

Rugby Public School District #5
Regular School Board Meeting
Tuesday, April 8, 2025 – 7:00 AM
RHS Library

Zoom Meeting Info:

Click [here](#) to connect

Public Participation at School Board Meetings

Please review the policies:

[BCBA: Public Participation at Board Meetings](#)

[BCAA: Board Meeting Agenda and Pre-Meeting Preparation](#)

1. Call to Order
2. Voluntary Recitation of the Pledge of Allegiance
3. Confirmation of Agenda
4. Consent Agenda
 - a. Approval of Minutes:
 - i. March 11, 2025 Regular Board Meeting
 - b. Consideration of Bills
 - i. March Bills Payable
 - ii. March Check Register
 - c. Financials:
 - i. March 2024 Comparison
 - ii. March 2025 Comparison
5. Communications
 - a. Reports
 - i. Elementary Principal's Report - Jason Gullickson
 - ii. Secondary Principal's Report - Jared Blikre
 - iii. Superintendent's Report – Mike McNeff
 - iv. Financial Report - Dawn Hauck
 - b. Presentations
6. Unfinished Business
 - a. Ely Construction Project Update
 - b. Budget Updates
7. New Business

- a. Audit Report
 - b. Establish Special Meeting to Begin Negotiations Process
- 8. Miscellaneous Business
 - a.
- 9. Adjournment
 - a. Next Meeting - The next regular meeting is scheduled for May 13, 2025

Narrative for School Board Agenda

To: Rugby School Board Members

From: Mike McNeff, Superintendent

Re: Regular Meeting – April 4, 2025

Date: April 8, 2025

1. Call to Order
 - a. Roll Call – Mrs. Hauck will record members in attendance and guests.
 - b. Instructions to the Board – **“North Dakota Law requires a roll call vote on school board decisions. The Chair will assume a roll call vote on each decision unless there is a “nay” vote.”**
 - c. Welcome to the Audience/Invitation to Participate – **“The board wishes to welcome all students, staff, parents, and community members in attendance at this meeting and thank you for your interest in our schools. Board meetings are meetings held in public but not public meetings. This means that the Board may call upon students, staff, and members of the public to speak at its discretion. The Board will also allow anyone who has requested and received approval to be placed on the board’s agenda today to speak. If you have questions about the process for being placed on the board’s agenda, you may discuss this with the board president or superintendent after the meeting.”**
2. Voluntary Recitation of the Pledge of Allegiance
3. Confirmation of Agenda
4. Consent Agenda – The board chair will read aloud the items listed for approval on the consent agenda and then will ask **“Are there any items requested for removal from the consent agenda at this time?”** Items requested to be removed will be moved to the business section of the agenda and open for further discussion. **“Is there a motion to approve the items listed on the consent agenda? Second?”** Once the motion is seconded, the vote shall take place. There is to be no discussion regarding individual items that are left on the consent agenda.
 - i. Consent Agenda
 - Approval of Minutes:
 - [March 11, 2025 Regular Board Meeting](#)
 - Consideration of Bills
 - [March Bills Payable](#)

- [March Check Register](#)
 - Financials:
 - [March 2024 Comparison](#)
 - [March 2025 Comparison](#)
- 5. Communications
 - a. Reports
 - i. Elementary Principal's Report - Jason Gullickson
 - ii. Secondary Principal's Report - Jared Blikre
 - iii. Superintendent's Report – Mike McNeff
 - iv. Financial Report - Dawn Hauck
 - b. Presentations
 - i. None
- 6. Unfinished Business
 - a. Ely Construction Project Update
 - i. Mr. McNeff will share updates on the final punch list and plan to complete the remaining items at Ely Elementary School.
 - b. Budget Updates
 - i. Mr. McNeff and Mrs. Hauck will provide a budget update. We are compiling budget requests from teachers and waiting for the legislature to complete the session.
 - ii. [Budget Update 4/4/2025](#)
- 7. New Business
 - a. Audit Report
 - i. Dawn Hauck will review the audit report. Please review the link below. The board will need to approve the audit report.
 - ii. [Final Audit Report](#)
 - iii. [Management Letter](#)
 - iv. [Audit Summary to Board Members](#)
 - b. Establish a Special Meeting to Begin Negotiations Process
 - i. It is recommended that we have a special meeting on April 25, 2025 at 7:00 am to discuss negotiations strategy in executive session.
- 8. Miscellaneous Business
 - a.
- 9. Adjournment
 - a. Next Meeting - The next regular meeting is scheduled for May 13, 2025

School Board Meeting

7:00 AM

April 8, 2025

RHS Library

Where noted, the discussion of some of the above topics may be held in executive session rather than during the portion of the meeting that is open to the public. If this is a regular meeting, additional topics may be discussed. If this is a special or emergency meeting, the governing body's discussion will be limited to the topics and executive session listed above.

Date of Notice: April 4, 2025

Name of Person Preparing Notice: Michael McNeff, Superintendent