



CATHEDRAL CATHOLIC HIGH SCHOOL

Position: Head Athletic Coach, Co-Ed Sailing

Minimum Skills /Qualifications:

- People skills, communication skills and successful record of leading and directing a successful Athletic Program.
- An appreciation for the Catholic spiritual and intellectual traditions, and a willingness and comfort infusing the Catholic faith into the Athletic Program.
- A bachelor's degree is preferred, and successful completion of all state Basic Coaches Class work, First/ Aid CPR, Concussion Protocols and Sudden Cardiac Training is required.

Who You Are:

- A practicing Catholic or a person that can embrace a leadership position within a faith-filled environment.
- A person with exceptional emotional intelligence. You can recognize your own emotions and regulate them. You can read the emotions of others and respond in a way that honors where the person is to support a positive interaction.
- A reflective learner. You are self-aware and seek to learn and refine your skillset, so you are eager for feedback.
- A servant leader. You are a leader that encourages diversity of thought, promotes building a culture of collaboration and trust and fosters leadership in others.

What You Will Do:

- To be familiar with and supportive of the educational philosophy of the school and the diocese of San Diego and to accept the obligations of Christian witness.

- The coach is to provide guidance on physical training and fundamental skill development that allows the student to grow as an individual and participate in a team environment.

- Organize all levels of the program and to ensure that all levels are following the directives of the varsity head coach. All lower-level coaches report to the varsity head coach. Head varsity coach is responsible for hiring staff with approval of the director of athletics and the principal.

- Communication with all entities of the school community including students, parents, athletic department, staff / faculty, and local media.

- Responsible for attending all league, conference, and association meetings.

- For working with state and local governing authorities and adhering to all deadlines to ensure that the program is included in all activities that they are qualified to compete.

- For coordinating preseason and postseason team meetings, including banquets.

- Promotes academic excellence of the athletes and celebrates those successes

Publicly. During the season of the sport, the head varsity coach is responsible to:

- Have practices or matches/games five days a week, no Sunday practice.

- Practice may not exceed more than 17 hrs per week including Contests.

- Have all game and practice/game activities approved by the Athletic Department.

- Have all uniforms and practice gear approved by the Athletic Department.

- Have all coaching staff complete and pass all required coaches' certifications.

- Always have all athletic clearance cards from participating athletes with them.

- Meet with athletes that have been cut and explain where they need to improve.

- Ensure the health, safety, and welfare of athletes in their care during the hours of games, practice, and team activities.

- To work with the Athletic Training staff when injuries occur to their athletes and ensure a safe return to the team.
- Coordinate transportation to games.
- Coordinate out of town travel with the Athletic department.
- Work with ASB and school to promote the team in the media and on campus.
- Keep the athletic department informed of issues that may arise during the season at practice or game sites.
- Maintaining an accurate accounting of the teams operating budget—CCHS requires a zero-based budget process.
- Have an appropriate end-of-season recognition ceremony.
- Attend pre-season coaches meeting in the summer and Spring Sports Awards Ceremony as well as other required meetings.
- Begin all practices and games with prayer.
- Collaborate with the Dean of Mission & Ministry to provide faith formation opportunities for the team.

Compensation:

- Stipend range: **\$8,000 – \$10,000 for the season**
- Employment Type: **Independent Contractor**

To apply:

Please email the Director of Human Resources, Margaret Wyatt at mwyatt@cchsdons.com the following:

1. [Pre-Application Statement](#) (signed)
2. Cover letter expressing interest in teaching at Cathedral Catholic High School
3. Updated resume
4. Letters of recommendation and contact information for three references (2 professional and 1 clergy member)