



DIR.OF BUSINESS - Jeff Gross

DIR OF LEARNING - Sue Cassetta

DIR OF STUDENT SERVICES - Adam Boldt

DIR OF BUILDING AND GROUNDS - Kevin Lipscomb

DIR OF LIBRARY, MEDIA, AND TECHNOLOGY - Donna Smith

SUPERINTENDENT- Laura Myrah

PRINCIPAL- Adam Kurth

ASSOCIATE PRINCIPAL- SOUTH - Debra Paradowski

ASSOCIATE PRINCIPAL- NORTH - Becky Gordon

ATHLETIC DIRECTOR - Ryan Mangan

Greetings Parents and Families of the Class of 2023!

Please find all the information you need for this weekend's celebration.

CLASS OF 2023 GRADUATION CEREMONY

It is a pleasure to communicate with you as your senior student completes the requirements leading to high school graduation. This is an exciting time of year.

We will celebrate the graduation of the Arrowhead Senior Class of 2023 on

Saturday, June 3, 2023 at 7:30 pm.

- Commencement will be held outdoors in the football stadium. The stage faces the home bleachers with the students seated facing east.
- Gates will open at 6:00pm. No early access is permitted.
- Students will enter in alphabetical order and be seated by last name A-K on the left side of the stage and L-Z on the right side.
- Please see the [linked information](#) shared with students this week. This helps families know what is expected of our graduates throughout this week.
- There are no tickets for guests of the graduates and no limit to the number of guests per graduate. Seating for our families is available in the home bleachers. Additional seating is available for elderly and handicap attendees on the football field near the graduates, on the outer edge of the track against the bleacher base, and in the front rows of the bleachers which are accessible through ramps behind the stadium that lead to the reserved seats. Staff will be in the area to assist as needed.
- For those who can't make it to the ceremony, it can be live streamed at [this link](#). For families with mobility or weather concerns, we will present the live stream in our AHS North Campus Theater.
- Empire Photography will be on site taking pictures and will contact families with information on how to access the photos.
- Graduates arrive at 6:00pm and should plan to be in their assigned classrooms at Arrowhead North Campus no later than 6:30 p.m.
- [Linked here](#) are the room assignments for the graduates. If you forget your room we will have staff in the lobby to assist.
- Because of the size of our graduating class, our ceremony must be held outside to accommodate all families. The ceremony is scheduled on Saturday night to allow for inclement weather and may cause us to move the start of graduation to an earlier or later time on Saturday, or postpone until Sunday, June 4th starting at 1:30 p.m. If held on Sunday, graduates should plan to arrive at Arrowhead no later than 12:30 p.m.
- If weather is threatening, please monitor emails for a Skylert message on Saturday.

This event is the culmination of 13 years of hard work and dedication to the education process. Participation in the cap and gown ceremony is an important part of commencement. It is an event rich in tradition and of great meaning to the District, our families, and our community.

We need to remind you that participation by seniors in end-of-year pranks or other disruptive behavior will jeopardize the seniors' participation in the graduation ceremony, including the wearing of the cap and gown on June 3rd and the senior lock-in party on June 2nd. Students not allowed to participate in graduation and the senior party due to behavior issues will not receive a refund. Please review the [Graduation Ceremony Commitment Agreement](#) signed by you and your senior. Please help our students make positive decisions as they celebrate the end of their great AHS careers.

We're hopeful all students can accept their responsibilities in a mature fashion and participate in the graduation ceremony. However, it is not necessary to take part in the ceremony to receive the diploma. Students electing not to participate in the ceremony, along with students participating in the ceremony, may pick up their diploma at the high school on June 7, 8 or 9, from 1:00 p.m. to 3:00 p.m. as well as throughout the summer.

Only students meeting all graduation requirements will be allowed to participate in the graduation ceremony. For those students not meeting graduation requirements, parents will be notified by June 2nd. We hope such calls will not be necessary, but complete academic requirements must be met before the students can participate in graduation and receive their diploma. All fees and fines must be paid prior to Friday, June 2, as well.

