

Riverview Opportunity Center Career Readiness Center Program

Student admissions packet

Academic year 2017-2018

Dear Prospective Student,

Thank you for your interest in Bullitt County Public Schools Career Readiness Center, housed at Riverview Opportunity Center. **If you are interested in a vocational pathway, learning hands on skills to earn trade certificates, on the job experiences and the opportunity to graduate early to join the workforce much sooner, then the Career Readiness Center (CRC) may be right for you.** The Career Readiness Center (CRC) offers you a comprehensive high school experience and the opportunity to specialize in one of nine career-oriented programs.

The Career Readiness Center (CRC) accepts students at grades 9, 10, 11, & 12 who have demonstrated a commitment to learning through good attendance and classroom behavior. Your past academic performance is an important consideration as well. Students enrolled at CRC will be offered the same core curriculum that is offered at traditional high schools in Bullitt County. Students will complete the number of credits needed for their home high school. Students will take their career pathways classes at the Bullitt County Area Technology Center (BCATC), which is housed on the same campus as CRC.

CRC/BCATC is organized into separate learning communities. Ninth graders concentrate on academics and exploring multiple vocational trade opportunities through collaboration of the BCATC. At the tenth grade and beyond, students will have the opportunity to potentially select multiple career path options during their experience.

You are encouraged to review the information in this packet and to discuss this opportunity with your parent/guardians and counselors. The packet contains information on admissions process, selection criteria, a school application form, and a checklist of required documentation.

Thank you again for your interest, and please contact us if you have any questions.

Sincerely,

BJ Ritter
ROC Principal
502-869-6600

Rick Dawson
CRC Counselor
502-869-6600

Angela Binkely
BCATC Principal
502-5869-6900

STUDENT SELECTION CRITERIA

Students who will be entering grades 9, 10, 11, or 12 in the 2017-2018 school years are eligible for admittance to the Career Readiness Center based upon the following criteria:

1. A completed application packet
2. Academic Performance
3. Attendance Record
4. Discipline Record
5. Career Interest
6. Reading and Math Assessment

GENERAL ADMITTANCE GUIDELINES

To qualify as a 9th grader you should have:

1. Good attendance your 8th grade year
2. Good behavior
3. “C” average or better your eighth grade year
4. MAP Reading Score of 216 on the Spring, 2017 assessment
5. MAP Math Score of 226 on the Spring, 2017 assessment

To qualify as a 10th grader you should have:

1. Good attendance in high school
2. Good behavior
3. A minimum of a 2.0 grade point average
4. Earned a minimum of 5 high school credits
 - a. Must include the following: Algebra I, English I, Science, Social Studies, PE/Health

To qualify as a 11th grader you should have:

1. Good attendance in high school
2. Good behaviors
3. A minimum of a 2.0 grade point average
4. Earned a minimum of 10 high school credits
 - a. Must include the following: Math Course, English I, Science, Social Studies, PE/Health (should have been taken 9th grade year)

- b. Must include the following: Math Course, English II, Biology, World Civilizations, Elective (should have been taken 10th grade year)

To qualify as a 12th grader you should have:

1. Good attendance in high school
2. Good behaviors
3. A minimum of a 2.0 grade point average
4. Earned a minimum of 15 high school credits
 - a. Must include the following: Math Course, English I, Science, Social Studies, PE/Health (should have been taken 9th grade year)
 - b. Must include the following: Math Course, English II, Biology, World Civilizations, Elective (should have been taken 10th grade year)
 - c. Must include the following: Math Course, English III, Chemistry, US History, Elective (should have been taken 11th grade year)

ADMISSIONS PROCESS

The admissions process involves a review of student records, and application materials. Application to the CRC requires the following steps:

1. Complete application
2. Transcripts and test scores will be reviewed
3. Submit all application materials to your school counselor or mail to Rick Dawson, Riverview High School, 383 High School Drive, Shepherdsville, KY 40165.

DOCUMENT CHECKLIST

A completed application packet should include:

- _____ An Application for Admission
- _____ Student Transcript of Academic performance if in High School
- _____ Final Middle School Report Card if in 8th grade
- _____ Attendance Profile for the current year
- _____ Behavior Profile for the current year
- _____ Two completed recommendation forms

GIVE/SEND YOUR PACKET TO: **Your School Counselor or Mail to:**
Rick Dawson
Riverview High School
383 High School Drive
Shepherdsville, KY 40165

Recommendation Form
Career Readiness Center at Riverview Opportunity Center

Students must include two (2) recommendation forms from current teachers or counselors as part of their application packet to the Career Readiness Center. Your completion and return of this form to the student applicant is much appreciated. Completed forms may be provided to the student in a sealed envelope.

Student Name: _____

Current School: _____

Please rank this student on the following characteristics:

Attendance	Excellent	Good	Fair	Poor
Class Participation	Excellent	Good	Fair	Poor
Self- Discipline	Excellent	Good	Fair	Poor
Politeness	Excellent	Good	Fair	Poor
Preparedness	Excellent	Good	Fair	Poor
Punctuality	Excellent	Good	Fair	Poor
Quality	Excellent	Good	Fair	Poor

Comments:

I recommend this student as a candidate for admission to the Career Readiness Center at the Riverview Opportunity Center in the 2017-2018 school year.

Printed Name

Position

Signature

Date

Recommendation Form

Career Readiness Center at Riverview Opportunity Center

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Preparedness	Excellent	Good	Fair	Poor
Punctuality	Excellent	Good	Fair	Poor
Quality	Excellent	Good	Fair	Poor

Comments:

I recommend this student as a candidate for admission to the Career Readiness Center at the Riverview Opportunity Center in the 2017-2018 school year.

Printed Name

Position

Career Readiness Center at Riverview Opportunity Center

Application for Admission

383 High School Drive
Shepherdsville, KY 40165
Ph: (502) 869-6600
Fax: (502) 543-1792

BJ Ritter
ROC Principal

Rich Watson, ROC AP

Angela Binkley
BCATC Principal

Rick Dawson
ROC Counselor

APPLICATION FOR ADMISSION

2017-2018

POTENTIAL STUDENT INFORMATION: (please print all information clearly)

Name: _____
LAST FIRST MIDDLE

Street Address: _____

City: _____ State: _____ Zip: _____

Birth Date: _____ Gender: ☐ Male ☐ Female

Email: _____

Cell Phone: _____

Present School Name: ☐ BCHS ☐ BEHS ☐ NBHS ☐ BLMS ☐ BMS ☐ MWMS ☐ EMS ☐ ZMS ☐ HMS

Next Year Grade Status: ☐ O 9th ☐ O 10th ☐ O 11th ☐ O 12th

PARENT/LEGAL GUARDIAN INFORMATION

Name: _____
LAST FIRST

Street Address: _____

City: _____ State: _____ Zip: _____

Relationship to Student: _____

Email: _____

Cell Phone: _____ Home Phone: _____

Work Phone: _____

Career Community Area of Interest: Please select 2 career communities of interest (**Number 1 as your first choice (favorite), 2 as your second choice.** You will be placed in a community program based upon interest and availability.

☐ Electrical Technology	☐ Family Consumer Science	☐ HVAC
☐ Air & Space	☐ Masonry	☐ Welding
☐ Industrial Maintenance	☐ Carpentry	☐ Automotive

DEADLINE FOR APPLICATIONS: March 31, 2017

PARENT/ LEGAL GUARDIAN: Permission is granted for my son/daughter to apply for admission to the Career Readiness Center at Riverview Opportunity Center. I also, hereby, grant permission for the local school district to transfer requested student records to the Career Readiness Center.