

Shamrock Lakes Town Board

July 18, 2024

The Town of Shamrock Lakes Town Board met at 6:00 P.M. at the Beach House. Board members present were Mike Nichols; Kelly Earle; Steve Voller. Board member Rachael Olufowote attended by Zoom. Also present were Lorna Manley, Town Consultant, and Diann Nichols, Clerk- Treasurer.

Guests present – Paul Bailey – Resident

Minutes were distributed and signed

Account balances were distributed and signed

Claims were signed

Accounts Passed Due: Arleas \$269.18; Grooms \$269.18; Walker \$269.18

OLD BUSINESS

Town Website – Rachael is working on the infrastructure to accommodate the addition of Town Board meeting minutes and other pertinent documents including the upcoming required live streaming content.

Community Crossing Roads Grant – Mike received notification via e-mail that the grant has been approved. He will contact E&B Paving to schedule the resurfacing of Belfast Court and Lakeview Drive.

Town Office Phone – The board believes it would be prudent to internal controls concerning the use of the town phone. Steve volunteered to look into this matter. Thank you, Steve.

Online Payment Options: Steve continues to research this matter and discovered Hartford City and Montpelier are using Pay-Gov to accept on-line payments. He is also checking with other local municipalities to see what systems they are using.

Use of PayPal to Pay for Town Website – Tabled until the town can obtain a credit card.

Wells Park Security Light – The first monthly electric bill received totaled \$8.57 with the security light portion totaling a little over \$2.00.

Motion: move to continue electrical service to the security light at Wells Park.

Motion: Steve Voller / Second: Kelly Earle

Motion passed unanimously

Purchase of new CD from sewer account – Tabled

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Sink Hole – SJ Smith Facility and Maintenance Company was solicited to provide a quote to repair the area of the sink hole. They submitted an estimate for exploratory work to determine exactly what repairs need to be completed. The board agreed, via text messages occurring on 7/11/24 to accept the bid for the exploratory work. The work should begin the last week of July or first week of August. **Attachment A**

Motion: move to log into the July minutes that the board unanimously approved the bid for the exploratory dig with funds coming from the sewer account in order to preserve the integrity of the sewer line.

Motion: Steve Voller / Second: Kelly Earle

Motion passed unanimously

21 Belfast Court – Tabled until owner submits drawing with survey.

Noise Ordinance – Discussed several aspects of this issue including updating the current animal ordinance to include undue noise and writing a separate noise ordinance. Enforcement of such an ordinance was also discussed. Tabled

Town Credit Card – SBOA provided direction on this issue with the first step being to have an ordinance providing for a credit card

Motion: move to create an ordinance and internal controls to proceed with obtaining a credit card.

Motion: Rachael Olufowote / Second: Steve Voller

Motion passed unanimously

4 Lakeview Court – The mortgage company, Carrington Mortgage, has paid the lien in full and the town has received receipt of the payment. The mortgage company is requesting the lien be released so the property can be sold.

Motion: move to release the lien on the property located at 4 Lakeview Court as the lien has been paid in full

Motion: Steve Voller / Second Rachel Olufowote

Motion passed unanimously

Live Streaming and Archiving Meetings – no update

Budget meeting August 15, 2024 – Clerk and Consultant gave an update that the budget meeting the DLGF field representative has taken place and the work is progressing and where it needs to be at this point.

Weekend/Short Term Rentals – Much discussion on pros and cons of allowing short term rentals within the town limits. The town attorney is investigating this matter. On hold pending research.

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Tree Removal – This is a matter of discussion with lake association representatives as it involves the trees that are potentially endangering the dams.

Sewer District Letter – Has been signed by the board and will be forwarded to the proper entity.

NEW BUSINESS

Paul Bailey (Resident) – Mr. Bailey has concerns he expressed, in writing, to the Town Board members and to Shamrock Lakes lake association president. – **Attachment B** Mike addressed Mr. Bailey's concerns with other members of the board also contributing. Many of Mr. Bailey's concerns focused on the confusion of the levels of government and the jurisdiction between the town and the lake associations/Periwinkle Lake. Mike described the election and/or appointment process for the town board members, and the areas it governs. He was not able to speak for the lake association/Periwinkle Lake. The Shamrock Lakes Lake Association President was unable to attend the meeting. Several members of the board are also members of the same lake association as Mr. Bailey and attempted to help clarify some issues. Steve reported previous attempts to meet with representatives from the lake associations and representatives of Periwinkle Lake, but have as yet, been unsuccessful. Mr. Bailey appeared frustrated and left during the meeting stating he would "seek legal counsel". The consensus of the board is that Mr. Bailey has some valid points that should be looked at more closely. They agreed the first step is to attempt to meet with the representatives of the 2 lake associations and representatives from Periwinkle Lake. The board also agreed to respond to Mr. Bailey's concerns in writing.

Insurance – The premiums to increase coverage on the structure at Wells Park is:

\$40,000.00 - \$100.00

\$60,000.00 – \$150.00

\$80,000.00 - \$190.00

Motion: move to increase insurance coverage on structure at Wells Park to \$80,000.00 for replacement cost

Motion: Steve Voller / Second: Kelly Earle

Motion passed unanimously

Insurance Bill – The payment for the town's coverage for property and liability is being paid solely from town funds, though sewer property and liability are covered under the same policy.

Motion: Move to split the property/liability insurance for the town and sewer 50/50 with funding from the town's general fund and the sewer fund.

Motion: Steve Voller / Second: Rachael Olufowote

Motion passed unanimously

Motion to Adjourn

Motion: Rachael Olufowote / Second Steve Voller

Motion passed unanimously

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Respectfully submitted,

This 15th day of August, 2024

Diann Nichols, Clerk-Treasurer

Mike Nichols, Board President

Steve Voller, Board Vice President

Kelly Earle, Board Member

Rachael Olufowote, Board Member

Next Meeting Thursday September 19, 2024 6:00 pm at the Beach House.