features, collecting community input on an issue, and for documenting design decisions that have gone into Treasury GF. Because the TIPs are maintained as text files in a versioned repository, their revision history is the historical record of the feature proposal.

10.2.2 Governing Bodies – This is the [master list for all current chartered Governing Bodies](#), including the Treasury Administration Group and the Board of Trustees. Each entry includes the version number, date the Charter was approved, link to the Charter document, as well as a link to the main page for any governing body, usually a meeting or communication channel in the [PA/\(v\)PA Discord](#).

10.2.3 Governing Body Policies – These are the governed qualities and characteristics required of any Governing Bodies that seek a Charter under the Treasury GF. All Treasury Governing Bodies MUST follow [these policies](#), which are rooted in the Core principles above.

10.2.4 Governing Body Charter Template – [This template](#) MUST be used by any community members wishing to form a chartered Treasury Governing Body.

Governance Requirements under consideration: Confidentiality Policies, Dispute Resolution Policies, Conflict of Interest Policies

10.3 Trust Assurance – These are the controlled documents that address the Trust root of the GF. Here you will find details on the relationship, within the Treasury, between risk and trust, how that risk is mitigated to acceptable levels, what criteria are used to assert and attest to compliance of roles within the Treasury Community, and how this Trust can be transitive in nature. Note that this Trust Assurance Framework is where a credential overlay is established, and this current iteration, while it does not account for credentialing, is set up in such a way as to be able to accept a credential overlay, with pre-established trust relationships that will allow for a credential or trust registry.

10.3.1 Auditing Templates and Guide – This controlled document lays out the schema for **integrity activities** that are used for evaluating the governance frameworks internal consistency and self-compliance, as well as describing in plain language how to conduct these integrity activities or auditing protocols. In particular they are a record of conformance or non-conformance for claims made against the Treasury, as well as operations of the Treasury that can be submitted to meet the auditing requirements of the large Project Catalyst.

10.3.2 Trust Assurance Template – This is the format, for any governing body within the Treasury Community, to establish its own detailed Trust Assurance Framework, with the intention of creating audit reports as a deliverable. These are necessary where a Governing Body introduces specific processes or practices, especially when credentials or transactions are involved.

10.3.3 Trust Assurance Framework for GF – [This controlled document](#) describes the specific trust protocols, including conformance requirements, audit criteria and what constitutes proof under this GF.

10.3.4 Trust Criteria Matrix – This is [a tabbed spreadsheet](#) that gathers all the mandates and aligns them in an auditable way for the application for integrity activities to be applied to them. It includes role-specific tabs that breakdown mandates by role. Template and guide can be found [Here](#).

10.4 Business Requirements – These are the requirements that flow directly from the Objectives laid out above. Business rules apply in the specific context of the GF in order to govern specific **actions** taken by specific **actors** performing specific **roles** and **processes** within the **trust community**. These business rules can be expressed as human-readable **policies** and/or machine-readable **rules** that can be processed by a **rules engine**, such as a smart contract, or a **decision support system**.

One of the secrets to the success of any trust community is the **incentive model**—ensuring that all governed parties have sufficient incentives to comply with the GF in order achieve their objectives. These business rules will define and govern the value exchange mechanisms designed to provide these incentives. They should also govern how the **governing authority**, and any other required supporting infrastructure will be sustainable.

10.4.1 Treasury Administration Group Charter – This is one of the most critical Governing Bodies in the self-governance experiment. [This Charter](#) establishes the actors, rules and policies that govern the objectives laid out for this GF. This Charter is for a maximum of six months, which aligns with the mandate for the Board of Trustees to oversee the Treasury.

Controlled Documents/Requirements under consideration: Information Trust Requirements, Inclusion Requirements, Risk Assessment