

AI Bootcamp class information (8-12 weeks program)

Apply here: [Class Application](#)

 **Anyone can join. No prior experience required. Join from anywhere in the world.**

AI Bootcamp is open to everyone—no matter where you are in the world. This training equips you with essential AI skills that enhance your resume and boost your productivity. Whether you're an IT Engineer, Doctor, Nurse, Salesperson, Business owner, recent college graduate, high school student or homemaker, AI knowledge can give you superpower. In today's digital age, learning AI is as vital as learning basic computer skills—it's a must-have knowledge for everyone.

Instructors & Support Team

- Samir Thapa – Principal AI Solutions Engineer, Microsoft
- Abhigya Ghimire – Senior AI Engineer & Software Developer
- Sanskar Thapa – Google AI Engineer & Developer

Coaching Support:

Additional resources and support staff will be available to help you successfully complete your assignments and get the most out of your learning experience.

Certification:

You'll be fully prepared to take the Microsoft Exam AB-730, the latest AI Copilot certification. This credential will strengthen your professional profile and make your resume stand out.



Career Opportunities

Mastering AI opens doors to exciting career opportunities across industries, helping you become a more competitive and future-ready professional.

This training isn't about becoming an AI engineer—it's about using AI to enhance your current skills, boost productivity, and showcase your unique capabilities.

You'll strengthen your resume by adding practical AI skills that set you apart from other candidates.



Outcome:

By the end of the course, you'll be able to use AI at work and at home effectively. You will be able to use AI to retrieve information, build agents and autonomous agents (agentic AI). Review syllabus/weekly class topics on the 2nd page for more information.



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Weekly Class schedule:

1. Saturday 5pm to 8pm, Pacific Standard Time (California time), join using Microsoft Teams
2. Sunday – No class (students will work on assignments)
3. Monday and Thursday – Evening 1-2 hours hangout session with coaches (We will set time later)
4. Students will need to invest 5 to 10 hours per week to learn effectively. Submit Assignments weekly.

Computer Requirement: Windows 11 PC or Mac

Headset to join class. Please call or message Mr. Prabhakar +1 626 230 7764 to order one.

Where to send payment? How to pay? How much is it?

Fees (Not refundable)

- Admission fee \$150 (one-time) Zelle to 626 361 2778 (not refundable, not transferable)
- Monthly Tuition fee \$500 Pay monthly, not refundable.
 - Zelle to 626 361 2778 Everest IT LLC
- Paypal: <http://tinyurl.com/eitpay>
- Please note: The cost of licenses for tools such as ChatGPT, Google, Microsoft 365 Copilot, and Copilot Studio is **not included** in the tuition fee. Students are responsible for purchasing these licenses directly from Microsoft, OpenAI, or Google.
Estimated one-time license costs:
 - \$350 for assignments in **Weeks 1-8**
 - \$100 for assignments in **Weeks 9-12**
- You can pay/deposit Bank in Nepal too, please ask for Bank Information, email to ai@everestitt.com

Syllabus: High level weekly class topics.

Week 1 to 8 are designed for everyone, regardless of background.

Week 9 to 12 are for advanced learners who want to tackle more complex problems.

You can join the full program from **week 1 to week 12** or just take **week 1 to 8**.

However, **Weeks 9 to 12 cannot be taken independently because content and assignments are connected from the week 1.**

Week	AI for Everyone
1	Introduction to AI: What is AI and Why It Matters AI Foundations & LLMs: Key Concepts, Terminology, and How Large Language Models V

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- 2 Overview of AI/LLMs, core mechanics, capabilities, and ethical concerns in business process automation
How ChatGPT, Grok, Copilot and many other works
AI Fundamentals for Business & Education - what are the key differences
- 3 Prompting Basics: How to Communicate with AI Effectively
Advanced Prompting & ChatGPT: Context, Roles, and Multi-Step Prompts
Learn prompt design techniques including zero-shot, few-shot, and chain-of-thought; refine and troubleshoot prompts
- 4 Advance Prompting continues - deep reasoning, report preparation, analytics.
- 5 Understanding of Microsoft Graph data, how Microsoft 365 Copilot works
Hands-on use of M365 Copilot across Word, Excel, PowerPoint, Outlook, forms, Teams, Using GPT5 with Copilot. Review other productivity platform.
- 6 Configuring Declarative Agents within Microsoft and Google ecosystem
Agents using Teams, SharePoint, Notebooks, Images and much more
Discuss different use cases in organization
Security, Privacy, and Compliance
- 7 Create 10 different use cases and create information retrieval agents
Review ChatGPT, Claude and Google Gemini agents
- 8 Agentic AI: What It is, why it matters and It's the future
Why businesses are adopting agentic AI in rapid speed

Week	AI for advance users
9	Understand Microsoft Power Platform and other business process automation works Configure few automation scenarios
10	Understand Microsoft Copilot Studio and other agentic platform Create basic information retrieval agents Understand and Create agents connected using connectors to non-Microsoft data source Create multi agent's scenario to run full automated response.
11	Deep dive into Azure AI Foundry (Coding knowledge required) Create custom agents and publish into Teams Create agent with automation

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Review ChatGPT and Google Ai studio

- 12 Final AI project - presentation by students
 Declarative Agents
 Autonomous Agents
 Agentic AI Agents

Note: Students will receive course completion certificate from Everest IT.

AI Certification: Microsoft Exam AB-730

AI Business Professional certification, exam code AB73. The audience/student includes anyone who is interested in learning AI, and business users. Students should have experience using generative AI-powered productivity tools like Microsoft 365 Copilot as a researcher and an analyst. You'll use AI to improve daily work, drive business outcomes, and make informed decisions without coding or building AI apps. A basic understanding of Microsoft 365 and familiarity with apps like Outlook, Word, Teams, PowerPoint, and Excel is expected, along with knowledge of common business processes such as drafting emails, creating presentations, generating images, and managing documents.

Skills measured include:

- Understand generative AI fundamentals (25–30%)
- Manage prompts and conversations using AI (35–40%)
- Draft and analyze business content using AI (25–30%)

You'll need to understand Copilot's privacy and security, context and its effect on responses, differences between chat and agent experiences, use cases for creating agents, and Copilot features across M365 apps. Responsible AI practices, risks like fabrications and prompt injections, and verification steps such as citation checks and human review are also covered. For prompts, you'll learn how to create effective prompts, reference resources, save, schedule, share, delete, and rename chats, add conversations to notebooks, and decide when to use the agent store versus creating a new agent. You'll also create agents using templates, configure settings, and share agents with team members. Finally, you'll draft business documents and communications, generate documents from prompts or existing files, create management summaries, move data between apps, use Copilot for meetings, collaborate with Copilot Pages, and understand memory and instructions.



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QUESTIONS? Please call +1 626 228 5224 or email: info@everestitt.com

Everest IT