Finally, we would like to personally congratulate graduates and families and express our sincere appreciation on behalf of our faculty for your help in what we believe is an educational partnership. Everyone wants the graduation to be a pleasant and memorable time. With the cooperation of the graduates, parents, and the school, the 2023 graduation ceremony will be an event in which we all can be proud.'

CLASS OF 2023 SENIOR PARTY!

Help! We need more parents to assist with all of the activities throughout the night, please use this link to sign up to volunteer: [Senior Party Volunteering](#)

Donations for raffle items: PLEASE consider donating. You can write out a check to Arrowhead (put Senior Party in Memo) and drop at the front office. We can take care of buying raffle prizes! Or grab a few families and get together and surprise us with a fun raffle item the kids will love! Maybe ask the company you work for if they would be willing to donate. (The school will be sending out letters acknowledging these gifts for tax purposes.) Email either of the following if you need a letter to present to employers and/or if you have any questions: amyblok77@gmail.com or erinwessley1@gmail.com if you need a letter to present to employers.

Please see this link regarding the Senior party:

<https://www.arrowheadschoools.org/activities/parents/senior-party/>

Thank you in advance for helping to make the party a huge success for all of our kids!

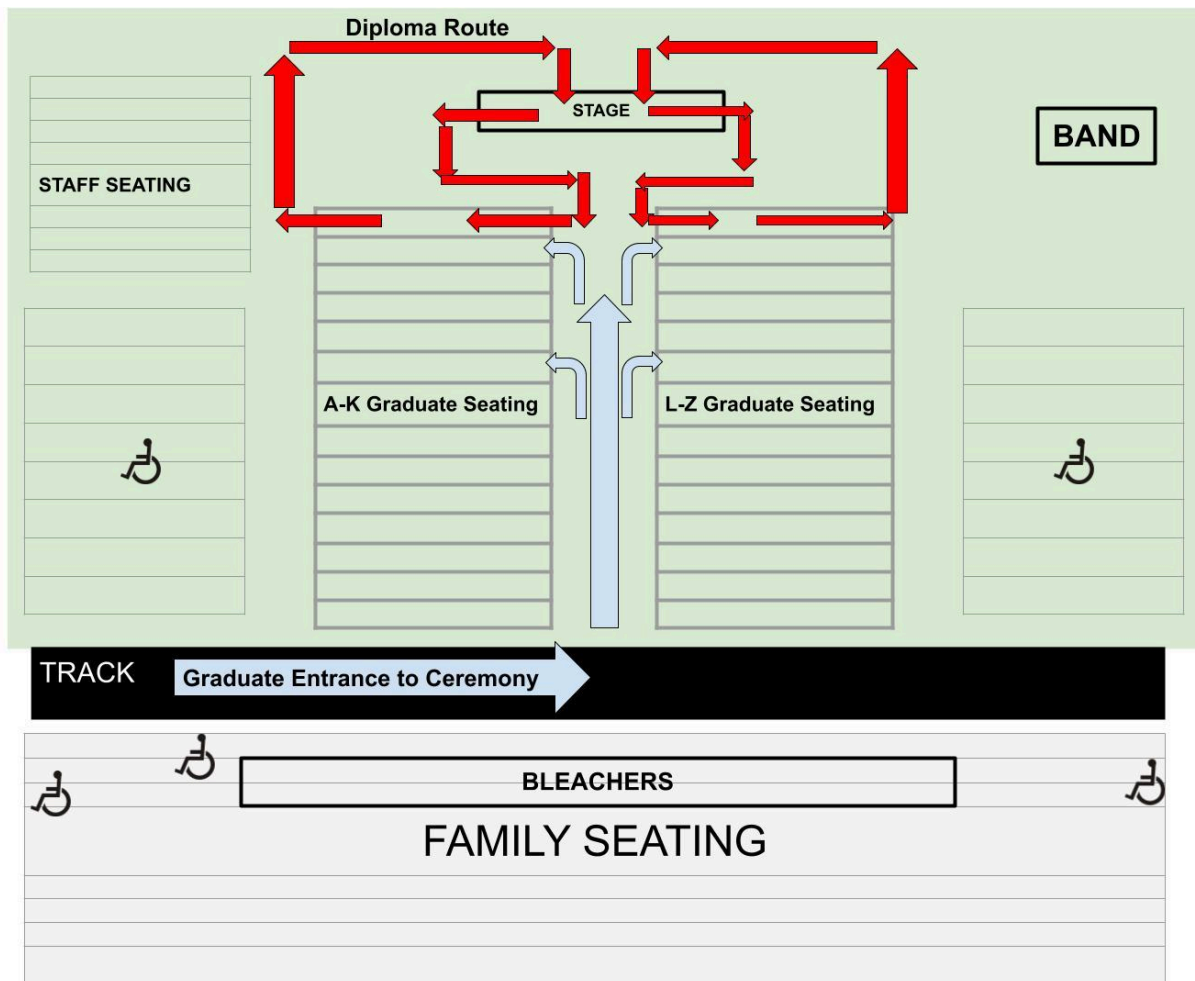
Senior Party Committee

AFTER GRADUATION TRAFFIC RELEASE

In years past, traffic departing from the ceremony has created significant issues and oftentimes unsafe traffic flow. To help mitigate these issues, the Waukesha County Police have provided traffic routes leaving the ceremony. Please take a look at the following [document](#) as the [route](#) you will need to take to return home may create a preferred parking lot for you and your family for the easiest exit.

Graduation Student Route

Please note the path our students will walk during the ceremony. This will help families sit in the most optimal location for a photo. All students enter from the north and walk down the center aisle together (BLUE). During the diploma portion of the ceremony, students will enter the stage from the back side and exit on the same side as their seating assignment (RED).



FOUR THINGS TO DO BEFORE LEAVING ARROWHEAD

AHS Student Technology

Before saying goodbye to Arrowhead, there are 4 things seniors should do before walking across the stage and starting their post-secondary life.

