Harvest Ridge Schools
Board of Directors Meeting **August 14, 2025**
Open to the Public
Harvest Ridge Cooperative Charter School
9050 Old State Hwy, Newcastle, CA 95658

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Topic: HRCCS Board of Directors Meeting
Time: Aug 14, 2025 05:30 PM Pacific Time (US and Canada)

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Mission: Harvest Ridge Cooperative Charter School is committed to collaborating with parents, teachers, and students to provide a high quality student-centered educational experience, which enhances the joy of learning and inspires a commitment to lifelong learning.

Vision: Harvest Ridge Cooperative Charter School is committed to nurturing the whole student by cultivating high academic achievement and strong social development. Students are encouraged to discover and pursue their interests and talents within a compassionate and supportive environment. Our students become self-motivated and confident as they develop 21st Century skills.

Harvest Ridge staff members are enthusiastic, creative, and committed to providing an engaging and relevant education that prepares students to adapt and thrive in a rapidly changing world. Our staff sets high standards, fosters individuality, encourages group collaboration, and differentiates for individual student needs.

Parents are an integral part of our school community. They work collaboratively to support classroom instruction, serve on school committees, participate in campus stewardship, and are active partners in their child's education.

Community connections and global awareness are encouraged through outreach programs, field trips, and service projects.

Meeting Facilitator: Vincent Cavanna, Board Chairperson

5:30 pm OPEN SESSION

1. **Call to Order: 5:40 pm**

2. **Roll Call and Establishment of a Quorum: Jesse Fowler, Vincent Cavanna, Natalie Hudson, Zane Shaeffer, Jackie Lloyd**

3. **FROM THE GENERAL PUBLIC -** *It is the policy and practice of the Board of Harvest Ridge Schools to encourage public attendance and participation at its meeting. This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the Board's subject matter jurisdiction, and is limited to 3 minutes per individual. The Board is not allowed to take action on any item that is not on the agenda except as authorized by Government Code Section 54954.2.* ***No comments from the public.***

4. **Board Organization and Schedules:**
   - 4.1. **Elect a new chairperson** (A) The Board will be asked to elect a new chairperson for the 2025/26 school year: **Jackie Lloyd motioned to elect Jesse Fowler as the new chairperson. Zane Shaeffer seconded the motion. All approved. Motion carried.**
   - 4.2. **Elect a new vice-chairperson** (A) The Board will be asked to elect a new vice-chairperson for the 2025/26 school year: **Vincent Cavanna motioned to elect Jackie Lloyd as the new vice-chairperson. Natalie Hudson seconded the motion. All approved. Motion carried.**
   - 4.3. **Accept the resignation of Board member** (A). The Board will be asked to accept the resignation of Jennifer Glenn: **Vincent Cavanna motioned to accept the resignation. Jackie Lloyd seconded the motion. All approved. Motion carried.**
   - 4.4. **Establish a Committee for New Board Member Recommendation**(A) The Board will be asked to establish an ad hoc committee for Board member recommendations to fill the open position. **Jesse Fowler wondered if there were any volunteers to be on the ad hoc committee. Vincent Cavanna and Jackie Lloyd have volunteered. Jesse Fowler is giving Kathi Daugherty and Janet Sutton the directive to form the committee meeting.**
   - 4.5. **Board Meetings " Year at a Glance" Known Topics** (I) (The Board will receive the known meeting topics for the 25/26 school year: **Vincent Cavanna motioned to approve "year at a glance." Jackie Lloyd seconded the motion. All approved. Motion carried.**
   - 4.6. **Approve 2025-26 Board of Directors meeting schedule** (A) The Board will be asked to approve the meeting schedule for the 25/26 school year: **Vincent Cavvanna motioned to approve the meeting schedule. Zane Shaeffer seconded the motion. All approved. Motion carried.**

5. **Special Recognition for Outgoing Board Members** (A) The Board will be asked to approve and present resolutions 010825 and 020825 recognizing multiple years of service to Harvest Ridge Cooperative Charter School as dedicated board members. **Presented by: Jesse Fowler**
   - 5.1. Resolution 010825 in Honor of Jason Couch
   - 5.2. Resolution 020825 in Honor of Ashley Neufeld

6. **Reports And Communication**

6.1. **PTO Report: Courtney Sonksen is excited to be serving as this year's PTO President, alongside Kelly Wyatt, Vice President; Julia Burnham, Treasurer; and Jessica Grosser, Communications. The team is still in the process of filling the Secretary position. Over the summer, PTO members and family volunteers dedicated numerous hours to campus projects, including removing the shed, dismantling the swings, and power washing around the school. Courtney shared the PTO's collective goals for the year: 1. Cultivate a strong sense of community. 2. Increase parental involvement. 3. Continue successful fundraising events while exploring new ideas.**

