



# BUKIDNON STATE UNIVERSITY

Malaybalay City, Bukidnon, 8700, Tel (088) 813-5661 to 5663; TeleFax (088) 813-2717  
[www.buksu.edu.ph](http://www.buksu.edu.ph) – [buksuhrduapplication@buksu.edu.ph](mailto:buksuhrduapplication@buksu.edu.ph)

Date Posted: December 22, 2022

## NOTICE OF HIRING

**Bukidnon State University – Main Campus is in need of the following Teaching Personnel:**

### **Requirements for Application:**

- ✓ Application Letter indicating the position and the office assignment.
- ✓ Attach the following documents to the application letter and send to the address below not later than **January 03, 2023:**
  - 1.) Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017 with Work attachment sheet, if any) which can be downloaded at [www.buksu.edu.ph](http://www.buksu.edu.ph) or [www.csc.gov.ph](http://www.csc.gov.ph)  
Links for:
    - Personal Data Sheet (PDS) - <https://drive.google.com/file/d/1VAhqPPBzDJj-UHK1Fb7yxDuRDQtnycdx/view>
    - Work Attachment Sheet - <https://drive.google.com/file/d/1gD6gK9omsOXdhho-GEc5VFkin1Xk9gmS/view>
    - Guide for filling out the PDS - [https://drive.google.com/file/d/1\\_jMDP4kc6QnpZkm4gFXmyVpfJOKYaRo\\_/view](https://drive.google.com/file/d/1_jMDP4kc6QnpZkm4gFXmyVpfJOKYaRo_/view)
  - 2.) Photocopy of Certificate of Eligibility/ Rating/ License
  - 3.) Photocopy of Transcript of Records; and other Pertinent Documents
- ✓ Qualified applicants are advised to hand in or send through courier/ email their application to:

### **ATTY. RYAN L. ESTEVEZ**

Officer In-Charge, Office of the President  
Bukidnon State University  
Fortich Street, Barangay 3  
Malaybalay City, Bukidnon  
8700

**Application with incomplete documents shall not be entertained**

*"All qualified applicants will receive consideration for employment without regard to age, sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation."*

*Privacy Note: "All the personal information contained in PDS CS Form 212 & other related documents and information shall be used solely for documentation & processing purposes within Bukidnon State University & shall not be shared by Bukidnon State University within a time period in accordance with the National Archives of the Philippines General."*



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POSITION	NO. OF VACANCY	SALARY	EMPLOYMENT STATUS	QUALIFICATION REQUIREMENTS					OFFICE ASSIGNMENT
				EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	OTHER EXPECTATIONS	
Instructor I	1	27,608.00/month	Permanent	Master of Arts in Economics or allied courses (Master in Public Administration, Statistics, Political Science, History, Law and and International Studies)	At least 1 year teaching experience	Participated seminars/trainings related to Economics or allied courses	None Required	<ul style="list-style-type: none"> <li>● Excellent teaching competence</li> <li>● Strong in research and linkages</li> <li>● Good interpersonal skills</li> <li>● Team player</li> </ul>	College of Arts and Sciences, Economics Department
Part-Time Faculty	1	1,113.40 / day	Contract of Service	Bachelor of Arts in Economics or Bachelor of Science in Economics with Masters' units	Teaching experience is an advantage	Participated seminars/trainings related to Economics	None Required	<ul style="list-style-type: none"> <li>● Excellent teaching competence</li> <li>● Good interpersonal skills</li> <li>● Team player</li> </ul>	College of Arts and Sciences, Economics Department

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