

PTC Meeting Minutes

Date: 1/8/26 **Time:** 12:20 PM

Location: Hybrid (In Person & Online)

1. Welcome & Call to Order

The meeting was called to order at **12:20 PM** by **Janelle Biemel**.

In Attendance (In Person):

- Janelle Biemel
- Abby Childer
- Jamie Falbo
- Dr. McGahee

Online Attendance:

- Amanda Brooks, Melissa Wertz, Leah Rawleigh, Carin Solorzano, Courtney Englert

2. Approval of Previous Meeting Minutes

Approval of the **November meeting minutes**

3. Treasurer's Report – Elizabeth Munto

- Taxes are being filed today.
- Current transactions are being reviewed.
- Penguin Patch payment was made by Janelle.
- Art check from Mrs. Venerro will be deposited this month
- Funds will be paid to Scholastic for an order for Mrs. Huzzard

Current Balances: unspecified

4. Committee Updates

Holiday Shoppe – *Amanda Brooks (Post Report)*

- Gross sales totaled approximately **\$14,000**
- Profit will be calculated later
- Average spend was **\$6 more per student** compared to previous years.
- Excellent execution noted; kudos to Amanda for her leadership.
- Appreciation expressed to all volunteers for their support.

Yearbook – *Melissa Wertz*

- No updates at this time.
- Committee outreach to volunteers will occur this month.

Valentine Dance – *Chair TBD*

- Scheduled for **February 13**.
- Abby reviewed preliminary details:
 - **\$1 per person admission (includes pizza)**
 - **Additional activities may include bake sale, drinks, photo booth**
 - **Students are welcome to bring family(\$1 per person with a max of \$5/family if family is larger than 5 members)**
 - **PTC would send home form to get approx number of attendees**
 - **Attendance last year was approximately 600 people**
 - **Event described as a fun and well-attended tradition.**

5. Old Business

- None
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6. New Business

100 Days of School Food Drive

- Scheduled for **February 2–6**.
- Linked to the 100th Day of School.
- Grade-level specific goals planned.

Stock the Breakroom

- Proposed for **February 9**, possibly with a coffee cart.

STEAM Night

- Scheduled for **March 5**.

7. Teacher's Update – *Ms. Hilpert*

- STEAM Night planning includes:
 - **4 activity stations**
 - **2 volunteers per station**
 - Student Council members assisting (1–3 per station)
 - Concert planned at the beginning and end of the evening
 - No book fair at this time due to librarian sabbatical
 - Library will host guest teachers reading at various time slots
 - Estimated attendance: **240–300 students**-estimated budget range: **\$265–\$325**
 - **PTC will cover this amount**
 - Event time: **6:00 PM**
 - PTC will coordinate volunteers.
 - Flyers will be created by the PTC.
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8. PBIS Updates

- December PBIS reward (movie and popcorn) was a success.
 - Next reward planned for December earner (details forthcoming).
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9. Principal's Update – *Dr. McGahee*

- Expressed sincere thanks for the Holiday Shoppe:
 - Overwhelmingly positive feedback from staff and families
 - Students felt empowered while shopping
 - Volunteers were recognized and appreciated
 - Setup and breakdown went smoothly
 - Upcoming school-wide **RMU basketball field trip**:
 - PTC tentatively will cover busing costs
 - Corporate sponsor may assist financially
 - RMU basketball team visits school monthly
 - Singing Tigers to perform the National Anthem
 - Students may announce players (possibly one from each grade)
 - Potential for sponsored t-shirts
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10. Upcoming Dates

Date	Event
1/19	No School
1/20	End of 2nd 9 Weeks
1/23	School Spirit Day
1/30	#TeamBrooks Day

BROOKS PTC: BOARD MEETING MINUTES

- 2/2–2/6 100 Days of School Food Drive
- 2/12 PTC Board Meeting – 6:30 PM
(Virtual)
- 2/13 Wear Red / Valentine's Classroom
Parties
- 2/13 Family Valentine's Dance – 6–8 PM @
Brooks
- 2/16 No School
- 3/5 STEAM Night @ Brooks (Evening)
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11. Open Floor

- No additional discussion noted.

12. Adjournment

Next Meeting

Date: Thursday, February 12, 2026

Format: Virtual

Google Meet Link:

<https://meet.google.com/zzx-qaun-mtq>