

Regular Meeting
Tuesday, April 2nd 2024, 6:00pm
Danville School Library & Zoom Teleconference

Meeting Materials:

[Video](#)

[Meeting Packet](#)

Board Directors Present: Clayton Cargill, David Towle, Eric Hewitt and Molly Gleason

School Administrators Present: Mark Tucker (Superintendent), Sarah Welch (Elementary Principal), Natalie Conway (Secondary Principal), Brandon Lawrence (Facilities Director)

Public Present:

1. **Call Meeting to Order:** Clayton called the meeting to order at 6:01pm. Introductions were made around the room.
2. **Additions/Changes to the Agenda:** (*Proposed additions or deletions/Possible agreement*) None
3. **Approve Minutes:**
 - March 4th, 2024 (Informational Meeting): Approved by consensus
 - March 7th, 2024 (Reorganizational Meeting): MOTION: Eric moved to approve the March 7th minutes, Dave seconded, all in favor.
 - March 14th, 2024 (Building Advisory Committee Meeting): MOTION: Dave moved to approve the March 14th minutes, Eric seconded, all in favor.
4. **Administrative Reports:**
 - **Superintendent:** Mark shared highlights from his report (linked above under Meeting Materials).

CCSU Job Openings: All CCSU job openings are now automatically posted on the CCSU website. Mark is holding interviews for the MTSS Coordinator position. Vanessa Koch has resigned, and Mark has received applications for the opening. The new superintendent will be involved in hiring.

School Construction Aid: The Legislature continues to discuss restarting school construction aid. No news to share outside of the report.

PCBs: Mark has contacted the Agency of Natural Resources asking them to resume planning for PCB remediation at Danville, Twinfield and Cabot.

- **Student Services:** No discussion.
- **Principals:** Sarah and Natalie shared highlights from their report (linked above in Meeting Materials).

State Testing: Testing went well. The timing was difficult - there is only so much teachers can cover to this point in the year but the test covers the whole year's learning.

New Hires: Brandon Lawrence was hired as Facilities Director, and Anne Poitras has joined the MS/HS teaching team as a long-term substitute for Suzanne Podhaizer, the cooking teacher, while she is out on leave.

Spring Sports: High school softball is a combined team with Danville and Twinfield. Danville's eight high school baseball players are participating on Lyndon Institute's team under the member-to-member model. Clayton added that Randy and Dana included a letter in the packet (linked above in Meeting Materials) about an upcoming meeting with stakeholders from Danville, Twinfield and Cabot to discuss collaboration in sports. There was a discussion on decreased participation in some sports and ages and where the breakdown is happening and eligibility for divisions with a collaboration.

5. Board Business:

- Superintendent's Seasonal Hiring Authority (*Discussion/Possible Approval*)
Mark explained that giving hiring authority to the superintendent, with approval by the Board Chair, during the busiest hiring season expedites the process without having to convene a special meeting of the board for each hiring recommendation. There was discussion on the new superintendent, timing and board members wanting to wait to meet the new superintendent before making the decision.

Clayton tabled the discussion to mention that board members and community members could meet the new superintendent and the new assistant superintendent at

Community Night on April 17th, 2024 if it includes a Meet and Greet. All in favor of holding a Meet and Greet if they are available.

MOTION: Eric moved to approve designating interim hiring authority to Mark with Board Chair approval through 6/30/24, seconded by Dave T, all in favor.

- Introduction of New Facilities Director (*Board Discussion*)
Brandon Lawrence shared his past experience. He was previously employed at Twinfield and Cabot, managing facilities. Immediate concerns were shared, outside of major system repairs which will require a bond: snow/ice removal and sanding, potholes, general presentation of the building, outdoor basketball court, sign by the access road, fence painting along route 2.
- Fee Schedules for Sports between Districts in SU (*Discussion*)
Clayton shared that any fee schedules between districts (districts-to-district payments for student participation in sports) in the supervisory union fall under the CCSU board. There are costs Danville incurs to support students from other districts including referee fees, field maintenance, bus mileage, coaching and uniforms. Randy is looking at the Kingdom East fee schedule per participant to bring a proposal to the CCSU conversations. Mark will reach out to CCSU athletic directors to discuss how costs would work with a unified district vs member-to-member.
- NESDEC, Next Steps (*Discussion*)
Discussion on what NESDEC can offer, what is still needed, the school choice spreadsheet Eric created and next steps. Eric will send an email to Mark and Clayton stating what is needed from NESDEC to update the spreadsheet (tuition and resident enrollment information). Mark will contact NESDEC to request the information and the special education report, which is included in the membership.

6. Public Input None

7. Future Agenda Items / Next Meeting Date

- NESDEC
- Facilities Update
- Sevigny Request

8. Adjourn: MOTION: Molly moved to adjourn at 7:26pm, Eric seconded, all in favor.

Respectfully submitted by Molly Gleason, Clerk, April 3rd, 2024