

Troop 4 Annual Program Planning Conference September 20XX – August 20XX

Why plan?

Strong troops have good **Annual Troop Program** planned a year in advance that is shared with every family as a calendar.

Step 1 – Information Gathering

Key Information – School dates, CO dates, Leader training/conflict dates, District/Council Dates, Advancement Records, Troop Priorities, General Outline of the Plan

Step 2 – Program Planning Discussion with SPL/ASPL's

Discuss importance of SPL/ASPL roles, options for troop activities, troop goals, draft general outline of the plan

Step 3 – Program Planning Discussion with the PLC

SPL/ASPL discuss plan with PLC, PLC shares with Scouts, and PLC collects ideas from the Scouts

A great program requires great planning and great preparation

PLC Meeting Agenda

- Discuss Troop goals for the year including Scouting Skills
- Review the calendar and events through July 20XX
- Review the Troop Program Features to begin thinking about themes for the Scouting Year
- Discuss days for Boards of Review, Court of Honor Ceremonies, Service Projects, Webelos Recruiting, and any other events that can be planned in advance
- Finalize and agree on the plan for the Scoutmaster to share with the Troop Committee
- Plan to be posted on Troop Website