



ESC Member Funds Request

Goal: ESC member funds provide support that will directly lead to future funding efforts (i.e., the submission of proposals for external, overhead-generating grants). As such, appropriate uses of these funds include, collection of pilot data, time buyout, travel, or equipment purchases that will leverage a specific proposal effort or allow PIs to prepare large, multi-investigator proposals.

Eligibility:

- Must be a current member of ESC.
- Must have
 - a) submitted a proposal through ESC within the past year that would generate IRAD if funded or be a PI or Co-PI on a current proposal generating IRAD
 - OR-
 - b) volunteered for ESC sponsored activities within one year of request (e.g., ESC Student Research Forum poster judge, panel member to review ESC student grant proposals, etc).
- Must not have received ESC funds through this mechanism from the prior year's ESC funds allocation.

Funding amounts: We anticipate funding a total of 3 to 6 awards of \$2,000 to \$6,000 each per year. Single proposals/projects have a maximum award of \$6000 even where multiple ESC members are involved.

How to apply: Submit a proposal as described below to the ESC Director.

Due Date(s): Applications will be due in December with the exact date announced to membership via email. If funding remains after the fall awards, a second round of applications will be accepted in the spring, with an exact due date announced to membership via email.

Evaluation Process: A committee of three ESC members who received funds in the previous three (3) years will meet and evaluate requests. Prior to the end of fall semester, the

committee will make recommendations based on available funding, which will then be approved by the ESC voting members. Voting members are PIs, co-PIs, and senior personnel on proposals generating IRAD return.

Evaluation Criteria:

- Is the plan for spending clear?
- Is the connection to future funding opportunities concrete?
- If previously funded, has there been follow-through with respect to proposals submitted?

Proposal Instructions:

Please include the following:

- Project title
- Applicant name
- List of additional ESC members involved (if applicable)
- Targeted funder and funding source (if applicable)
- Proposal due date or applicable deadline (if applicable)
- Total project budget
- Amount requested from ESC
- List other contributors and amount committed (if applicable)

A project description should include:

- Short project description including explanation of what funds will be used for.
- Clear explanation of how this funding will lead to future external funding attempts.
- Brief explanation of why these funds are important at this stage of your career/project.
- Clear budget including short justification
- If you received prior funds from ESC, explain how this led to external funding or at least a submitted proposal.

No more than 2 pages for all of the above.