



Middle Academy Tardy Policy

Updated July 2022

Students are expected to arrive at school on time. Students are considered tardy if they are not in their classroom by 8:15am. Tardiness is only excused for medical and dental appointments or to comply with court ordered attendance at a legal proceeding. In all such instances, for the tardy to be excused proper documentation is required within 5 days. Tardies due to illness can also be excused if parent communication regarding the illness is received in writing. The consequences listed below are for unexcused tardies received in one academic quarter.

1st Unexcused Tardy – Verbal warning to student

2nd Unexcused Tardy- Verbal warning to student

3rd Unexcused Tardy - Verbal warning to student

4th Unexcused Tardy – Formal letter from school of notice of tardy occurrences and warning of disciplinary action for the next occurrence

5th Unexcused Tardy – Lunch Detention

More than 5 Unexcused Tardies–Follow middle academy discipline policy & procedures

**Continued violation will result in a written plan of action for the student and family as well as possible referral to the EWA Board for further action.*