1. **Return Arrowhead materials and clean out lockers.** All lockers must be cleared out by the last day of school. For seniors, that is Friday, June 3, and for all other students it is June 10 at

the end of the school day. Items left in lockers after that time will be disposed of or donated. Books and other materials should be returned to the appropriate areas during bookroom and/or library hours to avoid charges

2. **Pay any fines.** Fines are due now for seniors. That should not stop *all* students from checking the front office and library for fees and fines owed.

What are the student fees and fines? The front office keeps track of various fees (course, food service, textbook, and athletics) and the library keeps track of book and computer equipment fees. All students have received an email with outstanding library fines and materials. Senior excess balances will be automatically transferred to a younger sibling if possible or refunded later in the summer. All other student balances will carry over to the following school year.

3. **Create a personal email account.** If Arrowhead Gmail is a seniors only email account, they should create a personal account now. In creating that account, make sure to use a real name, rather than a nickname, if possible. Seniors will need to create a personal Google account before completing step 4.
4. **Create a copy of Arrowhead school work** that would like to be kept, both electronic and otherwise. Students may have work saved in several different spaces. **Senior accounts will be deleted July 1.**

1. Download and save any files from **Arrowhead servers** at school or through the student resources area, LaunchPad, found on the school website. Once logged in to LaunchPad, you will find the icon for files (looks like a cloud) at the bottom of the screen. From there you can download one file at a time. If you have a lot of server files, you should login to an Arrowhead computer. That way you will be able to download all files at one time to save to a personal Google account or USB drive.
2. Download or transfer any **Arrowhead Google** files and email messages. Follow [the instructions](#) and/or watch [the video](#) to download or transfer files to another Google account. Make sure you own these files. If you have view only rights to shared files, you will need to make your own copy. Also, make sure you ask the file owner for permission.

As always, you can go to either campus library for help. Enjoy your summer and best wishes to all of our graduating seniors!

Thanks for reading all the way to the end! We look forward to celebrating with your students on Saturday!

AHS Administration and Staff

