COVE Garden Resort
Banquet & Events
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	EVENT VENUE PRICE LIST					
VENUE	**INCLUSIVE SET-UP**	**RATE (Php Nett)**	**MAX CAPACITY (Subject to additional charges)**	**EXCESS HR (Php Nett)**	**AREA SQM**	**HEIGHT METERS**
Acacia Hall	220 guests	69,900.00	300 (banquet)	8,000.00	455	8.4 to 11.4
Talisay Glass Pavilion	130 guests	49,900.00	150 (banquet)	6,000.00	333	3.5 to 8.7
Mahogany House (3 hours use)	70 guests	20,000.00	N/A	4,700.00	180	3.5 to 5.5
Lawn package A (Talisay as Back up)	130 guests	59,900.00	150 (banquet)	6,000.00	1,300	Uncovered
Lawn package B (Acacia as Back up)	180 guests	79,900.00	300 (banquet)	8,000.00	1,300	Uncovered

Notes: Rates are in Philippine Currency and inclusive of taxes and other charges. It is property discretion to sell the venue a day before or after the event date. Rates are non-commissionable.

- ✔ *Existing venue tables and chairs are to be used in their designated areas (Table cloth is inclusive in Acacia Hall)*
- ✔ *Lawn package A & B tables and chairs will be charged separately; Backup venue air-condition will only be activated during inclement weather*

Other Rate Options:

1. A day prior or 24 hour's set-up requirements for venue style is chargeable twice the regular rate.
2. A 15% surcharge for Saturdays in December.

Inclusions:

1. Venue-use for 4 hours with basic set-up
2. Free pre & post AV shoot access
3. High end P/A system with 1 wireless & 2 wired microphone (excluding lawn package A & B)
4. State of the art lighting system (excluding Mahogany House and Lawn)
5. Assigned AV Technician the whole duration of time
6. Use of the make-up room on the day of event (excluding Mahogany House)
7. Free of all corkage fee, except on selected electricity charges

Exclusions & Allowed:

1. Brought-in food and beverage with the preferred catering services with own tools and equipment.
2. Preferred third-party supplier for event organizing, venue style, technical (full-band, LED Wall, etc.) and others (ingress – egress form & permit to access is required).

Terms & Conditions:

1. A 50% down payment with a signed contract is required to reserve the date of the venue. This is non-refundable.
2. Full payment must be settled 30 days prior to the event date.
3. Acceptable modes of payments are cash, company check, online and bank deposit (requires 5 days clearing).
4. Special arrangement, Additional or Separate Charges may apply

*****Prices are subject to change without prior notice******