

Academic Advisor Evaluation Form

1. Student Information

| | | | |
|---|--|----------------|--|
| Student Name | | | |
| Student ID | | | |
| Department | | Program | |
| Training Organization | | | |
| Date: | | Term | |
| Total grade out of 30 (Total of sections 2 and 3) | | | |
| Advisor Name | | | |
| Advisor Signature | | | |

2. COOP Final Report Grading Scheme

| | Evaluation Criteria | Score | |
|--------------|---|--------|------------------------|
| | | Actual | Max |
| 1 | Covering all the suggested points in the final report template | | Out of 5 |
| 2 | Readability / Clarity (spellings, Grammar) | | Out of 5 |
| 3 | Authenticity of the report content (References) | | Out of 5 |
| 4 | Presence of Illustrative figures/Charts/ Tabular data, source codes, etc. | | Out of 5 |
| 5 | Creativity | | Out of 5 |
| 6 | Quality of the performed Co-Op activities | | Out of 45 |
| Total | | | 70% |
| | | | Grade out of 10 |