6.2. **Staff Report:**

   6.2.1. **Classroom: Presented by Rebecca Feickert: Some of the teachers have been working through the summer (tutoring). Today was the first day for all staff to be on campus for a professional development meeting. It was a positive experience filled with lots of laughter as we reviewed the student handbook and engaged in culture-building activities.**

   6.2.2. **Home Study: Presented by Rebecca Stanphill. All teachers met on campus today, focusing on preparing for the new TK program, improving communication with all families, conducting a Zoom orientation on August 20, scheduling assessments, and hosting a back-to-school event on August 22 at the home study campus.**

6.3. **Facilities: Rebecca Feickert reported: Progress continues on the upper tier, with the new Learning Center office replacing the former file storage shed and scheduled for installation within three to four weeks. The areas where the swings were located will be cemented and leveled by Dave Landry to create a tricycle track for kindergarten students. Additional improvements include a revamped sandbox, the installation of a sound garden, and beautification of the playhouse by Dana Ross.**

6.4. **Director's Report: Kathi Daugherty reported: Both programs are preparing for Orientation Day on August 20. On-campus teachers will meet tomorrow to discuss logistics. The focus includes data review, collaboration with the home study program, and coordination with Ashley and Christina Cowan, as well as the development of intervention goals.**

   6.4.1. School Opening and Professional Development

   6.4.2. Certified and Classified Evaluations Overview

   6.4.3. **Enrollment projected as of 8/11/25**

Campus	Home Study	Total
117	225	342

6.4.4 Discipline

Suspensions	Expulsions

6.5. **Budget Report**

   6.5.1. **Current Financials: No questions from the Board.**

7. **CONSIDERATION OF: DISCUSSION/ACTION/INFORMATION ITEMS**

7.1. **CAASPP Results 2025(I/D**) The Board will receive information on the CAASPP results for spring 2025

7.2. **Board Goals Draft** **(I/D)** The Board will receive the draft board goals and may decide to move forward to develop an action plan for these goals**. Kathi Daugherty presented the HRCCS proposed goals for the 2025-2026 school year.**

8. **ACTION ITEMS – CONSENT AGENDA**

All actions listed under the Consent Agenda are considered to be routine and will be enacted by one motion followed by a vote. There will be no separate discussion of these items unless a member of the Board requests that a specific item be removed from the Consent Agenda and discussed. Such items will be considered separately in the order in which they appear on the agenda. **Jesse Fowler wants to withdraw from the Bill Warrants. She is questioning the $3,000 fee for EdTheory's online speech service.**

8.1. Board Minutes – Request to approve Board minutes for the following: After Kathi Daugherty agreed to investigate these charges from EdTheory, Jackie Lloyd motioned to approve the bill warrants and minutes. Vincent Cavanna seconded the motion.. All approved. Motion carried.

8.1.1 June 23, 2025 - Special Board Meeting

8.1.2. July 28, 2025- Special Board Meeting

8.2 Approval for Bill Warrants: Vincent Cavanna motion to approve the bill warrants without 8.2. Jackie Lloyd seconded the motion. All approved. Motion carried.

8.2.1 June 2025

8.2.2 July 2025

8.3 Approval of Personnel Report for August: Vincent Cavanna motioned to approve the personnel report. Zane Shaeffer seconded the motion. All approved. Motion carried.

8.4 Ratifications of Annual Proposed contracts and service agreements

9. **ACTION ITEMS – REGULAR AGENDA**

Protocol for action items includes a staff presentation/overview, questions from the Board, public input, closing of public input, deliberation and voting by the Board. During public input, the Board Chairperson will set a time limit per person, normally 3 minutes.

9.1 **Agreement with Charter Tech for Technology Services**

9.2 **Approval of 2025/26 Student/Parent Handbook with changes to the Discipline plan and Student behavior expectations** **(A)** The Board will be asked to approve the 2025/26 Parent/Student Handbook: **Kathi Daugherty presented the updated behavioral expectations. Jackie Lloyd motioned to approve. Zane Shaeffer seconded. All approved. Motion carried.**

9.3 **Approval of 2025/26 Employee Handbook** **(A)** The Board will be asked to approve the 2025/26 Employee Handbook: **Vincent Cavanna motioned to approve the employee handbook. Jackie Lloyd seconded the motion. All approved. Motion carried.**

9.4 **Resolution 030825 Sale/Discard of Outdated/Obsolete School Property** (A) The Board will be asked to approve Resolution 030825 to discard outdated school property. **Vincent Cavanna motioned to approve 9.4. Zane Shaeffer seconded the motion. All approved. Motion carried.**

10. **Meeting Adjourned: 7:20 pm**

Future Meeting Dates: TBD

Harvest Ridge Schools Board meetings will normally be held the <u>second</u> Thursday of the month, August – June. Special Meetings may be called at any time with proper notice.

<u>Accommodating Those Individuals with Special Needs</u> – *In compliance with the Americans with Disabilities Act, Harvest Ridge Schools encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact our office well in advance of the regular meeting you wish to attend so that we may make every reasonable effort to accommodate you.*