

INFRASTRUCTURE COUNCIL MINUTES

Thursday, March 13, 2025

2:00 PM - 3:30 PM

[via Zoom](#)

Attendees: Rick Glover, Brent Munoz, Robin Geyer, Carrie Young, Luis Maggiori, Meggie Wright, Josh Manders, Kyle Schmidt, Anne McGrail, Jennifer Tavernier, Jennifer Hayward

Guests: Kara Flath, Jenn Kepka proxy for Ian Coronado

Minutes: Amy Skehan

ADDITIONS TO AGENDA/ UPDATE FROM COLLEGE COUNCIL MEETING/ANNOUNCEMENTS:

Updates from the College Council meeting on 3/12/2025:

- \$4.50 Increase in tuition voted on for next year
- MyName Policy up for comment period
- Grades: Final Records Policy up for comment period
- Scholarship Policy up for comment period
- Classified Representative on College Council Policy Subgroup

APPROVE January 9, 2025 Minutes

Discussion: none

Motion: Robin motions to approve

Second: Josh

Objections: none

Motion carries with no objections.

AGENDA APPROVAL

Discussion: none

Motion - Anne

Second - Carrie

Objections: none

Motion carries with no objections.

BUSINESS

Visit from Kara Flath - Vice President of Finance and Operations	Discussion of campus finances and budget, focusing on how physical infrastructure impacts the budget. Review of capital projects, enrollment trends and projections; deferred maintenance; technology allocation - fee and additional funds that are budgeted; Titan Court management costs. Finance and Budget are currently focusing on budget reduction. Tuition revenue is still pending for the next term as well as a pending claim for Early Tax retention credit anticipation of an estimated 1.2mil. The focus of the Board is sustaining ourselves within the same year.
Discussion on Guidance on Responding to On-site Law Enforcement or Government Agency Inquiries Regarding Immigration Sponsorship and/or Status Procedure	Discuss the new procedure and how it was implemented and shared.
Building Naming Policy	Facilities subgroup to bring Naming Buildings and Facilities Policy for a vote. Group worked asynchronously Motion: Kyle - Motion to approve as amended. Second: Robin Update: Meggie corrected a duplicate sentence Motion (revised): Kyle motions again to approve as amended. Second (revised): Robin Discussion - Jennifer - update to Facilities building 10. Voting yes- Josh, Kyle, Meggie, Jennifer H, Jennifer T, Anne, Jenn for Ian, Carrie, Brent, Robin, Rick, Luis - all in favor - Motion passes.
Digital Identity Management Policy	Technology subgroup to bring Digital Identity Management Policy for a vote Motion: Kyle - feels there is more time needed and motions to postpone to the next meeting

	Second: Jenn (proxy for Ian) Discussion to postpone - Desire for more time to review the sub-policy, NFA concerns, user access, systems that are not managed by IT. Concerns with the risk of missing the College Council submission window if not reviewed soon. Voting to postpone - unanimous - recommended to bring to the work meeting and review.
Update on Hardware Acquisition Policy	Subgroup to update work on Hardware Acquisition Policy Suggestion to add procedural language. Council reviewed. Could go to College Council via consent agenda for minimal revisions. AP/Definition concerns. Discussion for a change to move should to shall - taking it to the work meeting.
Discussion about Infrastructure Spring Meetup	
Adjourn meeting	3:32

Current Work Groups/Subcommittees

Hardware Acquisition	
Building Naming	
Wayfinding	
Sustainability	

Membership

- Brent Munoz -- Vice President Information Technology (vice chair)
- Jennifer Hayward -- Facilities Management and Planning Director
- Ian Coronado -- Division Dean of Academic Technology
- Robin Geyer -- Member by Position
- Luis Maggiori -- Member by Position
- Jordan Meyers-- ASLCC appointed
- Richard Glover -- Faculty Council appointed (acting chair)

- Anne McGrail -- LCCEA appointed
- Meggie Wright -- LCCEA appointed (college council chair)
- Josh Manders - Classified LCCEF appointed
- Kyle Schmidt -- Classified LCCEF appointed
- Carrie Young -- Classified LCCEF appointed
- Jennifer Tavernier -- MSC appointed

Resources

- [Official Infrastructure Council Work Plan 24-25](#)
- [Unofficial work plan with priority ranking](#)