POMPTON LAKES PUBLIC SCHOOLS
237 Van Avenue
Pompton Lakes, NJ 07442
(973) 835-7100
Fax (973) 835-1748

September 25, 2026

Dear Parent/Guardian,

A reminder that the district's *OnCourse Student Information System* provides parents/guardians with access to their child's schedule, grades, attendance and other important information through *OnCourse Connect*. The first task you will be asked to complete for the 2026-2027 school year is the Annual Registration process, which opened for all **returning** families on 8/24/26. **Please note**: *PreK, Kindergarten* and incoming *9th grade Riverdale* and *Choice* students do **not** have to complete the Annual Registration process. For current PCTVS students, please do not complete Annual Registration in OnCourse Connect; instead, please email four (4) proofs of residency to Linda Esposito at lesposito@plps.org. For more information, please visit: Proof of Residency.

Please log into your *OnCourse Connect* account to update your demographic information, and view and acknowledge various pertinent information including policies and procedures.

For Pompton Lakes resident families who have a change of address, expiration of lease, or month-to-month lease, or submitted a Landlord Affidavit or Non-Rent Paying Affidavit last school year, **please provide updated proof of residency**. Please upload residency documentation in *OnCourse Connect*, or provide it to the administrative assistant in your child's school if you are required to complete this process. For Riverdale students who have a change of address, please notify the Riverdale Board of Education. Choice students who have a residency address change should please contact Lisa Mazzella in the PLHS School Counseling office at 973-835-7100 x2520.

Please complete the Annual Registration process, including proof of residency, by **September 28, 2026.** If you have any questions or need assistance in registering for an *OnCourse Connect* account, please contact your child's school.

We look forward to a successful school year ahead!

Sincerely,
Dr. Jayne Tanis
Director of Curriculum, Testing & Instruction

c: Denise Vélez, Superintendent of Schools