California Occupational Therapy Fieldwork Council

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EXAMPLE SITE-SPECIFIC WEEKLY FIELDWORK OBJECTIVES: **Outpatient Rehab Setting**

Weekly Goals/Expectations for OT Students

WEEK ONE
(Days 1-3)

A. Introduction to fieldwork supervisor and organizational structure
B. Receive clinic tour
C. Review notebook of student information with education coordinator
D. Receive orientation of facility and overview of clinical services (copy machine, fax machine, etc.)
E. Begin to review policy and procedure manuals (confidentiality, safety, HIPAA, etc.)
F. Participate in structured clinical observation
G. Review FIM, DASH, and other assessment tools

(Days 4-5)

A. Introduction to computer use in documentation and billing procedures
B. Receive first patient from supervisor's caseload –develop goals and tx plan
C. End of week review with fieldwork educator

WEEK TWO

A. Ongoing treatment planning, treatment, and reevaluation of patient
B. Schedule orientations to physical therapy, speech-language pathology, therapeutic recreation, rehabilitation engineering, vocational rehabilitation, social services, psychology, and nursing (or other co-professionals)
C. Schedule observations as possible of: therapeutic feeding evaluation and treatment, home visit, out trip, patient conferences, family conferences, treatment groups, support groups and review client evaluations (written) and task analysis (written)
D. Begin orientation lectures – including COTA, Aide, supervision
E. Continue observation in clinic
F. Weekly review with fieldwork educator

WEEK THREE

A. New patient assignment
B. Continue with observations (see week two)
C. Discussion of student project- focusing on how it will benefit the unit
D. Participate in family training

E. Continue orientation lectures
F. Weekly review with fieldwork educator

WEEK FOUR

A. Continue to receive patient assignments up to approximately half a full caseload with continue review of tx plan, intervention, and documentation by fieldwork educator
B. Participate in informal evaluation using Informal Assessment
C. Continue scheduled observations
D. Continue orientation lectures
E. Discuss group class participation with fieldwork educator to make a decision about group involvement
F. Weekly review with fieldwork educator

WEEK FIVE

A. Present detailed outline of project to fieldwork educator
B. Continue patient assignments: evaluation, treatment, and reevaluation as appropriate
C. Student completes mid term self assessment
D. Weekly review with fieldwork educator
E. Expected that documentation should need little or no corrections from fieldwork educator

WEEK SIX

A. Schedule project presentation to staff
B. Mid-term evaluation with fieldwork educator using AOTA Fieldwork Performance Evaluation
C. Continue patient assignments as in week five
D. Continue participation in group/class
E. All observations of other services to be completed by end of this week.
F. Present on all caseload clients at medical conferences

WEEK SEVEN

A. Continue all patient assignments as per week six, should be up to 5 patients on caseload
B. Observe a surgery if possible
C. Weekly review with fieldwork educator

WEEK EIGHT

A. Assume full caseload, if not already assumed.
B. Independent with splint fabrication
C. Informal evaluation with emphasis on areas identified at mid-term to work on

WEEKS NINE THROUGH ELEVEN

A. Final project presentation

WEEK TWELVE

A. Final evaluation by fieldwork educator
B. Self-evaluation
C. Evaluation of fieldwork center and fieldwork educator
D. Termination of patient relationships taking into account individual differences among patients
E. Complete details related to patient assignment to other therapists, progress notes, evaluation and discharge summaries, returning all borrowed and facility issued materials

WEEKLY OBJECTIVES OF SUPERVISORY SESSIONS

Weekly objectives of supervisory sessions include, but are not limited to:

1. Review treatment plans including evaluation of effectiveness of previous week's plans;
2. Discuss major issues of the week;
3. Review stress analysis;
4. Establish weekly learning objectives for the student and supervisor;
5. Review weekly goals of the affiliation as stated in the manual to be sure that additional assignments such as observations of other services, project, and tx involvement are being met in a timely manner.
6. Review the student's performance in additional projects such as group/class and special project;
7. Review documentation issues