

**Monocacy Montessori Communities, Incorporated (MMCI) Board of Trustees
(BOT) Leadership Work Session ~ Monday, June 24, 2024 @ 6:30 p.m.**

Join via Google Meet: <https://meet.google.com/jzw-sves-rdd>

Or dial: (US) +1 731-474-1846 PIN: 663 478 261#

WORK SESSION MINUTES

1. Call To Order 6:30 p.m.

Meggan Sombat called the meeting to order at 6:37 p.m.

2. Welcome/Introductions 6:30 - 6:35 p.m.

ATTENDEES:

Stephanie Budnicki, Shreenidhi Prabhakaran, Adawndria Sanni, Sheriann France, Jessica Lawrence-Wujek, Jay Schuerle, Meggan Sombat, Jan Francis, Nikki Burgee, Carlo Serio, Adrienna Slagle, Lucelia Justinia, Ayo Mayo, Sneda Kidambi, Jennifer Mayo, Caitlin Benisek, Kathleen Lutrell

3. DISCUSSION & NEW BUSINESS 6:35 - 8:00 p.m.

- **DISCUSSION: Current Leadership and Volunteer Vacancies**

Meggan Sombat: There are a number of great news. MVMPCS GC has committee chairs and CCMPCS Committees are well staffed. CCMPCS has chairs for each committee.

Thank you for joining us in the summertime. Tara is not going to be at the meeting tonight, but she will be there on Wednesday, June 26, 2024.

There is a lot of work going on behind the scenes. Tara is the only one attending the advocacy meeting and addressing all legal matters at FCPS Board of Education and Jan has been really working hard behind the scenes to fill the positions. She listed all the positions. Thank you, Jan, for filling some of the positions. We have a lot of recruiting to do because the elections are coming up.

- **DISCUSSION: MMCI President Position**

Meggan Sombat: We really need to be thinking about the position of the President. Please network and be active in recruiting because we do not have one to fill her position. Tara agreed that she will be stepping down as of July 1, 2024, and she is willing to be acting President. She announced it at the June 5, 2024, meeting.

- Has anyone stepped up to be the President? Jan listed the openings, and she listed the positions that were filled.
- Tara is unsure of where she will be involved in with the committee however, she is more geared to training the new President. She plans to continue to be committed to the promotions of the school.

Caitlin Benisek: I have been trying to work on Jen Kuhn to be President, but she just started a new job, and she would not have the time for it.

Meggan Sombat: The MMCI BOT discussed that we are considering hiring an administrative support/Executive Director because as a nonprofit organization we have grown, and a staff member cannot be the President because the bylaws does not support that decision.

- Tara and Jan have been working on job descriptions and we are trying to divide the workload because the workload has to be distributed evenly because good people are facing burn out.
- We will be adding the shared calendar to keep everyone involved. It would be beneficial if everyone with the GC would put a greater effort to reach out.

Caitlin Benisek: I would suggest considering an Assistant President can do Advocacy and Facilities affairs. Also, can we offer a stipend for the President position? Something minimal but at least it's something.

Meggan Sombat: Adding a position, giving a stipend and changes to job descriptions would require Bylaws changes and it would be something that we will discuss in the Wednesday, June 26, 2024, MMCI BOT meeting.

- Any volunteers to be President? The Nominating Committee is only 2 people currently and they meet every 2nd Monday of every month. If you are still trying to figure out which committee you would like to join, be sure to meet with the Nominating Committee to assist with your choices.

- **DISCUSSION: MMCI Treasurer Position**

Meggan Sombat: Shreenidhi Prabhakaran is a Finance major and she works in a bank. She is our volunteer for the position Treasurer, and we will shoot to vote her in on Wednesday, June 26, 2024.

- **DISCUSSION: Volunteer and Leadership Recruiting Strategies**

- **Lindsey CCMPCS Fundraising Chair:** I am creating a calendar. We will be having a fundraising event at Rita's and a Chuck E Cheese fundraiser. Also, currently we are reviewing the calendar. Our goal is to recruit new parents at those events.
- **Meggan Sombat:** MVMPCS Fundraising Committee has a meeting today and their calendar will be coming soon as well. I will surely share your fundraising ideas with them.
- **Carlo Serio:** I am a parent of kids who are early in their school year. Are there individuals who are more seasoned to help newer parents like myself?

Meggan Sombat: The committee chairs are working on onboarding communication. There will be an MMCI Calendar, CCMPCS Calendar, MVMPCS calendar and all the committee chairs will be listed on each calendar. Both schools have a communications committee and quarterly newsletters. The list that Jan is working on will help tremendously. Some of the committees at MVMPCS have not been staffed and it became extremely hard to get information out. MMCI grant/fundraising committee will be meeting this year. Also, Carlo, we need to ask specific questions to specific people, for instance, a Liaison can be an added position.

Kathleen Lutrell: I strongly believe that most people forget the institutional memory. You must have a President. And you need an activist. Someone with the burning inside. Having all the documents is great. MVMPCS was the first charter school. It is your school, and it is your drive. If it is, you step forward. It is an incredible unique situation, but an activist is needed.

New Item: Trying to find a way to get a list of the parents with skills and their interests.

- **DISCUSSION: 2024 MMCI Annual Meeting and Election**

Meggan Sombat: Elections are in November and the new members will be added. We can start recruiting and we will start talking about that on Wednesday, June 26, 2024.

- If there aren't any more questions we will call it a night.

4. ANNOUNCEMENTS: 8:00 - 8:10 p.m.

1. Upcoming MMCI Business Meetings (usually held at 7PM the FINAL Wednesday of each month): *meetings will be virtual until further notice*

- June 26, 2024 - MMCI BOT Voting Meeting
- July 10, 2024 - MMCI BOT Quarterly Work Session

2. Minutes and Agendas may be found online at <http://mmcimd.org/calendar/>

MOTION: Meggan moved to adjourn.

Seconded by all.

The Meeting was adjourned at 7:43 pm.